Request for Quotation for Goods (RFQG) Document

Procurement of Computers and Peripherals for the digitalization of NMRA - G 37.5 (AF)

Health System Enhancement Project

Contract reference:

HSEP(AF)/PMU/PRO/G 37.5/61/2025

REQUEST FOR QUOTATION - GOODS (RFQG)

Project Title: Health System Enhancement Project under Ministry of Health (MOH)

Source of Funding: Asian Development Bank

Name of Procurement: **Procurement Computers and Peripherals for the digitalization of NMRA – G 37.5 (AF)**
Contract Ref: **HSEP(AF)/PMU/PRO/G 37.5/61/2025**

Date of Issue of Request: 22nd October 2025

To: ……………………………………
……………………………………
……………………………………
……………………………………

Sir/Madam:

1. The Project Director of HSEP, MoH (Purchaser) hereby requests you to submit price quotation(s) for the supply of the following item:

1	3	4
Lot No	**Description of Goods**	**Quantity (Nos)**
01	Supply & Installation of Server Computer with Rack	01
02	Supply & Installation of Rack mount 3kv online UPS	01
03	Supply & Installation of Laptop Computers	25
04	Supply & Installation of Desktop computers	10
05	Supply & Installation of Light Duty Photocopier	05

The bidder shall quote for any Lot or all the in Lots defined in the RFQG document and each Lot shall be evaluated separately.

To assist you in the preparation of your price quotation we enclose the necessary **Supply and Delivery Schedule**, **Technical Specifications**, **Form of Quotation,** and draft **Contract**.

2. If you/your firm, however, falls under any of the following conditions, your proposal shall not be considered:

   (a) you/your firm are/is not a citizen/national of an ADB member country(List of ADB member country is attached as Annex 01) or

   (b) you/your firm have/has been associated with the firm that prepared the design and specifications, or engaged in the preparation of the Project for which the contract that is subject of this request for quotations was identified, or

   (c) you/your firm are/is owned by the Purchaser, or

   (d) you/your firm are/is currently sanctioned or temporarily suspended by the Asian Development Bank for a violation of its Anticorruption Policy (1998, as amended to date), or

   (e) the importation of goods or services from your country or any payment to persons or entities in your country is prohibited in compliance with a decision of the United Nations Security Council under Chapter VII of the Charter of the United Nations.

3. To be qualified, you must have experience as a manufacturer or authorized supplier of the items covered by this **Request for Quotation** and, as evidence, you must also attach a document of your experience as supplier in **at least one contract in the last 3 years** of a size and nature similar to the items in the supply schedule of this contract.

4. Your quotation should be submitted in accordance with the following instructions, procedures, and the terms and conditions of the **Contract**.

<u>Preparation of Quotations</u>

(a) Your price quotation/(s) shall be for all the items as described in attached documents and submitted only in the attached **Form of Quotation** with the priced **Supply, Delivery and Price Schedule**. The currency of quoted prices and payment shall be Sri Lankan Rupees.

(b) The prices should be quoted for supply and delivery to the locations indicated in the " **delivery schedule ".** And should be accompanied by adequate technical documentation and catalogue(s) and other printed materials or pertinent information (in English language) for each item quoted, including names and addresses of firms providing after sales service facilities in Sri Lanka.

(c) You shall submit only one set of quotations for the above items. Your quotation must be typed or written in indelible ink and shall be signed by you or your authorized representative. Without a **signature** in your **Form of Quotation**, your quotation will not be considered further.

(d) You shall submit one original of the **Form of Quotation**, and clearly marked "Original". **In addition, you shall also submit one copy marked as "COPY". In case of any discrepancy** between the Original and Copy, the original shall prevail.

(e) Your quotation(s) should be valid for a period of **90** days from the deadline for submission of the quotation/(s) as indicated below. If you withdraw your quotation during the validity period and/or refuse to accept the award of a contract when and if awarded, then you will be excluded from the list of Suppliers for the project for two years.

<u>Submission and Opening</u>

(f) Your **Form of Quotation** with the **Price Schedule, Supply and Delivery Schedule** should be submitted on or before **04th November 2025 at 10 00 Hrs** with the required documents that should be signed, sealed in an envelope, and addressed to and delivered to the following address:

Purchaser's Address : **Project Director,**
Health System Enhancement Project – Additional Financing,
No. 3/19, Kynsey Road,
Colombo 08,
Sri Lanka.

Telephone : **(+94) 112 697 173**
Web : **www.hsep.lk**

(g) Quotation shall be opened in public, in the presence of participating suppliers' representatives who choose to attend on **04th November 2025 at 10 00 Hrs** and at the following address.

Health System Enhancement Project
3/19, Kynsey Road,
Colombo
08,
Sri Lanka.

Evaluation and Comparison

(h) Quotations determined to be substantially responsive to this **Request for Quotation** will be evaluated by comparison of their offer prices. A quotation is not substantially responsive if it contains material deviations or reservations to the terms, conditions, and specifications in this **Request for Quotation**.

(i) In evaluating the quotations, the Purchaser will adjust for any arithmetical errors as follows:

(i) where there is a discrepancy between amounts in figures and in words, the amount in words will govern; and

(ii) where there is a discrepancy between the unit rate and the line-item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern.

If you refuse to accept the correction, your quotation will be rejected.

Award of Contract

(j) The Purchaser shall award the contract to the Supplier whose quotation has been determined to be substantially responsive to this **Request for Quotation** and who has offered the lowest price quotation.

(k) The Supplier whose quotation has been accepted will be notified by the Purchaser within **90 days** from the date of submission of quotation through the return of a copy of the Form of Quotation with Acceptance signed by the authorized representative of the Purchaser.

(l) The successful Supplier shall sign the **Contract** governed by the **Contract Terms and Conditions**.

5. Further information can be obtained from:

Name	: Project Director
Address	: Health System Enhancement Project 3/19, Kynsey Road, Colombo 08
Telephone	: (+94) 112 697 173
FAX	: (+94) 112 697 163
Web	: www.hsep.lk
Email	: pmu@hsep.lk

6. The Purchaser intends to apply funds from the **Asian Development Bank (ADB)** for eligible payments under the **Contract** resulting from this **Request for Quotation**.

