



Japan International Cooperation Agency
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March 30, 2026.

Director General
Department of External Resources
Colombo 1.

Dear Sir,

KNOWLEDGE CO-CREATION PROGRAM:
STRENGTHENING SOCIAL HEALTH PROTECTION TOWARDS UNIVERSAL
HEALTH COVERAGE
COURSE NO: 202208268J001

This is to inform you that Japan International Cooperation Agency (JICA) will consider completed applications of qualified participants nominated by the Government of the Democratic Socialist Republic of Sri Lanka for the above Technical Training Course.

The duration of the training course is from 26th July to 8th August 2026.

The participants for the above course should be nominated in accordance with the General Information (GI) regulations. Eight copies of the General Information (GI) booklets are attached for distribution to the relevant authorities.

To further expedite the selection procedures, let us suggest the following institution(s) as below mentioned that are considered as eligible in accordance with the stipulations of the GI.

- ✓ Ministry of Health
 - International Health Division
 - All Provincial Departments of Health

Please make necessary arrangements to submit duly completed documents to reach JICA Sri Lanka office on or before 20th May 2026.

- Duly filled prescribed Application Form
- Copy of the Nominee's English Score Sheet (e.g. TOEFL, TOEIC, IELTS)
- Copy of the passport (if available)

In completing the application forms, kindly advise the nominees to use the same name order as given in the passport, where JICA shall issue official documents relevant to visa in the similar order on his/her acceptance by JICA. In case passports are not available at the time of nomination, on receipt of JICA acceptance notification letter, nominees are expected to issue passports in the same name order as mentioned in the training application.

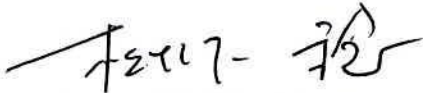
Cont.../2

We also note that, handwritten training applications shall not be accepted by JICA at any reason.

In addition, kindly advise the nominating organizations to share the GI Booklets with their nominees for a better understanding of the training requirements, whereas JICA conducts its selection interviews principally based on the contents of the respective GIs.

Thank you.

Yours sincerely,



Minoru MATSUNOSHITA
Senior Representative
JICA Sri Lanka office

C. C - Secretary, Ministry of Health
Director, International Health Division
All Provincial Department of Health
Mr. Kenji OHASHI, Head of Economic & Development Cooperation Section,
Embassy of Japan



Knowledge Co-Creation Program (Group & Region Focus)

General information on

Strengthening Social Health Protection Towards Universal Health Coverage

課題別研修

「ユニバーサルヘルスカバレッジ達成のための医療保障制度強化」

JFY 2026

Course No.: 202514972J001

Course Period in Japan: From July 26, 2026 to August 8, 2026

This information pertains to one of the JICA Knowledge Co-Creation Programs (Group & Region Focus) of the Japan International Cooperation Agency (JICA) implemented as part of the Official Development Assistance of the Government of Japan based on bilateral agreement between both Governments.

JICA Knowledge Co-Creation Program (KCCP)

The Japanese Cabinet released the Development Cooperation Charter in June 2023, which stated, *"In its development cooperation, Japan has maintained the spirit of jointly creating things that suit partner countries while respecting ownership, intentions and intrinsic characteristics of the country concerned based on a field-oriented approach through dialogue and collaboration. It has also maintained the approach of building reciprocal relationships with developing countries in which both sides learn from each other and grow and develop together."* JICA believes that this 'Knowledge Co-Creation Program' will serve as a foundation of mutual learning process.

I. Concept

Background

Universal Health Coverage (UHC) is defined by the World Health Organization as, "ensuring that all people can use the appropriate health services they need without financial hardship." Moreover, in Sustainable Development Goals (SDGs), achieving UHC including financial risk protection, access to quality essential health care services, and access to safe, effective, quality, and affordable essential medicines and vaccines for all" is titled one of the measure goals.

