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සුවසිරිපාය
சுவசிரிபாய
SUWASIRIPAYA

මගේ අංකය) MH/AD/01/09/Add.Se.(PHS)/2025
எனது இல)
My No.)

ඔබේ අංකය)
உமது இல)
Your No.)

දිනය) 2025. 10. 13
திகதி)
Date)

සෞඛ්‍ය හා ජනමාධ්‍ය අමාත්‍යාංශය சுகாதார மற்றும் வெகுஜன ஊடக அமைச்சு Ministry of Health & Mass Media

පොදු චක්‍රලේඛ ලිපි අංක: 02-163/2025

පළාත් සෞඛ්‍ය ලේකම්වරුන්,
නියෝජ්‍ය අධ්‍යක්ෂ ජනරාල්වරුන් - ජාතික රෝහල (කොළඹ, මහනුවර, ගාල්ල)
පළාත් සෞඛ්‍ය සේවා අධ්‍යක්ෂවරුන්, ප්‍රාදේශීය සෞඛ්‍ය සේවා අධ්‍යක්ෂවරුන්,
ශික්ෂණ රෝහල් අධ්‍යක්ෂවරුන්, විශේෂිත ව්‍යාපාර අධ්‍යක්ෂවරුන්,
රේඛීය අමාත්‍යාංශය යටතේ ඇති සියලුම රෝහල් හා ආයතන ප්‍රධානීන්.

අතිරේක ලේකම් (මහජන සෞඛ්‍ය සේවා) තනතුර සෞඛ්‍ය හා ජනමාධ්‍ය අමාත්‍යාංශය

01. සෞඛ්‍ය හා ජනමාධ්‍ය අමාත්‍යාංශයේ 2025.07.23 දිනට පුරප්පාඩු වී ඇති අතිරේක ලේකම් (මහජන සෞඛ්‍ය සේවා) තනතුර සඳහා අයදුම්පත් කැඳවීමේ අවසන් දිනට සක්‍රීය සේවයේ නියුතු ශ්‍රී ලංකා වෛද්‍ය සේවයේ ජ්‍යෙෂ්ඨ වෛද්‍ය පරිපාලන ශ්‍රේණියේ, නියෝජ්‍ය අධ්‍යක්ෂ ජනරාල් ශ්‍රේණියේ වෛද්‍ය නිලධාරීන්ගෙන් සහ එම ශ්‍රේණිවල දත්ත ශල්‍ය වෛද්‍යවරුන්ගෙන් අයදුම්පත් කැඳවනු ලැබේ.

I. මූලික සුදුසුකම්:

අයදුම්පත් කැඳවීමේ අවසන් දිනය වන විට සක්‍රීය සේවයේ නියුතු ශ්‍රී ලංකා වෛද්‍ය සේවයේ ජ්‍යෙෂ්ඨ වෛද්‍ය පරිපාලන ශ්‍රේණියේ හෝ නියෝජ්‍ය අධ්‍යක්ෂ ජනරාල් ශ්‍රේණියේ තනතුරු දරන වෛද්‍යවරයෙකු වීම හෝ එම ශ්‍රේණියේ තනතුරු දරන දත්ත ශල්‍ය වෛද්‍යවරයෙකු වීම.

02. සේවා නියමයන් හා කොන්දේසි:

මෙම තනතුර සඳහා පත් කරනු ලබන වෛද්‍ය නිලධාරීන් පෞද්ගලික වෛද්‍ය වෘත්තීයෙහි යෙදීමට හිමිකම් නොලබනු ඇත.

03. වැටුප් ක්‍රමය:

(අ) මෙම තනතුරට රාජ්‍ය පරිපාලන චක්‍රලේඛ අංක 10/2025 අනුව SL-03-2025 වැටුප් බාණ්ඩයේ පියවර 1 (රු. 156,000 - 12 X 4,850 - 214,200) අදාළ වේ.

(ආ) පශ්චාත් උපාධි සුදුසුකම් සහිත වෛද්‍ය පරිපාලන ශ්‍රේණියේ නිලධාරීන්ට මසකට රු.6,000/- ක් බැගින් වූ වෛද්‍ය පරිපාලන දීමනාවක් ගෙවනු ලැබේ.

04. බඳවා ගැනීමේ ක්‍රමය:

(අ) රාජ්‍ය සේවා කොමිෂන් සභාව විසින් අනුමත කරන ලද ලකුණු පටිපාටියක් මත පදනම්ව පවත්වනු ලබන ව්‍යුහගත සම්මුඛ පරීක්ෂණයක් තුළින් පවතින පුරප්පාඩු පුරවනු ලැබේ.

(ආ) සම්මුඛ පරීක්ෂණයේ දී යොදා ගැනීමට නියමිත ලකුණු පටිපාටිය ඇමුණුම I ලෙස අමුණා ඇත.

