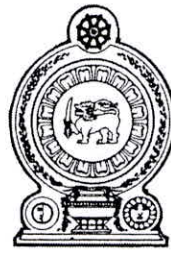


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இணையத்தளம்)
website)



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SUWASIRIPAYA

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சுகாதார அமைச்சு
Ministry of Health

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எனது இல) MA/MS/B/01/2024
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உமது இல)
Your No. :)

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திகதி) 2024-08-12
Date)

Deputy Director General (NHSL/ Kandy NH))
Provincial / Regional Directors of Health Services,
Directors of Teaching/Provincial/District General Hospitals
Medical Superintendents of Base Hospitals,
Heads of Specialized Campaigns & Decentralized Units,
All Heads of Institutions concerned,
All relevant Medical Officers

Collecting Information for Annual Transfer of Grade Medical Officers – 2025

The Ministry of Health is in the process of formulating the noted list to be used for Annual Transfers of Grade Medical Officers 2025 from the Medical Officers who are serving in the Ministry of Health, as per the instructions of the letter issued by the Health Service Committee of the Public Service Commission numbered HSC/TRA/MO/12/12/2023 dated 13th November 2023.

Following Medical Officers are to be noted compulsorily for the 2025 Annual Transfer.

- Medical Officers who have reported to duty on or before 30th June 2024 as per the Annual Transfer order 2021 or before.
- Medical Officers who have reported to duty on or before 31st December 2021 as per Special Appeal, North and East, Difficult Station transfers orders.
- Medical Officers who reported to duty on or before 31st December 2021 as per Post Intern Assignments.
- Medical Officers who are attached temporarily after Foreign Leave, after PGIM studies or after Secondment Post for last one year period.
- Medical Officers who were reinstated and reported to duty in 2021.

Following Medical Officers can make a request to be noted in for the 2025 Annual Transfer.

- Medical Officers who have reported as per Annual Transfer orders of 2022 or 2023 and reported to assigned station on or before 30/06/2024.
- Medical Officers who have reported to the assigned station before 31/12/2023 from Special Appeal Transfer orders or North and East/ Difficult Station transfer lists or Post Intern appointment.

Applications for "Requested to be Noted" can be downloaded from www.hrmis.health.gov.lk and should be submitted to the Head of the Institution to include those names to the noted list through the above link.

Also note that the medical officers who are on non implemented transfer (Annual/Special Appeal/North and East and Difficult Station) are not entitled to be noted for the 2025 Annual Transfer List.

The noted list for the Annual Transfers of Grade Medical Officers 2025, will be prepared as an on-line sheet and Heads of the Institutions are requested to login www.hrmis.health.gov.lk for further instructions in this regard. If there are any clarifications regarding the same, please contact through the following numbers or email.

Directorate of Medical Services - 011 266 75 10
Medical Services Information Unit - 011 268 50 35
Fax - 011 266 75 06
E-mail - hrmisonline@gmail.com

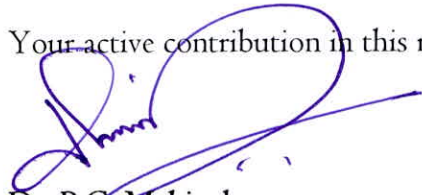
All Heads of the Institutions are requested to submit the details of the medical officers who should be noted (**including request to be noted**) to the Annual Transfers of Grade Medical Officers 2025, through the link www.hrmis.health.gov.lk **on or before 13/09/2024**. Medical Officers who want to request to be noted are instructed to download "Requested to be noted" forms using the link www.hrmis.health.gov.lk.

Requests of withdrawals of the applications for "Requested to be noted" will be only accepted by a letter **through the head of the institution on or before 30/09/2024**.

All heads of institutions are requested to instruct Medical Officers who are eligible for Annual Transfer 2025, to check their details (Grade promotion, No Pay leave, Permanent station and Designation of the transfer order) in the Medical Officer personal profile of the HRMIS, and advice to have the above details corrected if there are any discrepancies by a system query using the given link (<https://www.hrmis.health.gov.lk>) on or before 13/09/2024. It is the responsibility of individual Medical Officer to ensure that data in their profile in HRMIS are accurate and upto date.

As per the Public Service Commission procedural rules, all Heads of Institutions should inform the details of all eligible Medical Officers and provide correct information as per the schedule to the Directorate of Medical Services, Ministry of Health.

Your active contribution in this regard is greatly appreciated.


Dr. P.G. Mahipala
Secretary
Ministry of Health

Dr. P. G. Mahipala
Secretary
Ministry of Health
"Suwasiripaya"
385, Rev. Baddegama Wimalawansa Thero Mawatha,
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Copies

01. Secretary, Health Services Committee, Public Service Commission
02. Director General of Health Services
03. Secretary, Government Medical Officers Association