In countries of the Asian and African region, efforts on building a robust social health protection system have been made to provide the better health care system. However, there are many barriers for the achievement of UHC, for example, coverage to low-income populations, needs for more health care resources, maintaining financial sustainability, measures for disparities among regions in each country and between public and private care providers in the quality and quantity of services. While Japan has established health insurance coverage for all its citizens in 1961 during the early stages of economic development, these complex issues were also faced by the Japanese Government. Hard and continuous efforts to achieve and maintain UHC have been made and are also currently ongoing. While the situations in respective countries may differ, the UHC policy responses made in Japan, and the lessons that could be learned from them can give guidance to countries facing with similar problems. This program is for government officials in Asian and African countries, who take a central role in the decision making for health care policies to ensure access to services (UHC) through health insurance. The course aims to develop capacities to meet the challenges, through analyzing the experiences of Japan, Thailand and current situations in participants' countries and discussing methods to strengthen social health protection systems for UHC.

For what?

This program aims at capacity building through sharing of Japan's and Thailand's experiences and analyses of health policy issues in each participating country. Participants will gain practical knowledge for the development of UHC through health insurance that secure people's fair access to health security.

For whom?

Eligible participants should be director-level officials of central governments and government agencies who are responsible for the policy formulation and management in the field of health insurance, health care provision etc.

How?

In this program, participants would be exposed to several aspects on health system strengthening, and also Japan, Thailand and other participant's experience including both achievements and challenges on health system strengthening to provide UHC through lectures, field visits, discussions and groupworks in Japan.

II. Description

1. **Title (Course No.)**
Strengthening Social Health Protection Towards Universal Health Coverage
(202514972J001)
2. **Course Duration in Japan**
July 26, 2026, to August 8, 2026
3. **Target Regions or Countries**
Bangladesh, Cambodia, Côte d'Ivoire, Egypt, Kenya, Morocco, Nigeria, Philippines, Senegal, South Africa, Sri Lanka, Sudan, Tanzania and Thailand
4. **Eligible / Target Organization**
This program is designed for government agencies that are responsible for the policy formulation and management in the field of health insurance and health care provision.
5. **Capacity**
16 participants
6. **Language**
English
7. **Objective(s)**
By sharing various countries' experiences, the participants will gain basic knowledge of health systems to achieve UHC.
8. **Overall Goal**
In each country, the policies will be made to achieve universal health coverage.

9. Output and Contents

This program consists of the following components.

Preliminary Phase: Please make a short inception report and submit by email before coming to Japan. The format of the inception report is attached in this General Information as Annex 1.

< Pre-assignments >

You are required to write the inception report which is explained in Annex 1 and watch some video lectures, read materials and submit questions and comments about them.

You will receive detailed explanations about pre-assignments after you are accepted to join the course.

Expected Module Output	Subjects/Agendas *details are subject to change	Methodology
(1) To understand the concept of UHC and describe the current status and challenges in their countries	Lecture about the concept of the framework	Lecture & Discussion
	Introduction of current Healthcare System and UHC in Japan	Lecture & Discussion
(2) To learn and share countries' experiences for achieving and maintaining UHC	Japan and Thailand experiences	Lecture & Discussion
	Each country's self-analysis	Group work/Exercise
(3) To learn practices of universal health insurance able to explain the characteristics of health care coverage in the participating countries and the differences from and background to their own countries	Lecture about Health Insurance System in Japan - Insurance coverage decision and pricing-	Lecture & Discussion
(4) To propose future responses in their countries based on the above and prepare discussion notes.	Summarizing what the participants learned through this course and make presentations	Presentations & Discussion

Themes/Topics covered (tentative),

- Japan's Medical Insurance System & Healthcare delivery system
 - Health Technology Assessment-Insurance coverage decision and pricing-
 - Social Security for the Vulnerable Groups
 - Quality Control: Medical Functional Assessment
 - Medical Receipt Review System (lecture and site visit)
 - Site Visit (Local government/Hospital)
 - Thailand's experience in achieving UHC
 - JICA's cooperation strategy for realization of UHC
- etc

III. Eligibility and Procedures

1. Expectations to the Applying Organizations

- (1) This course is designed primarily for organizations that intend to address specific issues or problems identified in their operation. Applying organizations are expected to use the program for those specific purposes.
- (2) This course is enriched with contents and facilitation schemes specially developed in collaboration with relevant prominent organizations in Japan. These special features enable the course to meet specific requirements of applying organizations and effectively facilitate them toward solutions for the issues and problems.

2. Nominee Qualifications

Applying organizations are expected to select nominees who meet the following qualifications.

[Remarks] Each Organizations is requested to strongly encourage female candidates to apply for the course to accelerate the realization of gender equality and women's empowerment.

