

දුරකථන) 0112669192 , 0112675011
தொலைபேசி) 0112698507 , 0112694033
Telephone) 0112675449 , 0112675280

ෆැක්ස්) 0112693866
பெக்ஸ்) 0112693869
Fax) 0112692913

විද්‍යුත් තැපෑ,) postmaster@health.gov.lk
மின்னஞ்சல் முகவரி)
e-mail)

වෙබ් අඩවිය) www.health.gov.lk
இணையத்தளம்)
website)



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சுவசிரிபாய

SUWASIRIPAYA

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சுகாதார அமைச்சு
Ministry of Health

මගේ අංකය)
எனது இல) TCS/B/15/2023
My No.)

ඔබේ අංකය)
உமது இல)
Your No. :)

දිනය) 2024. 04 . 08
திகதி)
Date)

To: All Provincial Secretaries,
Deputy Director General / NHSL, NH, Kandy,
All Provincial Directors of Health Services,
All Regional Directors of Health Services,
All Directors of Teaching Hospitals, Provincial General Hospitals, District General Hospitals,
All Head of Decentralized Units of Health Services and Specialized Campaigns.
All Medical Superintendents of Base Hospitals,
All Specialist Medical Officers.

Draft Marks Publication and Withdrawal Period for Annual Transfers 01.01. 2024

This refers to the earlier communications dated 15/03/2024, 20/03/2024, 26/03/2024 and 01.04.2024 regarding transfers of Specialist Medical Officers.

As part of the Specialist Grade Medical Officers Annual Transfers 2024 process, it is to inform you about the publication of draft marks for each specialty and the withdrawal period for applications.

The draft marks for each specialty have been published and are available for viewing in the attached document. Additionally, you can access the draft marks through the HRMIS system.

Please note that the withdrawal period for applications will end by midnight on April 10, 2024. If you wish to withdraw your application, kindly follow the procedure outlined below along with sending and email to : tesannual2024@gmail.com,

Download the withdrawal letter template attached to this notice and send it with the recommendation of the head of the institution.

Send a scanned copy of the withdrawal through the HRMIS portal. <https://hrmis-sm.health.gov.lk>

If you have any observations regarding the draft marks, you are encouraged to submit them through the HRMIS portal. **The deadline for sending observations is April 15, 2024.** This will enable us to gather more accurate feedback and make necessary adjustments.

Your cooperation in adhering to the withdrawal period and providing valuable observations is greatly appreciated. For further information, contact:

Dr Avanthi Rupasinghe: Deputy Director Tertiary Care Services: 0777282899
Dr Chaminda Weerabaddane: Consultant in Health Informatics: 0773303353

Thank you for your attention.

Dr Lal Panapitiya
Deputy Director General (Medical Services)

Dr. Lal Panapitiya
MBBS, MSc, MD (Med Admin)
Consultant in Medical Administration
Deputy Director General (Medical Services) |
Ministry of Health
"Suwasiripaya"
385, Rev. Baddegama Wimalawansa Thero Mawatha,
Colombo 10.

Director, Tertiary Care Services, Ministry of Health,

Through

Head of the Institution,

Dear Sir/Madam,

Withdrawal of Transfer Application for 'Specialist Medical Officers Annual Transfers 2024'

I am writing to formally request the withdrawal of my application for transfer as indicated above.

After careful consideration, I have decided to withdraw my application for transfer. I understand that according to the annual transfer procedures and regulations, such withdrawals may be subjected to scrutiny and possibly rejection. However, I respectfully appeal for understanding in this matter and hope for your favourable consideration.

Please find the necessary details pertaining to my application:

NIC No:

Name with Initials as in the application:

Full name:

Speciality:

Current post:

Institution:

Special remarks:

Applicant Certification:

I hereby certify that the information provided herein is accurate and complete to the best of my knowledge.

Signature of Applicant: _____

Date: _____

Institutional Recommendation: To be completed by the Head of Institution/Decentralized Unit/Specialized Campaign:

I confirm that the details provided by the applicant are accurate to the best of my knowledge. Below are my observations and recommendations:

Observations and Recommendations:

Signature & Official Stamp: _____

Date: _____