7. Under ADB's Anticorruption Policy (1998, as amended to date), suppliers shall observe the highest standard of ethics during the procurement and execution of such contracts. ADB may reject a proposal for award, and may impose sanctions or other remedial actions on parties involved, if it determines that the supplier recommended for award or any other party, directly or through an agent, has engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices or other integrity violations in competing for, or in executing, the Contract. At the time of submission of your quotation, you should not be in ADB's sanctions list. A firm/individual shall not be eligible to participate in any procurement activities under an ADB-financed, -administered, or -supported project while under temporary suspension or debarment by ADB pursuant to its Anti-corruption Policy, whether such debarment was directly imposed by ADB, or enforced by ADB pursuant to the Agreement for Mutual Enforcement of Debarment Decisions.

8. You/your firm, joint venture partners, associates, parent company, affiliates or subsidiaries, including any subcontractors or suppliers for any part of the Contract, are not, or have never been, temporarily suspended, debarred, declared ineligible, or blacklisted by the purchaser's country, any international organization, and other donor agency.

If so debarred, declared ineligible, temporarily suspended, or blacklisted, please state details (as applicable to each joint venture partner, associate, parent company, affiliate, subsidiaries, subcontractors, and/or suppliers):[1]

(a) Name of Institution: ________________
(b) Period of debarment, ineligibility, or blacklisting (start and end date): ___________
(c) Reason for the debarment, ineligibility, or blacklisting: ______________________

9. You/your firm's, joint venture partners', associates', parent company's affiliates' or subsidiaries', including any subcontractors' or suppliers', key officers and directors have not been [charged or convicted] of any criminal offense (including felonies and misdemeanors) or infractions/violations of ordinance which carry the penalty of imprisonment.

   If so charged or convicted, please state details:[2]
   (a) Nature of the offense/violation: ________________
   (b) Court/Area of jurisdiction: ________________
   (c) Resolution (i.e. dismissed; settled; convicted/duration of penalty): ________________
   (d) Other relevant details:

10. You/your firm understands that it is your obligation to notify ADB should you/your firm, joint venture partners, associates, parent company, affiliates or subsidiaries, including any Subcontractors or Suppliers, be temporarily suspended, debarred or become ineligible to work with ADB or any other multilateral development banks, the purchaser's country, international organizations, and other donor agencies, or any of your key officers and directors be charged or convicted of any criminal offense or infractions/violations of ordinance which carry the penalty of imprisonment.

11. Any misrepresentation that knowingly or recklessly misleads, or attempts to mislead may lead to the automatic rejection of the quotation/bid or cancellation of the contract, if awarded, and may result in remedial actions, in accordance with ADB's Anti-corruption Policy (1998, as amended to date) and Integrity Principles and Guidelines (2015 as amended from time to time).

12. A bidder shall not have a conflict of interest. All bidders found to have a conflict of interest shall be disqualified.

13. Please confirm by fax/e-mail the receipt of this request and whether or not you will submit the price quotation(s).

Sincerely

Dr. ANIL DISSANAYAKE
Project Director
Health System Enhancement Project
Additional Financing
Ministry of Health

Dr. Anil Dissanayake
Project Director
Health System Enhancement Project – Additional Financing

[1] Any such disclosure shall be forwarded by the Purchaser to ADB.
[2] Any such disclosure shall be forwarded by the Purchaser to ADB.

FORM OF QUOTATION (Goods)

…………………………. (Date)

To: Project Director
Health System Enhancement Project
3/19, Kynsey Road,
Colombo 08,
Sri Lanka.

We offer to execute the Supply and Delivery of **Procurement of Computers and Peripherals for the digitalization of NMRA – G 37.5(AF) – HSEP(AF)/PMU/PRO/ G37.5/61/2025** in accordance with the **Contract Terms and Conditions** and the priced **Supply and Delivery Schedule** accompanying this Quotation for the Contract Price of ______________________ [*amount in words and numbers*] (______________) [*name of currency*]__________. We propose to complete the delivery of Goods described in the Contract within the Delivery Time indicated in the priced **Supply and Delivery Schedule**

Lot No.	Description	Quantity	Unit Price (LKR)	Total Price (LKR)	VAT (LKR)	Total with VAT (LKR)	Delivery Schedule
1	Supply & Installation of Server Computer with Rack	01					Within 60 days of signing the contract agreement. As per attached Delivery Schedule **(Attachment 6)**
2	Supply & Installation of Rack mount 3kv online UPS	01					
3	Supply & Installation of Laptop Computers	25					
4	Supply & Installation of Desktop computers	10					
5	Supply & Installation of Light Duty Photocopier	05					

This Quotation and your written acceptance will constitute a binding Contract between us. We understand that you are not bound to accept the lowest or any Quotation you receive.

We here by confirm that this Quotation complies with the Validity of the Offer and Warranty conditions imposed by the **Request for Quotation** document and the **Contract Terms and Conditions**, respectively.

We: (a) are a national of an ADB member country; (b) have not been associated with the firm that prepared the design and specifications of the contract that is subject of this request for quotation; (c) are not owned by the Purchaser; (d) are not currently sanctioned or temporarily suspended by the Asian Development Bank; and (e) to the best of our knowledge, is not prohibited from being contracted in compliance with a decision of the United Nations Security Council.

Name of Supplier : ______________________

Authorized Signature : ______________________

Name of Signatory : ______________________

Title of Signatory : ______________________

Address : ______________________

____

Telephone Number : ______________________

Fax Number, if any : ______________________

Email address (optional): ______________________

Rubber Stamp : ______________________

ACCEPTANCE

The Purchaser accepts the Supplier's offer to supply and deliver the goods. Attached is the Contract with accepted Contract price for Supplier's signature to be submitted to the Purchaser within 15 days from receipt. [Please provide a Performance Security for the due performance of the Contract, within 15 days of receipt of this returned **Form of Quotation,** in the amount equivalent to 10% of the Contract Price.]

Name of Purchaser : ________________________________

Authorized Signature : ________________________________

Name of Signatory : ________________________________

Title of Signatory : ________________________________

Date : ________________________________

CONTRACT

Project Name: Health System Enhancement Project (HSEP)

Name of Procurement: ____________________________

Contract No: ____________________________

This Contract is entered into on __*[date]*__ day of _*[month]*_,_ *[year]*, between Project Director, Health System Enhancement Project with address at 3/19, Kynsey Road, Colombo 08, Sri Lanka (hereinafter called "the Purchaser") on the one part, and ____*[name of Supplier]*__________ (hereinafter called "the Supplier") on the other part.