Disabilities: Persons with disabilities who meet the required qualifications also have an opportunity to apply. Reasonable accommodations will be considered for participants with disabilities. Some programs of the course might have difficulty for persons with disabilities to participate due to environmental and other conditions. "Reasonable accommodation" means necessary and appropriate modification and adjustments not imposing a disproportionate or undue burden, where needed in a particular case.

(1) Essential Qualifications

- 1) **Current Duties:** Director level central government officials and government agencies who are responsible for the policy formulation and management on health insurance/health care provision.
- 2) **Experience in the relevant field:** Officials, who have worked for the policy formulation and management in the field of health insurance and health care provision for minimum of 3 years.
- 3) **Educational Background:** be a graduate of university
- 4) **Language:** be proficient in spoken and written English
*Those who do not reach the required level of English proficiency will be disqualified even after their nomination.
- 5) **Health:** must be in good health to participate in the program in Japan. Participant's health and safety should be most respected. Pre-existing conditions and pregnancy may lead to health problems that were not present prior to arriving in Japan due to stress from international travel, changes in climate, and a new living environment. In recent years, regrettable cases have occurred, including the exacerbation of symptoms after arrival and, in the case of pregnancy, stillbirth. Some participants have also incurred

substantial out-of-pocket medical costs. If any of the conditions below may apply, please take a moment to consider whether to participate, and continue after confirming your agreement to the points below.

① Questionnaire

("QUESTIONNAIRE ON MEDICAL STATUS AND RESTRICTION")

If any of the following apply, you must state them accurately in the questionnaire, even if they do not affect your current work or daily life.

- a. Chronic diseases (e.g., hypertension, diabetes)
- b. Conditions currently under treatment
- c. Past illnesses that have resolved (including serious conditions affecting the heart, liver, or brain; tuberculosis, etc.)
- d. Pregnancy (for female applicants)

② Medical certificate

Please submit a medical certificate issued by a doctor that your condition is stable and that, from a medical standpoint, there is no problem with your participation in KCCP in Japan.

Applicable cases:

- a. Chronic diseases (e.g., hypertension, diabetes)
- b. Conditions currently under treatment
- c. Past illnesses that have resolved (including serious conditions affecting the heart, liver, or brain; tuberculosis, etc.)

③ Reporting changes

If pregnancy or any health issues are identified after submitting the form, please report them to JICA promptly.

④ Insurance coverage

Medical and additional living expenses related to pregnancy and pre-existing conditions are NOT covered by insurance arranged by JICA. Such costs must be borne entirely by the participant; JICA assumes no liability.

* Please understand that insurance coverage applies only to sudden illness or injury occurring during your stay in Japan.

* Medical expenses in Japan could be a significant financial burden when not covered by insurance.

⑤ Internet Connection: have the Internet learning environments (devices, software*, and networks) at home or workplace.

*We are planning to use "YouTube" for the assignment. Announcement and management of submission will be done through "Google" services. "Microsoft PowerPoint" is required for the exercise.

*If you are not able to arrange internet connection or necessary device/software, please consult with JICA office in your country.

(2) Recommended Qualifications

- 1) Those who are counterparts of JICA's projects may have higher priority than the others. Please describe your relationship and responsibility related to JICA's project in Application Form.
- 2) Preferably those who have not participated JICA's program in Japan in the past.
- 3) Gender Equality and Women's Empowerment: JICA seeks more female applicants due to the past records of fewer applications from women. JICA is committed to promoting gender equality and women's empowerment, and provides equal opportunities for all applicants regardless of their sexual orientation or gender identity.

3. Required Documents for Application

(1) Application Form: The Application Form is available at **the JICA overseas office (or the Embassy of Japan)**

* If you have any difficulties/disabilities which require assistance, please specify necessary assistances in the QUESTIONNAIRE ON MEDICAL STATUS AND RESTRICTION (1-(c)) of the application form. Information will be reviewed and used for reasonable accommodation.

(2) Photocopy of Passport: You should submit it with the application form if you possess your passport which you will carry when entering Japan for this program. If not, you are requested to submit its photocopy as soon as you obtain it.

*The following information should be included in the photocopy:

Name, Date of Birth, Nationality, Sex, Passport Number and Expiry Date

*It is recommended that your passport be valid for more than 6 months after the last day of the program.