05. අයදුම් කිරීමේ ක්‍රමය:

(අ) මේ සමඟ ඇති ආදර්ශ ආකෘතියට අනුව සම්පූර්ණ කරන ලද අයදුම්පත්‍ර 2025.11.04 දිනට හෝ ඊට පෙර ලැබෙන සේ ආයතන ප්‍රධානීන් හෝ විමධ්‍යගත ඒකක/ විශේෂිත ව්‍යාපාර ප්‍රධානීන් මගින් ලේකම්, සෞඛ්‍ය හා ජනමාධ්‍ය අමාත්‍යාංශය, “සුවසිරිපාය”, 385, පූජ්‍ය බද්දේගම විමලවංශ හිමි මාවත, කොළඹ 10 යන ලිපිනයට ලියාපදිංචි කැපුලෙන් පමණක් එවිය යුතුය.

(ආ) අයදුම්පත් භාර ගන්නා අවසාන දිනට පසුව ලැබෙන අයදුම්පත් භාර ගනු නොලැබේ.

(ඇ) තම අයදුම්පත්‍රය ඉල්ලා අස් කර ගැනීමට කිසිවෙකු අදහස් කරන්නේ නම්, අයදුම්පත් භාර ගන්නා අවසාන දින සිට සති 3ක් ඇතුළත මා වෙත දන්වා එසේ කිරීමට ඔහුට/ඇයට හැකිය.

06. ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ 2014.10.11 දිනැති අංක 1883/17 දරන අතිවිශේෂ ගැසට් පත්‍රය මගින් පළ කරන ලද ශ්‍රී ලංකා සෞඛ්‍ය සේවයේ වෛද්‍ය සේවා ව්‍යවස්ථා සංග්‍රහයෙහි සහ එයට වරින් වර කරන ලද සංශෝධනයන්හි විධිවිධාන, රාජ්‍ය සේවයේ තනතුරුවලට බඳවා ගැනීම සම්බන්ධයෙන් රාජ්‍ය සේවා කොමිෂන් සභා පරිපාටික රීතින්හි I වැනි කාණ්ඩයේ ඇතුළත් කොන්දේසි සහ ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ආයතන සංග්‍රහයේ ඇතුළත් කොන්දේසි කෙරෙහි අවධානය යොමු කරවනු ලැබේ.

07. මෙම නිවේදනයේ සිංහල, ඉංග්‍රීසි හා දෙමළ භාෂා පාඨ අතර යම් අනනුකූලතාවයක් හෝ පරස්පරතාවයක් හෝ ඇති වුවහොත්, එවිට සිංහල භාෂා පාඨය බල පැවැත්විය යුතු වන්නේය.

08. අයදුම්පත් කැඳවීමේ අවසන් දිනට මූලික සුදුසුකම් ඇගයීම සිදු කරන අතර, ව්‍යුහගත සම්මුඛ පරීක්ෂණයෙන් තේරී පත් වී වැඩ භාර ගන්නා දිනය, පත්වීම් දිනය ලෙස සලකනු ලැබේ.

රාජ්‍ය සේවා කොමිෂන් සභාවේ නියමය පරිදි,


විශේෂඥ වෛද්‍ය අතිල් ජාසිංහ
ලේකම්
සෞඛ්‍ය හා ජනමාධ්‍ය අමාත්‍යාංශය

විශේෂඥ වෛද්‍ය අතිල් ජාසිංහ
ලේකම්
සෞඛ්‍ය හා ජනමාධ්‍ය අමාත්‍යාංශය
“සුවසිරිපාය”
385, පූජ්‍ය බද්දේගම විමලවංශ හිමි මාවත,
කොළඹ 10.

ආදර්ශ අයදුම්පත්‍රය
අතිරේක ලේකම් (මහජන සෞඛ්‍ය සේවා) තනතුර
සෞඛ්‍ය හා ජනමාධ්‍ය අමාත්‍යාංශය

01. I නිලධාරියාගේ නම (මුලකුරු සමඟ) -
 II සම්පූර්ණ නම -

02. ලිපිනය -
 I කාර්යාලය -
 II පුද්ගලික -

03. දුරකථන අංකය -
 I කාර්යාලය -
 II පුද්ගලික -

04. උපන් දිනය -

ජාතික හැඳුනුම්පත් අංකය -

වයස (අයදුම්පත් භාර ගන්නා අවසාන දිනට) අවුරුදු - මාස - දින -

05. විවාහක/ අවිවාහක බව -

06. I) ප්‍රාථමික ශ්‍රේණියට පත් කළ දිනය -
 II) II ශ්‍රේණියට පත් කළ දිනය -
 III) I ශ්‍රේණියට පත් කළ දිනය -
 IV) නියෝජ්‍ය වෛද්‍ය පරිපාලන ශ්‍රේණියට පත් කළ දිනය -
 V) ජ්‍යෙෂ්ඨ වෛද්‍ය පරිපාලන ශ්‍රේණියට පත් කළ දිනය -
 VI) නියෝජ්‍ය අධ්‍යක්ෂ ජනරාල් ශ්‍රේණියට පත් කළ දිනය -