Whereas the Purchaser has requested for quotation for _____________ *[description of goods]* to be supplied by Supplier in accordance with the **Contract**, and has accepted the Quotation by the Supplier in the amount of ___*[amount in words]*___ *[amount in figures]* **hereinafter called "the Contract Price".**

The Purchaser and the Supplier agree as follows:

1.The following documents shall be deemed to form and be read and construed as part of this Contract, viz:

a) **Form of Quotation**, with **Supply and Delivery Schedule**;

b) **Contract Terms and Conditions**; and

c) **Technical Specifications**

2. Taking into account payments to be made by the Purchaser to the Supplier as provided herein, the Supplier hereby enters into this **Contract** with the Purchaser to execute and complete the supply of goods under the Contract and remedy any defects therein in conformity with the provisions of this **Contract** and its **Terms and Conditions**.

3. The Purchaser agrees to pay the Supplier, in consideration of the supply and delivery of the goods and the remedying of defects therein, the **Contract Price** as indicated and accepted in the **Form of Quotation**, under payment terms stipulated in the **Contract Terms and Conditions**.

IN WITNESS whereof the parties hereto have executed the Contract under the laws of the Democratic Socialist Republic of Sri Lanka on the date indicated above.

Signature and seal of the Purchaser: For and on behalf of	**Signature and seal of the Supplier:** For and on behalf of
____________________________ Name of Authorized Representative	____________________________ Name of Authorized Representative

CONTRACT TERMS AND CONDITIONS

Project Name: Health System Enhancement Project

Purchaser: Project Director, Health System Enhancement Project.

Name of Procurement: **Procurement of Computers and Peripherals for the digitalization of NMRA – G 37.5(AF)**

Contract Ref: **HSEP(AF)/PMU/PRO/ G37.5/61/2025**

1. Definitions

(a) "Contract" means the agreement entered into between the Purchaser and the Supplier, together with the Contract Documents referred to therein, including all attachments, appendixes, and all documents incorporated by reference therein.

(b) "Contract Documents" means the documents listed in the Agreement, including any amendments thereto.

(c) "Contract Price" means the price payable to the Supplier as specified in the Agreement, subject to such additions and adjustments thereto or deductions therefrom, as may be made pursuant to the Contract.

(d) "Delivery" means the transfer of the Goods from the Supplier to the Purchaser in accordance with the terms and conditions set forth in the Contract.

(e) "Completion" means the fulfillment of the delivery and any related service by the Supplier in accordance with the terms and conditions set forth in the Contract.

(f) "Goods" means all of the commodities, raw material, machinery and equipment, and/or other materials that the Supplier is required to supply to the Purchaser under the Contract.

(g) "Purchaser" means the entity purchasing the Goods and Related Services, as specified in the SCC.

(h) "Supplier" means the natural person, private or government entity, or a combination of the above, whose bid to perform the Contract has been accepted by the Purchaser and is named as such in the Agreement, and includes the legal successors or permitted assigns of the Supplier.

(i) "ADB" is the Asian Development Bank.

2. Applicable Law

2.1 The Contract shall be interpreted in accordance with the laws of the Purchaser's country.

3. Language

3.1 All communications and documents related to the Contract shall be in English.

4. Assignment

4.1 Any assignment of this Contract or of any rights here under, in whole or in part without the prior written consent of the Purchaser shall be void.

5. Fraud and Corruption

5.1 This Contract shall be covered by the provisions of ADB's Anticorruption Policy (1998, as amended to date) and Integrity Principles and Guidelines (2015, as amended from time to time) that requires Borrowers (including beneficiaries of ADB-financed activity), as well as Suppliers and Contractors under ADB-financed contracts, to observe the highest standard of ethics during the procurement and execution of such contracts.

6. Fixed Contract Price

6.1 The prices indicated in the Form of Quotation are firm and fixed and not subject to any adjustment during contract performance.

7. Delivery Schedule

7.1 The delivery should be completed as per the Delivery Schedule within the Delivery Period.

8. Required Technical Specifications (with attachments as necessary)

a. General Description

b. Specific details and technical standards

c. Performance Parameters

d. The supplier confirms compliance with the above specifications.

9. Delivery and Documents

9.1 Upon delivery, the Supplier shall provide the following documents to the Purchaser:

(a) copies of the Supplier's invoice showing goods' description, quantity, unit price, and total amount;

(b) manufacturer's or supplier's warranty certificate; and

(c) certificate of origin.

If goods are coming by courier, supplier shall also provide prior to delivery, copies of documents that will enable Purchaser to receive the goods. The above documents shall be received by the Purchaser at least one week before arrival of the goods and, if not received, the Supplier shall be responsible for any consequent expenses.

10. Liquidated Damages.

10.1 The amount to be paid is 0.05% of Initial Contract Price per working Day, subjected to maximum of 5% of Initial Contract Price.

11. Taxes and Duties

11.1 The Supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods to the Purchaser.

12. Payment

12.1 Payment will be made within 30 days upon submission of Supplier's claim supported by the acceptance certificate issued by the Purchaser. The advanced payments will not be given by the Purchaser.

13. Performance Security

13.1 The Supplier shall, within **15 days** of the notification of Contract award, provide a Performance Security for the due performance of the Contract in an amount equivalent to 10% (ten percent) of the Accepted Contract Price or as stated in the Letter of Acceptance and in the form of an unconditional and irrecoverable bank guarantee to be issued by a reputable bank located within the Employer's country. The accepted format of Performance Security is included in Attachment 5.

13.2 The proceeds of the Performance Security shall be valid beyond 28 days after the completion of the delivery to the Health System Enhancement Project.

13.3 The proceeds of the Performance Security shall be payable to the Purchaser as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.

14. Warranty

14.1 Goods offered should be covered by manufacturer's warranty as stated in Schedule of Attachment 4 (Technical Specifications) from the date of delivery to the Purchaser.