(3) English Score Sheet: to be submitted with the application form, if the nominees have any official English examination scores. (e.g., TOEFL, TOEIC, IELTS)

4. Procedures for Application and Selection

(1) Submission of the Application Documents

Closing date for applications: **Please confirm the local deadline with the JICA overseas office (or the Embassy of Japan).**

(All required material must arrive at JICA Center in Japan by **May 27, 2026**)

(2) Selection

Primary screening is conducted at the JICA overseas office (or the embassy of Japan) after receiving official documents from your government. JICA Center will consult with concerned organizations in Japan in the process of final selection. Applying organizations with the best intentions to utilize the opportunity will be highly valued.

taking into consideration of their duties, positions in the organization and other relevant information in a comprehensive manner to be consistent with the Development Cooperation Charter of Japan.

(3) Notice of Acceptance

The JICA overseas office (or the Embassy of Japan) will notify the results **not later than June 19, 2026.**

5. Additional Document(s) to Be Submitted by Accepted Candidates

Inception Report -- to be submitted by July 15, 2026

Accepted candidates are required to prepare an Inception Report (Please read Annex "Inception Report" for detailed information.) before their departure. The Inception Report should be sent to JICA by July 15, 2026, preferably by e-mail to ticthdop@jica.go.jp

*Please add the course title and course number " **202514972J001** " in the subject line of your e-mail.

6. Conditions for Participation

The participants of KCCP are required

- (1) to strictly observe the course schedule,
- (2) not to change the air ticket (and flight class and flight schedule arranged by JICA) and lodging by the participants themselves,
- (3) to understand that leaving Japan during the course period (to return to home country, etc.) is not allowed (except for programs longer than one year),
- (4) not to bring or invite any family members (except for programs longer than one year),
- (5) to carry out such instructions and abide by such conditions as may be stipulated by both the nominating Government and the Japanese Government in respect of the course,
- (6) to observe the rules and regulations of the program implementing partners to provide the program or establishments,
- (7) not to engage in political activities, or any form of employment for profit,
- (8) to discontinue the program, should the participants violate the Japanese laws or JICA's regulations, or the participants commit illegal or any type of immoral conduct including sexual harassment, or get critical illness or serious injury and be considered unable to continue the course. The participants shall be responsible for paying any cost for treatment of the said health conditions except for the medical care stipulated in (3) of "5. Expenses", "IV. Administrative Arrangements",
- (9) to return the total amount or a part of the expenditure for the KCCP depending on the severity of such violation, should the participants violate the laws and ordinances,

- (10) not to drive a car or motorbike, regardless of an international driving license possessed,
- (11) to observe the rules and regulations at the place of the participants' accommodation, and
- (12) to refund allowances or other benefits paid by JICA in the case of a change in schedule.
- (13) to promptly notify JICA in the case that there are any changes in the health status since the time of application (such as changes requiring medical attention due to illness or discovery of pregnancy).

IV. Administrative Arrangements

1. Organizer (JICA Center in Japan)

- (1) **Center:** JICA Tokyo Center (JICA TOKYO)
- (2) **Program Officer:** Ms. Yoko SADAIE (ticthdop@jica.go.jp,
Sadaie.Yoko2@jica.go.jp)

2. Implementing Partner

- (1) **Name :** The National Institute of Public Health (NIPH)
- (2) **URL :** <https://www.niph.go.jp/en/index/>
- (3) **Remark :** The NIPH under the Ministry of Health, Labour and Welfare provides refresher courses for healthcare personnel and conducts research works in the field of public health which primarily focus on three areas; health policy and management, health promotion and disease prevention, and environmental health.

3. Travel to Japan

- (1) **Air Ticket:** In principle, JICA will arrange an economy-class round-trip ticket between an international airport designated by JICA and Japan.
- (2) **Travel Insurance:** Coverage is from time of arrival up to departure in Japan. Thus, traveling time outside Japan (include damaged baggage during the arrival flight to Japan) will not be covered.

4. Accommodation in Japan

Basically, JICA will arrange the following accommodation(s) for the participants in Japan:

JICA Tokyo Center (JICA TOKYO)
Address: 2-49-5 Nishihara, Shibuya-ku, Tokyo 151-0066, Japan
TEL: +81-3-3485-7051
(where "81" is the country code for Japan, and "3" is the local area code)
Please refer to facility guide of JICA TOKYO at its URL,
<https://www.jica.go.jp/tokyo/english/office/index.html>

If there is no vacancy at JICA TOKYO, JICA will arrange alternative accommodation(s) for the participants.

