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## සෞඛ්‍ය අමාත්‍යාංශය சுகாதார அமைச்சு Ministry of Health

Deputy Director General – NHSL, National Hospital – Kandy & Galle  
All Provincial & Regional Directors of Health Services,  
All Directors of Teaching Hospitals, Provincial General Hospitals and District General Hospitals,  
Director – National Dental Hospital (Teaching), Sri Lanka,  
Deputy Director – Dental Hospital, Peradeniya,  
All Medical Superintendents of Base Hospitals,  
All Heads of Health Institutions/ Decentralized Units/ Specialized Campaigns,  
All Specialist Dental Surgeons,  
All relevant Regional Dental Surgeons.

### Annual Transfers of Dental Surgeons – 2025 Provisional Noted List for Annual Transfers

1. The provisional list of Dental Surgeons noted for Annual Transfers 2025 is attached herewith.  
(Annexure 01)
2. **Noted List:** The criteria for Dental Surgeons to be noted for the 2025 Annual Transfer are,
  - A. Dental Surgeons who were assigned posts from Annual Transfer and completing 04 years or more at the station by 31.12.2024 based on the effective date of the transfer order.
  - B. Dental Surgeons who were assigned special posts from Annual Transfer and completing 02 years or more by the present station by 31.12.2024 based on the effective date of the transfer order.
  - C. Newly appointed Dental Surgeons who completed 04 years or more at the station by 31.12.2024 based on the effective date of the appointment letter.
  - D. Newly appointed Dental Surgeons who were assigned Special Posts and completing 02 years or more at the station by 31.12.2024 based on the effective date of the appointment letter.

E. Dental Surgeons who are currently temporarily attached after foreign leave, PGIM studies and Secondment Posts.

F. Officers who are on previous transfer orders and have not reported are not included in the list.

However, Dental Surgeons who were allocated for 02 year posts via the 2023 Annual Transfers & Dental Surgeons who were allocated for 01 year posts via the 2024 Annual Transfers were not included in the 2025 Annual Transfers as they have not completed 02 years & 01 year respectively at their respective stations with the effective date for the 2025 Annual Transfer. In the case where a Dental Surgeon who received a Special Post in the 2023 transfer order & a Dental Surgeon who received 01-year posts in the 2024 transfer order requests to make themselves "Noted" for the 2025 Annual Transfer can do so by forwarding an application only through the application portal published in the website of Ministry of Health.

**3. Criteria to include in the Eligible list for Transfers & officers "Considered as Not Noted" (CNN):**

All requests to be included in the Eligible List, Eligible/CNN List, to remain in the same station (CNN) and to submit any other claims must be forwarded only via the web-based application form.

All Dental Surgeons are kindly informed to submit their requests only through the application portal published on the official website of Ministry of Health ([www.health.gov.lk](http://www.health.gov.lk) > staff access>administration>transfer>Dental Surgeon>General Dental Surgeon> click the link on the "application form" tab to forward an application) on or before 03/11/2024.

Please ensure that the documents you are uploading are duly endorsed by the relevant Head of the institutions.

The PDF document applicants receive via the web-based application form also should be duly endorsed by the Head of institutions / Heads of Decentralized units, Specialized Campaigns and forward to the Ministry of Health via the postal address "No: 385, Rev. Baddegama Wimalawansa Thero Mawatha, Colombo 10, Sri Lanka".

**Please note –**

Those who do not submit their requests to become eligible on or before 03/11/2024 will not be considered for transfers either at the initial stage or at the appeal stage level.

Requests to become CNN will only be accepted before 03/11/2024.

All officers who have completed 02 years or more in their present station by 31.12.2024 based on the effective date of transfer order are eligible to apply for Annual Transfer 2025.

Officers who become eligible will be awarded posts only by their preferences. If their preferences are not available;

they will be allowed to remain in their same station. However, if an eligible officer is assigned a post they applied for, they will not be allowed to appeal or to remain at their current station after recommendation list is published.

All applicants should pay special attention to the information they provide as the Transfer Board will not take any responsibility regarding the inconveniences caused by erroneous information.

All Heads of institutions are required to verify Grade dates, no pay and probation details of the applicants before forwarding the applications.

4. Further to the above, all Heads of Institutions and Dental Surgeons are kindly requested to inform Director (Dental Services) any observations / omissions / additions / corrections in the Provisional Noted List on or before 03/11/2024 via the email address [dentalapplicationsonline@gmail.com](mailto:dentalapplicationsonline@gmail.com).
5. It is **compulsory** for the Grade Dental Surgeons belonging to the above groups (mentioned in para no 2: A, B, C, D & E) to apply even if their names are not appearing in the Provisional Noted List.
6. Please note that the names in this list are according to the Merit order.

The criteria and details of conducting Annual Transfer will be notified in the covering letter of the final noted list.

  
**Dr. Asela Gunawardana**

Director General of Health Services

**Dr. ASELA GUNAWARDENA**  
Director General of Health Services  
Ministry of Health

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