

# Advertisement

**Recruitment for the post of 02 Research Associates for 6 months for the activities by Child Care Development and Special Needs Unit, Family Health Bureau in 2025**

## **Post of Research Associate (01 vacancy)**

**Project 1: Implementation and research to evaluate progress of the CFC programme (01 Post)**

### **Background of the project:**

FHB is implementing the Caring for the Caregivers (CFC) programme of UNICEF in Sri Lanka with the aim of promoting the well-being (specially the psychological) of parents and caregivers of children under 5 years of age and pregnant mothers. This is essential to promote early childhood development. This was initiated in 2024 and initiated in 2 districts (Galle and Polonnaruwa). We have planned to initiate in all the other districts in 2025 which will be followed by a mixed method research to evaluate the success.

### **Duties and responsibilities:**

**Under the supervision of the National Program Manager (Child Care, Development and Special Needs Unit of FHB), the research assistants will perform the following;**

1. To assist in the data collection by travelling to respective communities in different parts of the country and conducting in depth interviews, focus group discussions and review meetings.
2. To assist in data entering and analysis.

**Selected research assistants will be posted to CCDSNU unit of the Family Health Bureau.**

### **Desired qualification and experience for the post:**

- Pre-intern medical officer with M.B.B.S. qualifications
- Ability to work with Microsoft Office applications (Word / Excel / etc.)
- Previous experience in scientific research, data collection, data entry and analysis will be desired.
- Good command of English and Sinhala and English languages.
- Excellent communication skills
- Willingness to travel to different districts.

### **Duration**

For six months (June 2025 – November 2025)

## **Nature of work**

- Full time/part time: - **Full time**
- No of days per week: - **Five (05) days**
- Place of Work: - **Family Health Bureau, Ministry of Health and as specified by the consultant**
- Working hours per day: - **Eight (08) hours / 8.30am to 4.15pm**

## **Monthly remuneration:**

Basic salary	-	48950.00
Cost of living	-	17800.00
<b>Net salary</b>	-	<b>66750.00</b>

Candidates are requested to email a completed CV including copies of relevant documents, contact details on or before **11.59 pm** ..... to **[recruitments.cdsunitfhb@gmail.com](mailto:recruitments.cdsunitfhb@gmail.com)** the email of Child Care, Development and Special needs unit, Family Health Bureau, No. 231, de Saram place, Colombo 10.

## **Post of Research Associate (01 vacancy)**

**Project 1: Pilot implementation of a community based parenting programme in a rural and estate community (01 Post)**

### **Background of the project:**

‘Arambh’ is one of the best-practice parenting programs which was designed by the Mahatma Gandhi Institute of Medical Sciences in Maharashtra, India. UNICEF Sri Lanka supported the local team to observe this program and currently FHB is planning to adapt and pilot test this program in a rural and estate community in Sri Lanka. The success of the pilot programme will be evaluated by a mixed method research.

### **Duties and responsibilities:**

**Under the supervision of the National Program Manager (Child Care, Development and Special Needs Unit of FHB), the research assistants will perform the following;**

1. To assist in the data collection by travelling to respective communities in different parts of the country and conducting in depth interviews, focus group discussions and review meetings.
2. To assist in data entering and analysis.

**Selected research assistants will be posted to CCDSNU unit of the Family Health Bureau.**

### **Desired qualification and experience for the post:**

- Pre-intern medical officer with M.B.B.S. qualifications
- Ability to work with Microsoft Office applications (Word / Excel / etc.)

- Previous experience in scientific research, data collection, data entry and analysis will be desired.
- Good command of English and Tamil languages. Command in Sinhala would be an added advantage.
- Excellent communication skills

### **Duration**

For 6 months (June 2025 – November 2025)

### **Nature of work**

- Full time/part time: - **Full time**
- No of days per week: - **Five (05) days**
- Place of Work: - **Family Health Bureau, Ministry of Health and as specified by the consultant**
- Working hours per day: - **Eight (08) hours / 8.30am to 4.15pm**

### **Monthly remuneration:**

Basic salary	-	48950.00
Cost of living	-	17800.00
<b>Net salary</b>	-	<b>66750.00</b>

Candidates are requested to email a completed CV including copies of relevant documents, contact details on or before **11.59 pm** ..... to **recruitments.cdsunitfhb@gmail.com** the email of Child Care, Development and Special needs unit, Family Health Bureau, No. 231, de Saram place, Colombo 10.

Only short listed applicants will be called for the interview. The final decision with regard to selection will be made by the Ministry of Healthcare & Nutrition.

Deputy Director General (Planning),

Ministry of Healthcare & Nutrition, Colombo 10



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## **Terms of reference (TOR) for Recruitment of the post of one Research Associates for 6 months for the activities by Child Care Development and Special Needs Unit, Family Health Bureau in 2025**

### **Background**

The Family Health Bureau (FHB) has been given the responsibility for implementation of the caring for caregivers' package and piloting a community-based parenting program in a rural community. Family Health Bureau is the focal point of maternal and child health in the Ministry of Health Sri Lanka. Early Childhood Development is recognized as a key developmental priority of the Family Health Bureau also based on the United Nations' Sustainable Development Goals, and nurturing care is known to strengthen children's ability to develop and learn.