(ඉහත පත්වීම් ලිපිවල, ජ්‍යෙෂ්ඨ වෛද්‍ය පරිපාලන ශ්‍රේණියේ සහ නියෝජ්‍ය අධ්‍යක්ෂ ජනරාල් ශ්‍රේණියේ තනතුරෙහි වැඩ භාර ගැනීමෙහි ලිපියෙහි සහතික කළ පිටපත් අමුණා එවිය යුතුය)

07. අධ්‍යාපන හා වෙනත් සුදුසුකම් (සහතික කළ පිටපත් අමුණා එවිය යුතුය) -

08. වෘත්තීය හා/හෝ ශිල්පීය සුදුසුකම් (සහතික කළ පිටපත් අමුණා එවිය යුතුය) -

09. තනතුරට අදාළ විෂය ක්ෂේත්‍රයේ නිලධාරියා විසින් සිදු කරන ලද විශේෂ ව්‍යාපෘති -
 (උපරිම ව්‍යාපෘති 08 ක් සඳහන් කළ යුතුය)

10. තනතුරට අදාළ විෂය ක්ෂේත්‍රයේ නිලධරයා විසින් සිදු කරන ලද පර්යේෂණ හා ප්‍රකාශන -

11. මේ දක්වා සේවය කරන ලද ආයතන හා දරන ලද තනතුරු -

තනතුර

ආයතනය

කාල සීමාව

12. වැටුප් රහිත නිවාඩු ලබා ගෙන ඇත්නම් ඒ පිළිබඳ විස්තර -

වැටුප් රහිත නිවාඩු ලබා ගැනීමට හේතුව

නිවාඩු කාල සීමාව

ලබා ගත් නිවාඩු ප්‍රමාණය

සිට දක්වා

අවු. මාස දින

13. ඔබගේ සේවා කාලය තුළ කුමන හෝ අවස්ථාවක ඔබට විරුද්ධව විනයානුකූලව පියවර ගෙන තිබේද? එසේ නම් ඒ පිළිබඳ විස්තර දක්වන්න.

14. විශේෂ හිමිකම් -

මා විසින් ඉහත සඳහන් කර ඇති තොරතුරු සත්‍ය හා නිවරදි බව මින් සහතික කරමි. අයදුම්පත් කැඳවීමේ නිවේදනයේ සඳහන් කර ඇති සියලුම සේවා නියමයන් හා කොන්දේසිවලට මා එකඟ වන බව මෙයින් සහතික කරමි.

දිනය -

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අයදුම්කරුගේ අත්සන

ආයතන ප්‍රධානියාගේ නිර්දේශය -

දිනය -

.....

ආයතන ප්‍රධානියාගේ අත්සන සහ නිල මුද්‍රාව

Marking Scheme for the Post of Additional Secretary (Public Health Services)

	Criteria	Marks
01	Service Period I. 20 marks for Senior Medical Administrative Grade (SL-1 Grade I) (4 marks per active service of one year) II. 20 marks for Deputy Director General Grade (SL-3) (5 marks per active service of one year) Note:- (i) For the service period less than one year, marks should be allocated as follows. a) For 09 months or more than 09 months' period – $\frac{3}{4}$ of the above marks. b) For 06 months or more than 06 months, and less than 09 months' period – $\frac{1}{2}$ of the above marks. c) For 03 months or more than 03 months, and less than 06 months' period – $\frac{1}{4}$ of the above marks. d) For less than 03 months- No marks (ii) An officer appointed to any Deputy Director General posts on acting basis by the appointing authority can also be granted marks as per the marks allocation mentioned under (i) above for the respective time period.	40 marks
02	Educational Qualification I. MD (Medical Administration/Community Medicine) - 15 marks II. MSc. (Medical Administration/Community Medicine) - 10 marks Note:- (i) Marks will be given only for highest educational qualification obtained among the above. (ii) This compulsory qualification will not be applied for the officers those who are holding a post in the Senior Medical Administration Grade as at the date the Gazette Notification No. 1493/3 dated 16.04.2007 coming into force.	15 marks
03	Extra Qualification i. Service Experience (02 marks per active service of one year) Note:- Marks will be given for the service experience for the post held in Public Health Service posts as per the Appendix IV of the Medical Service Minute No. 1883/17 and dated 11.10.2014 and amendments made thereto from time to time. (Appointment letters issued by the appointing authority should be submitted.)	35 marks
	Service Experience (02 marks per active service of one year) Note:- Marks will be given for the service experience for the post held in Public Health Service posts as per the Appendix IV of the Medical Service Minute No. 1883/17 and dated 11.10.2014 and amendments made thereto from time to time. (Appointment letters issued by the appointing authority should be submitted.)	10 marks