15. Defects

15.1 All defects will be corrected by the Supplier without any cost to the Purchaser within 30 day from the date of notice by Purchaser. The name and address of service facility where the defects are to be corrected by the Supplier within the warranty period are: as per Delivery Schedule

16. Resolution of Disputes

16.1 The Purchaser and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute between them under or in connection with the Contract. In the case of an unresolved dispute between the Purchaser and the Supplier, the dispute shall be settled in accordance with the provisions of the Arbitration Act No: 11 of 1995 in Sri Lanka.

17. Failure to Perform

17.1 The Purchaser may cancel the Agreement if the Supplier fails to deliver the Goods, in accordance with the above terms and conditions, despite a 14-day notice given by the Purchaser, without incurring any liability to the Supplier.

18. Force Majeure

18.1 The supplier shall not be liable for penalties or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

(a)For purposes of this Clause, "Force Majeure" means an event beyond the control of the Supplier and not involving the Supplier's fault or negligence and not foreseeable. Such events may include, but not restricted to, act of Purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

(b)If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical and shall seek all reasonable alternative means for performance not prevented by Force Majeure event.

19. Termination Due to Integrity Violation

19.1 The Purchaser may terminate this Contract, in whole or in part, if the Supplier, in the judgment of the Purchaser has engaged in integrity violations in accordance with Clause 5 [Fraud and Corruption], in competing for or in executing this Contract.

20. Accounts and Records

20.1 The Supplier shall keep accurate and systematic accounts and records in respect of the delivered goods in such form and detail as are customary in the industry, for a period of no less than 3 years after the expiration or termination of this Contract.

21. Suspension of ADB Loan or Credit

21.1 In the event that ADB suspends the Loan or Credit to the Purchaser, from which part of the payments to the Supplier are being made,

(a) the Purchaser is obligated to notify the Supplier, with copy to the Purchaser's representative, of such suspension within 7 days of having received ADB's suspension notice.

(b) if the Supplier has not received sums due it within the 28 days for payment provided for in Clause 11 [Payments], the Supplier may immediately issue a 14-day termination notice.

Authorized Signature and seal of the Suppler: ____________________

Attachment 1 - Schedule of Requirements

Name of Procurement : **Procurement of Computers and Peripherals for the digitalization of NMRA – G 37.5(AF) - Health System Enhancement Project (HSEP)**

Contract No: **HSEP(AF)/PMU/PRO/ G37.5/61/2025**

Lot No	Brief Description Of Goods	Specification	Quantity (Nos)	Delivery Period	Place of Supply, Delivery & Installation
1	Supply & Installation of Server Computer with Rack	Attachment 4	01	Within 60 days of signing of the contract agreement.	As per attached Delivery Schedule **(Attachment 6)**
2	Supply & Installation of Rack mount 3kv online UPS	Attachment 4	01		
3	Supply & Installation of Laptop Computers	Attachment 4	25		
4	Supply & Installation of Desktop computers	Attachment 4	10		
5	Supply & Installation of Light Duty Photocopier	Attachment 4	05		

Offers submitted with alternative delivery period will not be accepted

....

Name of Bidder Signature of Bidder Date

Attachment 2 - Supply and Delivery Schedule

Name of Procurement : **Procurement of Computers and Peripherals for the digitalization of NMRA – G 37.5(AF) - Health System Enhancement Project (HSEP)**
Contract No: **HSEP(AF)/PMU/PRO/ G37.5/61/2025**

Lot No.	Brief Description of Goods	Quantity (Nos)	Delivery Period from issue of Purchase Order	Delivery and Installation
1	Supply & Installation of Server Computer with Rack	01.	Within 60 days of signing of the contract agreement.	As per attached Delivery Schedule **(Attachment 6)**
2	Supply & Installation of Rack mount 3kv online UPS	01		
3	Supply & Installation of Laptop Computers	25		
4	Supply & Installation of Desktop computers	10		
5	Supply & Installation of Light Duty Photocopier	05		

Offers submitted with alternative delivery period will not be accepted

....

Name of Bidder Signature & Rubber Stamp of Bidder Date

Attachment 3 – Price Schedule

Name of Procurement : **Procurement of Computers and Peripherals for the digitalization of NMRA – G 37.5(AF) - Health System Enhancement Project (HSEP)**

Contract No: **HSEP(AF)/PMU/PRO/ G37.5/61/2025**

a. **Price Schedule for Goods**

Lot No.	Item	Quantity (Nos)	Unit Price Without VAT (LKR)	Total Amount (Without VAT) (LKR)	VAT (LKR)	Total Amount (With VAT) (LKR)
1.	Supply & Installation of Server Computer with Rack	01				
2.	Supply & Installation of Rack mount 3kv online UPS	01				
3.	Supply & Installation of Laptop Computers	25				
4.	Supply & Installation of Desktop computers	10				
5.	Supply & Installation of Light Duty Photocopier	05				
	Total					

VAT Registration No: …………………………………………………………

……………… …………………………………… ……………………………………

Date Name of Bidder Signature & Rubber Stamp of Bidder

Note- Cumulative price of both price schedule for goods and Related Services should be indicate in the form of a quotation

Attachment 4 - *Technical Specifications*

Name of Procurement: **Procurement of Computers and Peripherals for the digitalization of NMRA – G 37.5(AF) - Health System Enhancement Project (HSEP)**

Contract No: **HSEP(AF)/PMU/PRO/ G37.5/61/2025**

Lot No.	Name of the Item	Listed specifications[3]	Conformity to Specifications "YES"/ "NO"		If no Bidders Response
			Yes	No	
1	Supply & Installation of Server Computer with Rack	Schedule A			
2	Supply & Installation of Rack mount 3kv online UPS	Schedule B			
3	Supply & Installation of Laptop Computers	Schedule C			
4	Supply & Installation of Desktop computers	Schedule D			
5	Supply & Installation of Light Duty Photocopier	Schedule E			

SCHEDULE A - Technical Specifications for Supply & Installation of Server Computer with Rack- Unit 01

Name of Procurement: **Procurement of Computers and Peripherals for the digitalization of NMRA – G 37.5(AF) - Health System Enhancement Project (HSEP)**