5. Expenses

The following expenses in Japan will be provided by JICA

- (1) Allowances for meals, living expenses, and stopover.
- (2) Expenses for study tours (basically in the form of train tickets).
- (3) Medical care for participants who become ill after arriving in Japan (the costs related to pre-existing illness, pregnancy, or dental treatment are not included).
- (4) Expenses for program implementation, including materials.
- (5) For more details, please see "III. ALLOWANCES" of "KENSU-IN

GUIDEBOOK," (English/French/Spanish/Russian).

*Link to the Website:

https://www.jica.go.jp/english/our_work/types_of_assistance/tech/acceptance/training/index.html or

<https://jica-van-cms.jica.go.jp/custom/kccp/kccp01.html>

6. Pre-departure Orientation*

A pre-departure orientation will be held at respective country's JICA office (or the Japanese Embassy), to provide Participants with details on travel to Japan, conditions of the course, and other matters.

*YouTube of "Knowledge Co-Creation Program and Life in Japan" and "Introduction of JICA Center" are viewable from the link below.

Image videos of 'Introduction of JICA Center (YouTube)' show the following information of JICA Centers: Location, Building, Entrance, Reception (Front desk), Lobby, Office, Accommodation (Room), Amenities (Hand dryer), Bathroom (Shower and Toilet), Toiletries, Restaurant, Laundry Room (Washing machine, Iron), ICT Room (Computer for participants), Clinic, Cash dispenser, Gym, Neighborhood

Part I: Knowledge Co-Creation Program and Life in Japan	
English ver.	https://www.youtube.com/watch?v=SLurfKugrEw
French ver.	https://www.youtube.com/watch?v=v2yU9ISYcTY
Spanish ver.	https://www.youtube.com/watch?v=m7I-WIQSDjI
Russian ver.	https://www.youtube.com/watch?v=P7_ujz37AQc
Arabic ver.	https://www.youtube.com/watch?v=1iBQqdpXQb4
Part II: Introduction of JICA Centers in Japan	
JICA Tokyo	https://www.jica.go.jp/tokyo/english/office/index.html

V. Other Information

< References >

Reading List

- (1) World Health Organization (2014) Health systems governance for universal health coverage action plan: department of health systems governance and financing. Geneva: WHO
<https://www.who.int/publications/i/item/WHO-HSS-HSF-2014.01>
- (2) World Health Organization (2017) Developing a national health financing strategy. A reference guide. Geneva: WHO
<https://www.who.int/publications/i/item/9789241512107>
- (3) World Health Organization and the International Bank for Reconstruction and Development / The World Bank(2023) Tracking universal health coverage: 2023 global monitoring report. <https://www.who.int/data/monitoring-universal-health-coverage>
- (4) "Annual Health, Labour and Welfare Report" (Ministry of Health, Labour and Welfare, Japan)
<http://www.mhlw.go.jp/english/wp/index.html>
- (5) "Public Health of Japan 2022" (Japan Public Health Association)
<http://www.jpha.or.jp/sub/pdf/PHJ2022.pdf>
- (6) [JICA-Net Library] Health Medical Care System in Japan Second Edition
 - 1) Health and Medical Care System in Japan"
https://www.youtube.com/watch?v=qw8wBb_LIXY
- (7) [JICA-Net Library] "History of Public Health and Medical Systems in Japan"
 - 1) On the path to Good Health
<https://www.youtube.com/watch?v=I7f5EAqkRSA&t=195s> (English)
<https://www.youtube.com/watch?v=SfHMEGzOu2U&t=24s> (French)
 - 2) Protectors of Life
<https://www.youtube.com/watch?v=xFcL1Sk5D1Y> (English)
<https://www.youtube.com/watch?v=hpqxdRbdk9s> (French)
- (8) "Japan health system review" (Asia Pacific Observatory on Health Systems and Policies)
<https://apps.who.int/iris/handle/10665/259941>

VI. Annex 1

The format of the Inception Report (PowerPoint file) will be separately distributed only to accepted candidates after notification of acceptance. The details including the submission date will be informed later as well.