	ii. Special Projects carried out in the subject area relevant to the post (02 marks per project up to a maximum of 10 marks for 05 projects) (a) Project evaluation will be based on criteria given in Annexure I (I). (b) List of projects should be submitted along with the application and projects given in the list will only be considered for awarding marks at the interview. (c) When awarding marks for special projects the marking scheme in the Annexure I (II) will be utilized. N.B.: Projects should be completed on or before the date of closing for the applications.	10 marks
	iii. Researches/ Publications in the subject area relevant to the post (02 marks per research/publication up to a maximum of 10 marks for 05 researches/ publications) (a) Evaluation of researches/publications will be based on the criteria given in Annexure I (III). (b) List of researches/publications should be submitted along with the application and researches/publications given in the list will only be considered for awarding marks at the interview. (c) When awarding marks for researches/publications the marking scheme in the Annexure I (IV) will be utilized.	10 marks
	iv. Board Certification (Medical Administration/ Community Medicine)	05 marks
04	Performance at the Interview (a) Communication Skills - 02 marks (b) Personality - 02 marks (c) Professional courtesy - 02 marks (d) Leadership - 02 marks (e) Decision making and analytical skills - 02 marks	10 marks
Total Marks		100

Guidelines for evaluating Special Projects:

- I. The project should be relevant to the subject areas identified in the job functions of the post applied by the applicant.
- II. The Project report should outline clearly the objectives and anticipated deliverables of the project, including the place, monetary value, the time frame and the source of funds.
- III. The project should underline creative, innovative strategies/ solutions to institutional or public health related issues/ problems and address interventions beyond the routine activities related to his/her job functions.
- IV. Evidence should be submitted at the interview from the relevant competent authority/ supervising officer with regard to the authenticity and whether the deliverables were achieved.
- V. Continuation of an ongoing project or a project taken over by the applicant during its implementation shall not be eligible.
- VI. No mark will be given to a project which was initiated and implemented by the Ministry/ Department/Institution as a part of policy implementation or programme development where the applicant has been identified as the project director/ implementer/ coordinator with or without remuneration as a part of his job function.
- VII. No marks will be given to a project which was done as a part of the post graduate training of the post graduate qualification to which marks are allocated at the interview.
- VIII. The applicants must annex and submit **a list of projects for which they intend to obtain marks**, along with the application. (**A maximum of 08 projects**) _____

Annexure I (II)

Marking Scheme for Special Projects

- I. Applicants must submit **maximum of 08 Projects** to the interview panel among the projects completed by the applicants, which are relevant to the subject area of the Post that the applicants apply for.
- II. In accordance with the criteria mentioned in the Annexure I, a maximum of 10 marks (2x5=10) will be awarded for 05 projects with 02 marks each.
- III. When awarding marks, regarding the results achieved by the Projects which are submitted by the applicants will be considered the most. _____

Guidelines to evaluate Researches/Publications:

I. Researches/ Publications:

(a) Journal Paper - Fully scripted essay of academic significance in a serial publication in numbered volumes to which articles may be submitted at any time and are prescribed only if they pass peer review.

(b) Conference papers/ abstracts/ finally scripted essays

Reports with academic significance which were used in conferences, congresses, seminars, colloquiums, fora, workshops and sessions or symposiums

N.B.- It is the responsibility of the applicant to confirm that the Researches/ Publications have been submitted for the events mentioned above.

- II. In the case of Researches/Publications with joint authorship, proportionate of the applicant should be clearly indicated and marks will be awarded to the applicant accordingly.
- III. Publications which are based on same data/ research material where the contents of the Research/ Publication have a high similarity index will not be considered as separate Researches/ Publications. Only one of the Researches/ Publications shall be eligible to earn marks.
- IV. No marks will be awarded for Researches/ Publications published as a part of Postgraduate Qualification/ Postgraduate Training which were awarded marks at the interview. _____

Marking Scheme for Research/Publications

01. Article and Journals – International/National Level/Recognized Sub National

1-3 – Author List – 02 marks

>3 - 01 mark

02. Abstract

1-3 – 01 mark

>3 – 0.5 marks

03. Poster Presentation

1-3 – 01 mark

>3 – 0.5 marks

04. Oral Presentation - 0.5 marks

05. Book Published - 01 mark

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இணையத்தளம்)
website)



සුවසිරිපාය
சுவசிரிபாய
SUWASIRIPAYA

මගේ අංකය)
எனது இல) MH/AD/01/09/Add.Se.(PHS)/2025
My No.)