Contract No: **HSEP(AF)/PMU/PRO/ G37.5/61/2025**

1	2	3	4	5		6
				Bidder's Offer[1]		
				Conformity		
Item No	Description of Specification	Purchaser's Requirements	Priority[2]	Yes	No	Remarks[3]
1	Brand	(Specify)	C			
2	Make & Model	(Specify)	C			
3	Country of Origin & Country of Manufacture/ Assembly	(Specify)	C			
4	Year of manufacture	(Specify)	C			
5	Type	Rackmount Server	C			
6	Size	1 U or 2 U Higher	C			
7	Processor	AMD EPYC 5th Gen or Intel® Xeon® 6th-gen Scalable	C			
8	Processor Clock Speed	Up to 3.5 GHz (turbo frequency varies by CPU)	C			
9	Minimum No. of Cores	8 cores (scales up to 144 cores)	C			

10	Processor Cache	48 to 336 MB L3, total, depending on processor	C			
11	Memory	2 x 16GB Up to **4 TB DDR5** across 16 slots,	C			
12	Optical Drive	Optional DVD-ROM / DVD-RW				
13	Storage Bays	Up to 8+2 SFF, or up to 12 LFF, or up to 20 E3.s EDSFF (config dependent)	C			
14	Hard Drives	1T NVMe M.2 Boot device with 2TB SATA HDDs, Supports SAS/SATA HDDs & SAS/SATA/NVMe U.2/U.3 SSDs; EDSFF; optional M.2 boot	C			
15	RAID Configuration	Optional RAID controllers: MR216i-x, MR408i-x, MR416i-x; NVMe M.2 RAID 1 boot				
16	Network Interface	4 x 1GB Integrated Ethernet ports.	C			
17	Expansion & I/O Ports	Up to 6 × PCIe Gen5 slots + 2 **× OCP 3.0 slots**				
18	I/O	GPU/accelerator support: up to 2 double-wide or 4 single-wide front; 1				

		single-wide rear				
19	Power supply	Hot-plug modular Titanium: 1000 W / 1500 W / 2400 W (Common-Redundant)	C			
20	Sliding Rails With Cable Management Arm Installation kit	Rails with Cable Management Arm (installation kit) – typically included				
21	Fan	2 fans or higher with redundancy	C			
22	Operating System and other software	(Specify) Latest Windows Server version with OEM license	C			
23	AC Power Plug Type	Region-specific , configurable	C			
24	Weight	(Specify)				
25	Dimension	(Specify)				
26	**Installation and Commissioning to the Server Rack**	Required	C			
27	Comprehensive Onsite Warranty	Manufacturer's comprehensive warranty for a minimum of 3 years or more for all the components of the server. During the	C			

		warranty period, All defective parts should be replaced free of charge. Manufacture comprehensive onsite support is mandatory				
28	Data Protection	Should retrain the defective hard drives free of charge. if any Replacement is required, Defective hard drives will not be returned to the vendor for Critical Data protection purpose. (Proof Documents should attached along with the bid)	C			
29	Manufacture Authorization	Should be Attached, (Mandatory) (Dealer or Distributor Authorization letter will not be considered) Please mention the manufacturer's email addresses to verify the MA Letters.	C			
30	Customer support	Should have Access to 24x7 basis **Manufacturer's** Customer Service and Support over the phone for	C			

		troubleshooting assistance of Product				
32	Catalogue	The supplier should provide Manual of make/model quoted as per above specification				
38	Include	Server with Standard 20U Rolling Server Rack for compatible for this server, Including 2 cooling fans and Physical locks for the rack and add PDU (Power Distribution Unit)	C			

Make & Model : ....

Country of Manufacture : ....

Relevant Catalogue & technical information attached

Information given under "Bidder's offer" is true & correct

Bidder's Name, Signature & Date : ....

Company Seal : ....

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1. Bidder shall fill in column 4.
2. Purchaser will mark "Compulsory" for critical requirements.
3. If the bidder has marked No for conformity, bidder shall provide information in this column of his offer against the clause concerned in col.2 (minimum specifications), if the bidder has marked Yes Bidder has the option of providing additional information to establish that it confirms to the specification given.

SCHEDULE B- **Technical Specifications for Supply & Installation of Rack mount 3kv online UPS -Unit 01**

Name of Procurement: **Procurement of Computers and Peripherals for the digitalization of NMRA – G 37.5(AF) - Health System Enhancement Project (HSEP)**

Contract No: **HSEP(AF)/PMU/PRO/ G37.5/61/2025**

1	2	3	4	5		6
						Bidder's Offer[1]
				Conformity		
Item No	Description of Specification	Purchaser's Requirements	Priority[2]	Yes	No	Remarks[3]
1	Brand	Please Specify	C			
	Make & Model	Please Specify	C			
2	Country of Origin & Country of Manufacture/ Assembly	Please Specify	C			
3	Year of Manufacture	Please Specify	C			
4	UPS Type	Online	C			
5	Form Factor	Rack Mount	C			
6	Installed Rack Height	3U or Higher	C			
7	UPS Topology	Triple Conversion	C			
8	Input Phase	Single-Phase	C			
9	UPS Input Connection Type	Hardwire	C			
10	Input Voltage	160V to 240V	C			
		230V Voltage	C			

11	Input Frequency	45 Hz to 65 Hz				
		Auto Sensing				
12	Power Factor	1				
13	Output Capacity	3000VA	C			
14	Output Capacity	3000W	C			
15	Output AC Waveform (AC Mode)	Sine Wave	C			
16	Output AC Waveform (Battery Mode)	Sine Wave	C			
17	Output Voltage	208/220/230/240 Voltage	C			
18	Output Frequency	50 Hz to 60 Hz	C			
		Auto Sensing	C			
19	Crest Factor	3:1				
20	Outlets	4				
21	Bypass	Internal Bypass	C			
		Automatic	C			
		Manual	C			
22	Transfer Time	0ms				
23	Battery Type	Sealed Lead Acid	C			
24	Battery Recharge Time	3 to 6 Hours (0% to 90%)	C			
25	Replaceable	(Required)	C			

	Battery					
26	Replaceable Battery Model	(Specify)				
27	Battery Size	(Specify)				
28	Battery Runtime at Full Load	5/ 3.5 min				
29	Battery Runtime at Half Load	14/ 10 min				
30	Communication	RJ 45				
		USB				
		Serial				
31	Software	(Specify)				
		Upgradable Firmware				
32	Audible Alarms	Battery Mode				
		Battery Low				
		Overload	C			
		UPS Fault	C			
33	Battery	Power				
		Line Mode				
		Battery Mode				

		Bypass Mode				
		Fault				
		Replace Battery	C			
34	Protections	Overload	C			
		Short Circuit	C			
		Overvoltage				
		Temperature	C			
		Excessive low battery				
		Surge Protection (2430J)	C			
35	Environment Safety	RoHS Compliant	C			
36	Warranty	3 Year comprehensive warranty Including Batteries, 24 x 7 onsite support	C			
37	Eligibility	Hardware Supplier should have a minimum of 10 years of selling the same brand	C			
		Hardware Supplier should have part depo access 24/7	C			
		Hardware Supplier should have principle certified engineers	C			
38	Installation and Commissioning to the existing Server Rack	Required	C			

Make & Model : ....