For your information, the contents of the report are shown in Slide 1 and 2 below. Before you prepare the report, please see Slide 3 and 4 below which gives you the instructions for the report and other relevant information.

Slide 1

Challenge of Universal Health Coverage in my country

Course:
Country:
Organization:
Name:

Slide 2

Three(3) major challenges of Universal Health Coverage in my country

- 1.
- 2.
- 3.

Slide 3

Instructions for short inception report

- Participants can consider the challenges in their countries from following aspects, such as Financial protection, Equity, Quality, Services, Resilience, etc.
*Participant will conduct situation analysis of each country during the course, according to those aspects.

Notes

- This inception report will be shared by other participants during the course.
- On Day 1, participant introduce this report within 5 minutes, each.
(Participant would be asked to summarize in their presentation, regardless of the volume of inception report.)

Slide 4

Please include Key indicators of UHC (SDG3.8.1, 3.8.2)

- Please check the following indicators and include them in the report if they are available.
 - Coverage of essential health services (SDG 3.8.1)
 - <https://www.who.int/data/gho/data/themes/topics/service-coverage>
 - Catastrophic health spending (and related indicators)(SDG 3.8.2)
 - <https://www.who.int/data/gho/data/themes/topics/financial-protection>

Other useful information

Demography and health state

(e.g. Total population,% of population <=15 years old, >=65 years old, Maternal and Infant mortalities, Life expectancy, 5 major causes of death)

For Your Reference

JICA and Capacity Development

Technical cooperation is people-to-people cooperation that supports partner countries in enhancing their comprehensive capacities to address development challenges by their own efforts. Instead of applying Japanese technology per se to partner countries, JICA's technical cooperation provides solutions that best fit their needs by working with people living there. In the process, consideration is given to factors such as their regional characteristics, historical background, and languages. JICA does not limit its technical cooperation to human resources development; it offers multi-tiered assistance that also involves organizational strengthening, policy formulation, and institution building.

Implementation methods of JICA's technical cooperation can be divided into two approaches. One is overseas cooperation by dispatching experts and volunteers in various development sectors to partner countries; the other is domestic cooperation by inviting participants from developing countries to Japan. The latter method is the Knowledge Co-Creation Program, formerly called Training Program, and it is one of the core programs carried out in Japan. By inviting officials from partner countries and with cooperation from domestic partners, the Knowledge Co-Creation Program provides technical knowledge and practical solutions for development issues in participating countries.

The Knowledge Co-Creation Program (Group & Region Focus) has long occupied an important place in JICA operations. About 400 pre-organized courses cover a wide range of professional fields, ranging from education, health, infrastructure, energy, trade and finance, to agriculture, rural development, gender mainstreaming, and environmental protection. A variety of programs is being customized by the different target organizations to address the specific needs, such as policy-making organizations, service provision organizations, as well as research and academic institutions. Some programs are organized to target a certain group of countries with similar developmental challenges.

Japanese Development Experience

Japan, as the first non-Western nation to become a developed country, built itself into a country that is free, peaceful, prosperous and democratic while preserving its tradition. Japan will serve as one of the best examples for our partner countries to follow in their own development.

From engineering technology to production management methods, most of the know-how that has enabled Japan to become what it is today has emanated from a process of adoption and adaptation, of course, has been accompanied by countless failures and errors behind the success stories.

Through Japan's progressive adaptation and application of systems, methods and technologies from the West in a way that is suited to its own circumstances, Japan has

developed a storehouse of knowledge not found elsewhere from unique systems of organization, administration and personnel management to such social systems as the livelihood improvement approach and governmental organization. It is not easy to apply such experiences to other countries where the circumstances differ, but the experiences can provide ideas and clues useful when devising measures to solve problems.

JICA, therefore, would like to invite as many leaders of partner countries as possible to come and visit us, to mingle with the Japanese people, and witness the advantages as well as the disadvantages of Japanese systems, so that integration of their findings might help them reach their developmental objectives.



Contact Information for Inquiries

For inquiries and further information, please contact the JICA overseas office or the Embassy of Japan. Further, address correspondence to:

JICA Tokyo Center (JICA TOKYO)

Address: 2-49-5 Nishihara, Shibuya-ku, Tokyo 151-0066, Japan

TEL: +81-3-3485-7051 FAX: +81-3-3485-7904