ඔබේ අංකය)
உமது இல)
Your No.)

දිනය)
திகதி) 2025, 10, 15
Date)

සෞඛ්‍ය හා ජනමාධ්‍ය අමාත්‍යාංශය சுகாதார மற்றும் வெகுஜன ஊடக அமைச்சு Ministry of Health & Mass Media

பொது சுற்றறிக்கை கடித இலக்கம்: 02-163/2025

மாகாண சுகாதார செயலாளர்கள்,
பிரதிப் பணிப்பாளர் நாயகங்கள் - தேசிய வைத்தியசாலை (கொழும்பு, கண்டி, காலி)
மாகாண சுகாதார சேவைகள் பணிப்பாளர்கள், பிராந்திய சுகாதார சேவைகள் பணிப்பாளர்கள்,
போதனா வைத்தியசாலைகளின் பணிப்பாளர்கள், விசேஷ திட்டப் பணிப்பாளர்கள்,
மத்திய அமைச்சின் கீழுள்ள சகல வைத்தியசாலைகளின் மற்றும் நிறுவனத் தலைவர்கள்
அனைவருக்கும்.

மேலதிக செயலாளர் (பொது சுகாதார சேவை) பதவி சுகாதார மற்றும் வெகுஜன ஊடக அமைச்சு

01. சுகாதார மற்றும் வெகுஜன ஊடக அமைச்சில் 2025.07.23 ஆம் திகதியில் வெற்றிடமாக உள்ள மேலதிக செயலாளர் (பொது சுகாதார சேவை) பதவிக்கு, விண்ணப்பங்கள் கோரப்படும் கடைசி தினத்தன்று தொடர்ச்சியாக சேவையில் உள்ள இலங்கை மருத்துவ சேவையில் சிரேஷ்ட மருத்துவ நிர்வாக தரத்திற்குரிய, பிரதிப் பணிப்பாளர் நாயகம் தரத்திற்குரிய மருத்துவ அலுவலர்கள் மற்றும் அதே தரத்தைச் சேர்ந்த பல் சத்திர சிகிச்சை மருத்துவர்களிடமிருந்து விண்ணப்பங்கள் கோரப்படுகின்றன.

I. அடிப்படைத் தகைமைகள்:

விண்ணப்பங்கள் கோரப்படும் கடைசி தினத்திற்கு தொடர்ச்சியாக சேவையில் உள்ள இலங்கை மருத்துவ சேவையின் சிரேஷ்ட மருத்துவ நிர்வாக தரத்தைச் சேர்ந்த அல்லது பிரதிப் பணிப்பாளர் நாயகம் தரத்தைச் சேர்ந்த மருத்துவ அலுவலராக இருத்தல் அல்லது அதே தரத்தில் பதவி வகிக்கும் பல் சத்திர சிகிச்சை மருத்துவராக இருத்தல்.

02. சேவை விதிமுறைகளும் நிபந்தனைகளும்:

இப்பதவிக்கு தெரிவுசெய்யப்படும் மருத்துவ அலுவலர்கள் தனியார் மருத்துவ தொழிலில் ஈடுபட முடியாது

03. சம்பளத் திட்டம்:

(அ) இப்பதவிக்கு அரசு நிர்வாக சுற்றறிக்கை இலக்கம் 10/2025 இன்படி SL – 03 – 2025 சம்பள பிரிவின் படி நிலை I (ரூபா 156,000 – 12 X 4850 - 214,200) உரித்தாகும்.

(ஆ) பட்டப்பின்படிப்பு தகைமைகளைக்கொண்ட மருத்துவ நிர்வாக தர அலுவலர்களுக்கு மாதாந்தம் ரூபா 6000/- வீதம் மருத்துவ நிருவாக படிக்க கொடுப்பனவொன்று வழங்கப்படும்.

04. ஆட்சேர்ப்பு முறை:

(அ) அரசு சேவைகள் ஆணைக்குழுவினால் அங்கீகரிக்கப்பட்ட புள்ளி வழங்கும் திட்டத்தின் அடிப்படையில் நடத்தப்படும் கட்டமைக்கப்பட்ட நேர்முகப் பரீட்சையின் மூலம் வெற்றிடம் நிரப்பப்படும்.

(ஆ) நேர்முகப் பரீட்சையில் பயன்படுத்தப்படும் புள்ளித் திட்டம் இணைப்பு 1 என இணைக்கப்பட்டுள்ளது.