Country of Manufacture : ....

Relevant Catalogue & technical information attached

Information given under "Bidder's offer" is true & correct

Bidder's Name, Signature & Date : ....

Company Seal : ....

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1. Bidder shall fill in column 4.
2. Purchaser will mark "Compulsory" for critical requirements.
3. If the bidder has marked No for conformity, bidder shall provide information in this column of his offer against the clause concerned in col.2 (minimum specifications), if the bidder has marked Yes Bidder has the option of providing additional information to establish that it confirms to the specification given.

SCHEDULE C- Technical Specifications for Supply & Installation of Laptop Computers – 25 Units

Name of Procurement: **Procurement of Computers and Peripherals for the digitalization of NMRA – G 37.5(AF) - Health System Enhancement Project (HSEP)**

Contract No: **HSEP(AF)/PMU/PRO/ G37.5/61/2025**

1	2	3	4	5		6
				Bidder's Offer[1]		
				Conformity		
Item No	Description of Specification	Purchaser's Requirements	Priority[2]	Yes	No	Remarks[3]
1	Brand	(Specify)	C			
2	Make & Model	(Specify)	C			
3	Country of Origin & Country of Manufacture/ Assembly	(Specify)	C			
4	Year of manufacture	(Specify)	C			
5	Processor	AMD Ryzen 7 7730U or better OR Intel® Core™ i7-1335U Higher	C			
6	Memory	16 GB DDR4 (1 × 16 GB, Single Channel), upgradable to 32 GB	C			
7	Max Turbo Frequency	3.3 GHz, 06 or more cores				
8	Chipset	Compatible – (Specify)	C			
9	Motherboard	Compatible – (Specify)	C			
10	Cache memory	6MB L3 or higher	C			

11	Graphics	Integrated intel graphics with 512 MB or Better	C			
12	Internal Storage	512 GB PCIe® NVMe M.2 SSD or higher	C			
13	Optical drive	(Specify)	C			
14	Display	**Minimum 15.6",** Anti-Glare, FHD Resolution	C			
15	Network/ Wireless Interfaces	Gigabit Ethernet	C			
		WLAN Wi-Fi 6	C			
		Bluetooth® 5 (or Higher)	C			
16	Audio	Stereo speakers, Built-In Microphone	C			
17	I/O ports	3 x USB 3.0	C			
		1 x RJ45	C			
		1x HDMI	C			
		1 x 3.5mm audio input/ output	C			
18	Battery	3-cell Li-ion Minimum 8 Hours Battery Life (Specify Type / mAh / Hours)	C			

19	Power Adapter	45W AC Adapter or higher	C			
20	Keyboard	Spill Resistant Keyboard with Numeric Keypad,	C			
21	Touch Pad	Multi-Gesture Touchpad, Supporting Two-Finger Scroll	C			
22	Operating system	Windows 11 Pro OEM license Key	C			
23	Mouse	Branded, Authentic USB Wired Optical Mouse with mouse pad. Well-Reputed Brand. Minimum 1000 DPI (±10%). 2 or 3 buttons with clickable scroll wheel Minimum 1-Year Comprehensive. Manufacturer Warranty. Original product only (no counterfeits or unbranded OEM items)	C			
24	Warranty (Required)	**03 Year comprehensive onsite warranty with Battery and power adaptor (includes Labor & parts)**	C			
		In case of any technical fault, a technician should be physically attended to the	C			

		NMRA within 24 hours of the warranty period.				
		if the repair is unsuccessful, a SAME BRAND SPARE ONE SHOULD BE PROVIDED within 48 hours.	C			
25	Manufacture Experience	Manufacturers should have a minimum of ten years' experience in manufacturing of the same brand.	C			
26	Manufacturer Authorization Certificate	Manufacturer Authorization Certificate should be provided with bid (Originals should be provided on request)	C			
27	Bidder Experience	Bidder should have been in the Market for the last 7 years. (Proof is Needed)	C			
		Bidder or it's parent company or its subsidiary should have an Island-Wide owned branch network	C			
28	Catalogue	The supplier should provide a Manual of make/model quoted as per the above specification	C			

29	Remarks	The warranty status should be easily verifiable on the manufacturer's website using the serial or service tag associated with the product.	C			

Make & Model : ………………………………………………

Country of Manufacture : ………………………………………………

Relevant Catalogue & technical information attached

Information given under "Bidder's offer" is true & correct

Bidder's Name, Signature & Date : ………………………………………………

Company Seal : ………………………………………………

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1. Bidder shall fill in column 4.
2. Purchaser will mark "Compulsory" for critical requirements.
3. If the bidder has marked No for conformity, bidder shall provide information in this column of his offer against the clause concerned in col.2 (minimum specifications), if the bidder has marked Yes Bidder has the option of providing additional information to establish that it confirms to the specification given.

