

දුරකථන) 011 2669192, 011 2675011
தொலைபேசி) 011 2698507, 011 2694033
Telephone) 011 2675449, 011 2675280
තැනක්) 011 2693866
பெக்ஸ்) 011 2693869
Fax) 011 2692913
විද්‍යුත් තැපෑල) postmaster@health.gov.lk
மின்னஞ்சல் முகவரி)
e-mail)
වෙබ් අඩවිය) www.health.gov.lk
இணையத்தளம்)
website)



සුවසිරිපාය
சுவசிரிபாய
SUWASIRIPAYA

සෞඛ්‍ය අමාත්‍යාංශය
சுகாதார அமைச்சு
Ministry of Health

මගේ අංකය)
எனது இல) MA/MS/B/01/2023
My No.)
ඔබේ අංකය)
உமது இல)
Your No. :)
දිනය)
திகதி) 2024-02-12
Date)

Provincial Secretaries of Health,
Deputy Director General, NHSLColombo/ NH Kandy,
Provincial/ Regional Directors of Health Services,
Directors /Medical Superintendents of Hospitals,
Directors of Programmes & Decentralized Units,
District Medical Officers of Divisional Hospitals,
Heads of Institutions concerned
All Relevant Medical Officers

Annual Transfer of Grade Medical Officers – 2024

This is further to the letter of even numbered, dated 04th December 2023 regarding the above subject.

The final noted list for Grade Medical Officers Annual Transfers 2024 is published in the HRMIS website. The relevant vacancies are filled as per the cadre approved by the Department of Management Services and by the instructions of Health Services Committee of Public Service Commission (HSC/TRA/MO/12/02/2022 and dated 2022.08.02).

The amended list has been completed considering the requests received by the relevant authorities at the closing date subject to amendments, corrections and withdrawals.

The 2024 Annual Transfer list for grade Medical Officers will be a web application process. Therefore, all eligible Medical Officers are advised to apply through the web link on or before **24th February 2024, 12.00 Noon** to reach the softcopy from the hrmis.health.gov.lk.

Please note;

1. The annual transfer application is redesigned to minimize the number of papers required to submit the hard copy of the application. (Please refer HRMIS Annual Transfer 2024 web portal for further information, <https://www.hrmis.health.gov.lk/>)
2. Medical Officers should upload an image or pdf file of **Part A** using the HRMIS online web portal after the certification by Head of the institution on or before **28th February 2024**
3. Printed copies of part A and B of the application should be delivered by hand to the Head of the Institutions on or before **04th March 2024**
4. Noted Medical Officers failing to submit applications on closing date will be transferred to a post on the discretion of the transfer board.

5. All applicants should mention a sufficient number of preferences according to their seniority position in the list. Any applicant who fail to mention sufficient numbers of preferences are liable to be given a station at the discretion of the transfer board. **Any manual alterations of the printed application form will not be entertained.**
6. Required certified documents (any documents relevant to special claims or nopay leave details) should be submitted alongwith the Annual Transfer application 2024.
7. **Any clarifications and assistance on the web based application can be sought out from the Medical Service Information Unit on 011-2685035, during the office time.**
8. Grade Medical Officers who are more than 60 years of age by 31.12.2023 and eligible to apply but wish to serve in the same post should appeal through the online application. Those who are not completed four years before the compulsory retirement age on or before 31.12.2023 should be apply for the Grade Medical Officers Annual Transfer 2024. However, the Transfer Board reserves the right to change the post while preserving the station when granting the extension, as per the recommendation of Health Services Committee of Public Service Commission.
9. Grade Medical Officers who are requesting concessions on medical grounds are informed to submit an original government medical certificate from a relevant specialist obtained within the last 6 months.
10. Grade Medical Officers who apply for an extension/ concession on medical grounds or age grounds are **strongly advised to submit an adequate preference list** and extension of the current appointment is at the discretion of the transfer board.

Submission of false information and/or any attempt of manipulation in relation to the process of annual transfers will be punished through initiation of disciplinary actions.


Heads of institutions are informed **not to submit the applications individually.** Collect all the recommended applications, list out all details in the format attached herewith and send with a detailed covering letter **on or before 07th March 2024 to the following address, ONLY by hand.**

Director (Medical Services),
Ministry of Health,
"Suwasiripaya",
385, Baddegama Wimalawansa Thero Mawatha, Colombo - 10.
TP – 011 2667510, Fax – 011 266 7506

Note: You are kindly requested to inform the consultants in your institutions by an internal circular to prepare their units by training other Medical Officers in order to release the noted Medical Officers for the Annual transfers 2024.

Please consider this as a tentative merit list and the final merit list will be prepared later after processing and sorting out the applications of the applicants.

Please inform all the Medical Officers attached to your institution regarding this advertisement.


Dr. P. G. Mahipala
Secretary

Dr. P. G. Mahipala
Secretary
Ministry of Health
"Suwasiripaya"
385, Rev. Baddegama Wimalawansa Thero Mawatha,
Colombo 10, Sri Lanka.

Copies 01. Secretary, HSC of Public Service Commission
02. Secretary, Government Medical Officers Association, Colombo 07