05. விண்ணப்பிக்கும் முறை:

(அ) இத்துடன் இணைக்கப்பட்டுள்ள மாதிரி படிவத்தின்படி பூர்த்தி செய்யப்பட்ட விண்ணப்பங்கள் 2025.14.04 ஆம் திகதி அல்லது அதற்கு முன்னர் கிடைக்கக்கூடியவாறு நிறுவனங்களின் தலைவர்கள் அல்லது பன்முகப்படுத்தப்பட்ட பிரிவுகள்/விஷேட திட்ட பணிப்பாளர்கள் ஊடாக செயலாளர், சுகாதார மற்றும் வெகுஜன ஊடக அமைச்சு, “சுவசிறிபாய” , 385, சங்கைக்குரிய விமலவங்ச தேரோ மாவத்தை, கொழும்பு 10 எனும் முகவரிக்கு பதிவு தபால் மூலம் அனுப்ப வேண்டும்.

(ஆ) விண்ணப்பங்கள் ஏற்றுக்கொள்ளப்படும் இறுதித் திகதிக்கு பிறகு கிடைக்கப்பெறும் விண்ணப்பங்கள் ஏற்றுக்கொள்ளப்பட மாட்டாது.

(இ) தமது விண்ணப்பத்தை திரும்பப்பெற விரும்பினால், விண்ணப்பங்கள் ஏற்றுக் கொள்ளப்படும் இறுதித் தினத்தில் இருந்து 03 வாரங்களுக்குள் எனக்கு அறிவிப்பதன் மூலம் திரும்ப பெற முடியும்.

06. இலங்கை ஜனநாயக சோசலிச குடியரசின் 2014.10.11 ஆம் திகதிய 1883/17 எனும் இலக்க அதிவிஷேட வர்த்தமானி அறிவித்தலின் ஊடாக வெளியிடப்பட்ட இலங்கை சுகாதார சேவையின் மருத்துவ சேவை பிரமாணக்குறிப்பு மற்றும் அதில் காலத்திற்குக் காலம் மேற்கொள்ளப்பட்ட திருத்த ஏற்பாடுகள், அரசாங்க பதவிகளுக்கான ஆட்சேர்ப்பு தொடர்பான அரசு சேவை ஆணைக்குழுவின் நடைமுறை ஒழுங்கு விதிக் கோவை பாகம் I இன் பொது நிபந்தனைகள் மற்றும் இலங்கை ஜனநாயக சோசலிச குடியரசின் தாபன விதிக் கோவையில் உள்ளடக்கப்பட்ட நிபந்தனைகள் என்பவற்றுக்கு உங்கள் கவனம் ஈர்க்கப்படுகின்றது.

07. இந்த அறிவித்தலில் சிங்களம், ஆங்கிலம் மற்றும் தமிழ் ஆகிய மொழிகளுக்கிடையே ஏதாவது முரண்பாடுகள் அல்லது வேறுபாடுகள் இருந்தால், அத்தகைய சந்தர்ப்பத்தில் சிங்கள மொழியிலான அறிவித்தல் சரியானதாகக் கொள்ளப்படும்.

08. விண்ணப்பங்கள் கோரப்படும் இறுதித் தினத்திற்கு அடிப்படை தகைமைகள் மதிப்பீடு செய்யப்படும் என்பதுடன், கட்டமைக்கப்பட்ட நேர்முகப் பரீட்சையின் மூலம் தேர்ந்தெடுக்கப்பட்டு கடமையை பொறுப்பேற்கும் தினம் நியமன தினமாக கருதப்படும்.

பொது சேவை ஆணைக்குழுவின் கட்டளைக்கு அமைய,

விஷேட மருத்துவர் அனில் ஜாசிங்க
செயலாளர்

சுகாதார மற்றும் வெகுஜன ஊடக அமைச்சு

Dr. Anil Jasinghe
Secretary
Ministry of Health & Mass Media
"Suwasiripaya"
385, Rev. Baddegama Wimalawansa Thero Mawatha,
Colombo 10

முாதி ரிவிண்ணப்பப்படிவம்
மேலதிக செயலாளர் (பொது சுகாதார சேவை) பதவி
சுகாதார மற்றும் வெகுஜன அமைச்சு

1. உத்தியோகத்தரின் பெயர் (முதல் எழுத்துக்களுடன்) -
II முழுப் பெயர் -
2. முகவரி :
I அலுவலகம் -
II தனிப்பட்ட -
3. தொலைபேசி இலக்கம் -
I அலுவலகம் -
II தனிப்பட்ட -
4. பிறந்ததிகதி-
தேசிய அடையாள அட்டை இலக்கம்
வயது (விண்ணப்பங்கள் ஏற்றுக்கொள்ளப்படும் இறுதித்திகதியன்று) வருடம் - மாதம்-நாட்கள் -
5. திருமணமானவரா/திருமணமாகாதவரா என்பது பற்றி-
6. I) ஆரம்ப தரத்திற்கு நியமனம் பெற்ற திகதி -
II) II ஆம் தரத்திற்கு நியமனம் பெற்ற திகதி -
III) I வது தரத்திற்கு நியமனம் பெற்ற திகதி -
IV) பிரதி மருத்துவ நிர்வாக தரத்திற்கு நியமனம் பெற்ற திகதி-
V) சிரேஷ்ட வைத்திய நிர்வாக தரத்திற்கு நியமனம் பெற்ற திகதி-
VI) பிரதிப் பணிப்பாளர் நாயகம் பதவிக்கு நியமனம் பெற்ற திகதி -