SCHEDULE D- Technical Specifications for Supply & Installation of Desktop Computers – 10 Units

Name of Procurement: **Procurement of Computers and Peripherals for the digitalization of NMRA – G 37.5(AF) - Health System Enhancement Project (HSEP)**

Contract No: **HSEP(AF)/PMU/PRO/ G37.5/61/2025**

1	2	3	4	5		6
				Bidder's Offer[1]		
				Conformity		
Item No	Description of Specification	Purchaser's Requirements	Priority[2]	Yes	No	Remarks[3]
1	Brand	(Specify)	C			
2	Make & Model	(Specify)	C			
3	Country of Origin & Country of Manufacture/ Assembly	(Specify)	C			
4	Year of manufacture	(Specify)	C			
5	Processor	AMD Ryzen 5 7600X or Intel® Core™ i5-13500 Higher	C			
6	Memory	16 GB DDR4 (1 × 16 GB, Single Channel), upgradable to 32 GB (2 × 16 GB)	C			
7	Max Turbo Frequency	3.3 GHz, 06 or more cores	C			
8	Chipset	Compatible – (Specify)	C			

9	Motherboard	Compatible – (Specify)	C			
10	Cache memory	6MB L3 or higher	C			
11	Graphics	Integrated intel graphics with 512 MB or Better	C			
12	Internal Storage	512 GB PCIe® NVMe M.2 SSD or higher	C			
13	Optical drive	Required	C			
14	Network/ Wireless Interfaces	Gigabit Ethernet	C			
15	Audio	WLAN Wi-Fi 6	C			
		Bluetooth® 5 (or Higher)	C			
		Stereo speakers, Built-In Microphone				
16	I/O ports	3 x USB	C			
		1 x RJ45	C			
		1 x HDMI	C			
		1 x VGA	C			
		1 x 3.5mm audio input / output	C			

17	Power	220V – 240V	C			
18	Monitor	Monitor Should be same brand Minimum 19" with VGA and HDMI ports. Include Power cable, VGA and HDMI cable.	C			
19	Operating system	Windows 11 Pro OEM license	C			
20	Mouse	Authentic , Should be same brand. 2 or 3 button with scroll wheel optical PC USB Connectivity Mouse with pad	C			
21	Keyboard	Authentic , USB Keyboard Same brand	C			
22	UPS	650va UPS (Two years warranty including battery. Manufacture r Authorization shall be provided)	C			
23	Warranty (Required)	03 Year comprehensi ve onsite warranty (includes Labor & parts)	C			

		In case of any technical fault, a technician should be physically attended to the hospital within 24 hours of the warranty period.	C			
		if the repair is unsuccessful, a SAME BRAND SPARE ONE SHOULD BE PROVIDED within 48 hours.	C			
24	Manufacture Experience	Manufacturers should have a minimum of ten years (10) of experience in manufacturing of the same brand.	C			
25	Manufacturer Authorization Certificate	Manufacturer Authorization Certificate should be provided with bid (Originals should be provided on request)	C			
26	Bidder Experience	Bidder should have been in the Market for the last 7 years. (Proof is Needed)	C			

		Bidder or it's parent company or its subsidiary should have an Island-Wide owned branch network	C			
27	Catalogue	The supplier should provide a Manual of make/model quoted as per the above specification	C			
28	Remarks	The warranty status should be easily verifiable on the manufacturer's website using the serial or service tag associated with the product.	C			

Make & Model : ....

Country of Manufacture : ....

Relevant Catalogue & technical information attached

Information given under "Bidder's offer" is true & correct

Bidder's Name, Signature & Date : ....

Company Seal : ....

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1. Bidder shall fill in column 4.
2. Purchaser will mark "Compulsory" for critical requirements.
3. If the bidder has marked No for conformity, bidder shall provide information in this column of his offer against the clause concerned in col.2 (minimum specifications), if the bidder has marked Yes Bidder has the option of providing additional information to establish that it confirms to the specification given.

SCHEDULE E- Technical Specifications for Supply & Installation of Light Duty Photocopier - 5 Units

Name of Procurement: **Procurement of Computers and Peripherals for the digitalization of NMRA – G 37.5(AF) - Health System Enhancement Project (HSEP)**
Contract No: **HSEP(AF)/PMU/PRO/ G37.5/61/2025**

1	2	3	4	5		6
				Bidder's Offer[1]		
				Conformity		
Item No	Description of Specification	Purchaser's Requirements	Priority[2]	Yes	No	Remarks[3]
1	Origin	Specify	C			
	Make & Model	Specify	C			
2	Country of Origin/Manufacture	Specify	C			
3	Year of Manufacture	Specify	C			
4	Technology	Monochrome Laser	C			
5	Type	Desktop copier with printer/Colour Scanner	C			
6	Copy/Print Speed	23 PPM-A4 11 PPM-A3	C			
7	Media Sizes	A3,A4,A5,Letter,Legal,Envelope	C			
8	Electronic sorting/Rotate Sorting	Must be Available	C			
9	Warm up time	15 Seconds or less	C			

10	First copy out time	08 Seconds or less	C			
11	Copy/Print Resolution	600x600 dpi or better	C			
12	Standard Memory	1GB or More	C			
13	Connectivity	USB 2	C			
		Ethernet(Network)	C			
		Wireless LAN (IEEE 802.11 b/g/n)	C			
14	Operating Systems Support	windows 8/10,8.1,Server edition	C			
15	User Control Display	Must Available touch panel, a full keyboard support for easy interaction and data input	C			
16	Multiple copies	1-999 copies	C			
17	Zoom Range	25%-400%(01% increments)	C			
18	Duplex & RADF(Document Scanning)	In-built	C			
19	Paper Cassettes	1tray(250 Sheets)	C			

20	By Pass tray	Required	C			
21	Paper Cassettes(weights)	67 to 90 gsm	C			
22	By Pass tray(weights)	64 to 150 gsm	C			
23	Dimensions	Specify				
24	Scan Method	Duplexing Automatic Document Feeder [2-sided to 2-sided]	C			
		Support sizes A3, A4, A4R, A5, A5R, B4, B5, B5R	C			
		Scan to memory media	C			
		scan to network	C			
		scan to cloud				
25	scan Resolution	600x600 dpi or better	C			
26	printing	Security printing	C			

		Mobile Printing				
27	power supply	AC 220-240V,50HZ	C			
28	power consumption	Maximum(Specify)	C			
		Sleep Mode(Specify)	C			
		Standby(Specify)	C			
29	Others	Bidder should be the authorized agent for proposed product ,Bidder should have more than 10 year experience in industry	C			
30	Drum Capacity	65,000 copies or more	C			
31	Developer capacity(If available)	150,000 copies or more	C			
32	Toner Capacity	10,000 copies or more	C			

33	Stand	Mobile Pedestal Stand	C			
34	Installation & configuration	Required	C			
35	Staff Training	Required	C			
36	Spare parts availability	Parts should be available for 05 years	C			
37	Product should not be discontinued or going to be discontinued within next 5 years	Required	C			
38	Warranty & support for total solution (Hardware & Software)	Three year onsite comprehensive warranty & support required	C			
39	Must be prepared to sign a service level agreement after the warranty period	Required	C			
40	service Charge after warranty	Please Specify annual Charge	C			
41	Terms of Maintenance Contract	Attach a copy of the regular maintenance contract as specimen	C			

42	Cost per copy	Please Specify	C			
43	Special Requirements	The supplier must affix a sticker on the body of the photocopier (front or easily visible side), containing the following mandatory details: Company Name, Machine Number, SN Number, Dedicated Support Contact Number, Warranty Start Date Warranty End Date, Manufacturer Authorization Certificate should be provided with bid.	C			

Make & Model : ....