### **PROJECT 01:**

FHB is implementing the Caring for the Caregivers (CFC) programme of UNICEF in Sri Lanka with the aim of promoting the well-being (specially the psychological) of parents and caregivers of children under 5 years of age and pregnant mothers. This is essential to promote early childhood development. This was initiated in 2024 and initiated in 2 districts (Galle and Polonnaruwa). We have planned to initiate in all the other districts in 2025 which will be followed by a mixed method research to evaluate the success.

In order to complete them efficiently it is required to recruit 1 research assistant for the above project for a period of 6 months.

### **PROJECT 01: Implementation and research to evaluate progress of the CFC programme (01 Post)**

#### **Scope of Work**

Under the supervision of the National Program Manager (Child Care, Development and Special Needs Unit of FHB), the research assistants will perform the following;

1. To assist in the data collection by travelling to respective communities in different parts of the country and conducting in depth interviews, focus group discussions and review meetings.
2. To assist in data entering and analysis.

Selected research assistants will be posted to CCDSNU unit of the Family Health Bureau.

#### **Duration**

For six months (June 2025 – November 2025)

#### **Qualification and experience required for the post**

- Pre-intern medical officer with M.B.B.S. qualifications
- Ability to work with Microsoft Office applications (Word / Excel / etc.)

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- Previous experience in scientific research, data collection, data entry and analysis will be desired.
- Good command of English and Sinhala languages.
- Excellent communication skills
- Willingness to travel to different districts.

#### Expected output


1. Data collected by interviews, group discussions and review meetings in the respective communities.
2. Data entered and analyzed.
3. Implementation success was evaluated and areas require improvements are identified.

#### Nature of work

- **Full time/part time:** Full time
- **No of days per week:** Five (05) days
- **Place of Work:** As specified by the consultant
- **Working hours per day:** Eight (08) hours / 8.30am to 4.15pm

#### Monthly remuneration

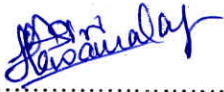
: Basic Salary - 48,950.00  
Cost of Living - 17,800.00  
Net Salary - 66,750.00

  
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Director (Maternal and Child Health)

Date:

25/11/2022

**Dr. Chandima Siritunga**  
MBBS, MSC, MD Community Medicine  
Director Maternal and Child Health  
Family Health Bureau

  
.....  
Dr. Asiri Hewamalage,  
Coordinating Consultant

Date: 25/11/2022

**Dr. Asiri Hewamalage**  
(MBBS, MSc, MD)  
Consultant Community Physician  
National Program Manager  
Child Care, Development and Special Needs  
Family Health Bureau



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**Terms of reference (TOR) for Recruitment of the post of 1 Research Associates for 6 months for the activities by Child Care Development and Special Needs Unit, Family Health Bureau in 2025**

**Background**

The Family Health Bureau (FHB) has been given the responsibility for piloting a community-based parenting program in a rural community. Family Health Bureau is the focal point of maternal and child health in the Ministry of Health Sri Lanka. Early Childhood Development is recognized as a key developmental priority of the Family Health Bureau also based on the United Nations' Sustainable Development Goals, and nurturing care is known to strengthen children's ability to develop and learn.

**PROJECT 02:**

'Arambh' is one of the best-practice parenting program which was designed by the Mahatma Gandhi Institute of Medical Sciences in Maharashtra, India. UNICEF Sri Lanka supported the local team to observe this program and currently FHB is planning to adapt and pilot test this program in a rural and estate community in Sri Lanka. The success of the pilot programme will be evaluated by a mixed method research.

In order to complete them efficiently it is required to recruit 1 research assistants for the above project for a period of 6 months.

**PROJECT 02 – Pilot implementation of a community based parenting programme in a rural and estate community (01 Post)**

**Scope of Work**

Under the supervision of the National Program Manager (Child Care, Development and Special Needs Unit of FHB), the research assistants will perform the following:

1. To assist in the data collection by travelling to respective communities in different parts of the country and conducting in depth interviews, focus group discussions and review meetings.
2. To assist in data entering and analysis.

Selected research assistants will be posted to CCDSNU unit of the Family Health Bureau.

**Duration**

For 6 months (July 2025 – September 2025)

**Qualification and experience required for the post**

- Pre-intern medical officer with M.B.B.S. qualifications
- Ability to work with Microsoft Office applications (Word / Excel / etc.)
- Previous experience in scientific research, data collection, data entry and analysis will be desired.

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- Good command of English and Tamil languages. Command in Sinhala would be an added advantage.
- Excellent communication skills

**Expected output**

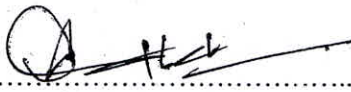
1. Data collected by interviews, group discussions and review meetings in the respective communities.
2. Data entered and analyzed.
3. Implementation success was evaluated and areas require improvements are identified.

**Nature of work**

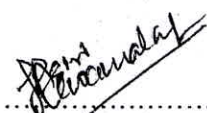
- **Full time/part time:** Full time
- **No of days per week:** Five (05) days
- **Place of Work:** Family Health Bureau, Ministry of Health
- **Working hours per day:** Eight (08) hours / 8.30am to 4.15pm

**Monthly remuneration**


Basic Salary - 48950.00  
Cost of Living - 17800.00  
Net Salary - 66750.00

  
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**Director (Maternal and Child Health)**

Date: 14/02/2025

  
.....  
**Dr. Asiri Hewamalage,**  
**Coordinating Consultant**

Date:

  
**Dr. Chandima Siritunga**  
MBBS, MSc, MD Community Medicine  
Director Maternal and Child Health  
Family Health Bureau