(மேற்படி நியமனக் கடிதங்களின் மற்றும் சிரேஷ்ட மருத்துவ நிர்வாக தரப்பதவி மற்றும் பிரதிப் பணிப்பாளர் நாயகம் பதவிகளில் கடமையை பொறுப்பேற்ற கடிதம் என்பவற்றின் சான்றுறுதி செய்யப்பட்ட பிரதிகளை இணைக்கவும்)
7. கல்வி மற்றும் ஏனைய தகைமைகள் (சான்றுறுதி செய்யப்பட்ட பிரதிகளை இணைக்கவும்) -
8. தொழில் மற்றும் /அல்லது தொழில்நுட்ப தகைமைகள் (சான்றுறுதி செய்யப்பட்ட பிரதிகளை இணைக்கவும்)-
9. பதவியுடன் தொடர்புடைய துறையில் உத்தியோகத்தரினால் மேற்கொள்ளப்பட்ட விசேஷ நிகழ்ச்சித்திட்டங்கள் (அதிகபட்சம் 08 திட்டங்களை குறிப்பிட வேண்டும்)-

10. சம்பந்தப்பட்ட துறையின் உத்தியோகத்தரினால் மேற்கொள்ளப்பட்ட ஆய்வுகள் மற்றும் வெளியீடுகள்:
11. இது வரை சேவையாற்றிய நிறுவனங்கள் மற்றும் வகித்த பதவிகள் :

பதவி

தாபனம்

காலஎல்லை

12. சம்பளமற்ற விடுமுறை பெற்றிருப்பின் அது பற்றிய விபரம் -

சம்பளமற்ற விடுமுறை பெற்ற காரணம்

விடுமுறை காலஎல்லை

பெற்ற விடுமுறை நாட்களின்

எண்ணிக்கை

தொடக்கம் வரை

வருடம் மாதம் நாட்கள்

13. உங்களது சேவைக்காலத்தில் ஏதாவதொரு சந்தர்ப்பத்தில் உங்களுக்கு எதிராக ஒழுக்காற்று நடவடிக்கைகள் மேற்கொள்ளப்பட்டுள்ளதா, அவ்வாறாயின் அது தொடர்பான விபரங்களைக் குறிப்பிடவும்.

14. சிறப்பு உரிமைகள் -

மேலே என்னால் கூறப்பட்ட விடயங்கள் யாவும் உண்மையானதும், சரியானவை எனவும் உறுதி மொழிகிறேன். விண்ணப்பம் கோரிய அறிவிப்பில் குறிப்பிடப்பட்டுள்ள, அனைத்து சேவை விதிமுறைகள் மற்றும் நிபந்தனைகளுக்கும் நான் கட்டுப்படுவேன் என நான் உறுதி மொழிகின்றேன்.

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திகதி

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விண்ணப்பதாரரின் கையொப்பம்

நிறுவனத்தலைவரின் பரிந்துரை:

.....
திகதி

.....
நிறுவனத்தலைவரின் கையொப்பம் மற்றும்
பதவிமுத்திரை

දුරකථන) 0112669192 , 0112675011
தொலைபேசி) 0112694033, 0112675280
Telephone) 0112675449

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විද්‍යුත් තැපෑල) postmaster@health.gov.lk
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இணையத்தளம்)
website)



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சுவசிரிபாய
SUWASIRIPAYA

මගේ අංකය) MH/AD/01/09/Add.Se.(PHS)/2025
எனது இல)
My No.)

ඔබේ අංකය)
உமது இல)
Your No.)

දිනය)
திகதி)
Date)

14.10.2025

සෞඛ්‍ය හා ජනමාධ්‍ය අමාත්‍යාංශය சுகாதார மற்றும் வெகுஜன ஊடக அமைச்சு Ministry of Health & Mass Media

General Circular Letter No: 02-163/2025

Provincial Health Secretaries,
Deputy Director Generals – National Hospital (Colombo, Kandy, Galle)
Provincial Directors of Health Services, Regional Directors of Health Services
Directors of Teaching Hospitals/ Directors of Specialized Campaigns and
All Heads of Hospitals and Institutions under the Line Ministry

POST OF ADDITIONAL SECRETARY (PUBLIC HEALTH SERVICES) MINISTRY OF HEALTH AND MASS MEDIA

01. Applications are called from the Medical Officers in the Senior Medical Administrative Grade and those in the Deputy Director General Grade of the Sri Lanka Medical Service and the Dental Surgeons in the same Grades who are in the active service as at the closing date of applications, to recruit to the post of Additional Secretary (Medical Services) of the Ministry of Health which has fallen vacant from 23.07.2025.