Country of Manufacture : ....

Relevant Catalogue & technical information attached

Information given under "Bidder's offer" is true & correct

Bidder's Name, Signature & Date : ....

Company Seal : ....

1. Bidder shall fill in column 4.
2. Purchaser will mark "Compulsory" for critical requirements.
3. If the bidder has marked No for conformity, bidder shall provide information in this column of his offer against the clause concerned in col.2 (minimum specifications), if the bidder has marked Yes Bidder has the option of providing additional information to establish that it confirms to the specification given.

Attachment 5

Performance Security

Bank's name, and address of issuing branch or office

Beneficiary: **Project Director,**
Health System Enhancement Project,
3/19, Kynsey Road,
Colombo 8, Sri Lanka.

Date: ....*Insert date (as day, month, and year)*

Performance Guarantee No.: ....

We have been informed that . . . . . *name of the supplier. . . . .* (hereinafter called "the Supplier") has entered into Contract No. . . . . . *reference number of the contract. . . . .* dated . . . . .with you, for the execution of . . . . . . *name of contract and brief description of goods and related services. . . . .* (hereinafter called "the Contract").

Furthermore, we understand that, according to the conditions of the Contract, a performance guarantee is required.

At the request of the Supplier, we . . . . . *name of the bank. . . . .* hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of . . . . *name of the currency and amount in words*[4]. . . . . (. . . . . *amount in figures. . . . .*) such sum being payable in the types and proportions of currencies in which the Contract Price is payable, upon receipt by us of your first demand in writing accompanied by a written statement stating that the Supplier is in breach of its obligation(s) under the Contract, without your needing to prove or to show grounds for your demand or the sum specified therein.

This guarantee shall expire, no later than the . . . . . day of . . . . , ... ,[5] and any demand for payment under it must be received by us at this office on or before that date.

This guarantee is subject to the Uniform Rules for Demand Guarantees, ICC Publication No. 458, except that subparagraph (ii) of Sub-article 20(a) is hereby excluded. [6]

. . . .

Signature(s) and seal of bank (where appropriate)

If the institution issuing the performance security is located outside the country of the purchaser, it shall have a correspondent financial institution located in the country of the purchaser to make it enforceable

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[4] The guarantor shall insert an amount representing the percentage of the contract price specified in the contract and denominated either in the currency(ies) of the contract or a freely convertible currency acceptable to the purchaser.

[5] Insert the date 28 days after the expected completion date. The purchaser should note that in the event of an extension of the time for completion of the contract, the purchaser would need to request an extension of this guarantee from the guarantor. Such request must be in writing and must be made prior to the expiration date established in the guarantee. In preparing this guarantee, the purchaser might consider adding the following text to the form, at the end of the penultimate paragraph: "The Guarantor agrees to a one-time extension of this guarantee for a period not to exceed [six months][one year], in response to the Purchaser's written request for such extension, such request to be presented to the Guarantor before the expiry of the guarantee."

[6] Or the same or similar to this clause specified in the Uniform Rules for Demand Guarantees, ICC Publication No. 758 where applicable.

Attachment 6

Supply and Delivery Schedule

Name of Procurement: **Procurement of Computers and Peripherals for the digitalization of NMRA – G 37.5(AF) - Health System Enhancement Project (HSEP)**

Contract No: **HSEP(AF)/PMU/PRO/ G37.5/61/2025**

Offers submitted with alternative delivery period will not be accepted

Item No	Description of Goods	Quantity (Nos)	Delivery Period	Delivery and Installation
01	Supply & Installation of Server Computer with Rack	01	Within 60 days of signing the contract agreement	To be delivered to the specified location , to National Medicines Regulatory Authority (**NMRA**). Ministry of Health, State Engineering Corporation, 2nd Floor, No.130,W.A.D.Ramanayake Mawatha, Colombo 02. The vendors must provide on site installation
02	Supply & Installation of Rack mount 3kv online UPS	01		
03	Supply & Installation of Laptop Computers	25		
04	Supply & Installation of Desktop computers	10		
05	Supply & Installation of Light Duty Photocopier	05		

Annex 01: Eligible Countries

Regional Members

1- Afghanistan
2- Armenia
3- Australia
4- Azerbaijan
5- Bangladesh
6- Bhutan
7- Brunei Darussalam
8- Cambodia
9- China, People's Republic of
10- Cook Island
11- Fiji
12- Georgia
13- Hong Kong, China
14- India
15- Indonesia
16- Japan
17- Kazakhstan
18- Kiribati
19- Korea, Republic of
20- Kyrgyz Republic
21- Lao People's Democratic Republic
22- Malaysia
23- Maldives
24- Marshall Islands
25- Micronesia, Federated State of
26- Mongolia
27- Myanmar
28- Nauru
29- Nepal
30- New Zealand
31- Niue
32- Pakistan
33- Palau
34- Papua New Guinea
35- Philippines
36- Samoa
37- Singapore
38- Solomon Islands
39- Sri Lanka
40- Taipei,China
41- Tajikistan
42- Thailand
43- Timor-Leste
44- Tonga
45- Turkmenistan
46- Tuvalu
47- Uzbekistan
48- Vanuatu
49- Viet Nam

Non-Regional Members

1- Austria
2- Belgium
3- Canada
4- Denmark
5- Finland
6- France
7- Germany
8- Ireland
9- Israel
10- Italy
11- Luxembourg
12- The Netherlands
13- Norway
14- Portugal
15- Spain
16- Sweden
17- Switzerland
18- Turkey
19- United Kingdom
20- United States