I. Basic Qualifications:

Should be a Medical Officer who is in the active service and holding a post in the Senior Medical Administrative Grade or Deputy Director General Grade of the Sri Lanka Medical Service or a Dental Surgeon holding a post in the same Grades as at the closing date of applications.

02. Terms and Conditions:

The officers who are selected for this post are not entitled to engage in the private practice.

03. Salary Scale:

- a) Step 1 of the salary segment SL-03-2025 is applicable for this post in terms of Public Administration Circular No. 10/2025 (Rs.156,000 - 12 x 4,850 -214,200)
- b) Officers in the Medical Administrative Grade with post graduate qualifications will be paid a Medical Administrative Allowance of Rs. 6,000/- per month.

04. Method of Recruitment:

- a) Existing vacancies are filled through a structured interview based on a marking scheme approved by the Public Service Commission.
- b) The marking scheme to be adopted at the interview is attached as Annexure I.

05. Method of Application:

- a) Applications completed in compliance with the specimen form appended to this should be sent through the Heads of Institutions or Heads of Decentralized Units/ Specialized Campaigns **by registered post only** to reach the **Secretary, Ministry of Health and Mass Media, "Suwasiripaya", No.385, Rev. Baddegama Wimalawansa Thero Mawatha, Colombo 10** on or before **04.11.2025**.
- b) Applications received later than the closing date of applications will not be accepted.
- c) Applicants who wish to withdraw their applications shall inform me and are permitted to do so, within three weeks from the closing date of applications.

06. Attention is drawn to the provisions of the Medical Service Minute of Sri Lankan Health Service published in the Extraordinary Gazette No. 1883/17 dated 11.10.2014 and amendments made thereto from time to time, conditions in the Volume I of the Procedural Rules of Public Service Commission governing the recruitment to the posts in the public service and conditions of the Establishments Code of the Democratic Socialist Republic of Sri Lanka.

07. In the event of any inconsistency between the Sinhala, English and Tamil texts of this notification, the Sinhala text shall prevail.

08. Basic qualifications are evaluated as at the closing date of applications and the date of assumption of duties on selection from the structured interview will be considered as the date of appointment.

By order of the Public Service Commission,


Dr. Anil Jasinghe
Secretary
Ministry of Health and Mass Media


Dr. Anil Jasinghe
Secretary
Ministry of Health & Mass Media
"Suwasiripaya"
385, Rev. Baddegama Wimalawansa Thero Mawatha,
Colombo 10

SPECIMEN FORM OF APPLICATION
POST OF ADDITIONAL SECRETARY (PUBLIC HEALTH SERVICES)
MINISTRY OF HEALTH AND MASS MEDIA

01. (i) Name of the Officer (with Initials):
(ii) Name in Full :

02. Address -
(i) Official :
(ii) Private :

03. Telephone Number -
(i) Official :
(ii) Personal :

04. Date of Birth :

NIC Number :

Age (As at the closing date of applications) Years: Months: Days:

05. Civil Status -

06. (i) Date of appointment to Preliminary Grade :
(ii) Date of appointment to Grade II :
(iii) Date of appointment to Grade I :
(iv) Date of appointment to Deputy Medical Administrative Grade :
(v) Date of appointment to Senior Medical Administrative Grade :
(vi) Date of appointment to Deputy Director General Grade :

(Certified copies of the letters of appointment and letters of assumption of duties of the posts in Senior Medical Administrative Grade and Deputy Director General Grade should be annexed)

07. Educational and Other Qualifications **(Certified copies should be annexed)** :

08. Professional and/ or Technical Qualifications **(Certified copies should be annexed)** :

09. Special projects carried out by the officer in the field relevant to the post (**Maximum 08 projects have to be indicated**)

10. Research and publications done by the officer in the field relevant to the post:

11. Posts held to the present and institutions:

<u>Post</u>	<u>Institution</u>	<u>Period</u>
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12. Particulars of No Pay Leave, if obtained :

<u>Reason for obtaining</u>	<u>Duration</u>	<u>Total Period of No Pay Leave</u>		
<u>No Pay Leave</u>	<u>From</u> <u>To</u>	<u>Years</u>	<u>Months</u>	<u>Days</u>

13. Has disciplinary action been taken against you at any time during the period of your service and if yes give details :

14. Special Claims :

I do hereby certify that the above particulars furnished by me are true and accurate. Further, I do agree with all terms and conditions stipulated in the notification of calling for applications.

Date:

.....

Signature of Applicant

Recommendation of the Head of Institution:

Date:

.....

Signature of Head of Institution and Official Stamp