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இணையத்தளம்)
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சுவசிரிபாய

SUWASIRIPAYA

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சுகாதார மற்றும் வெகுஜன ஊடக அமைச்சு

Ministry of Health & Mass Media

මගේ අංකය)
எனது இல) CF/EXE/06/2024
My No.)
ඔබේ අංකය)
உமது இல)
Your No. :)
දිනය)
திகதி) 27.06.2025
Date)

General Circular letter No:- 02-111/2025

Provincial Health Secretaries
Deputy Director General – National Hospital of Sri Lanka, Colombo
Director, National Hospital – Kandy
Director, National Hospital – Galle
All of Hospitals Directors under the Line Ministry,
Provincial Directors of Health Services,
Regional Directors of Health services,
Heads of Institutions concerned,

Efficiency bar Examination and Departmental Examination for the Officers in Grade II of Audiology Technician' – 2025

It is hereby notified that the Efficiency bar Examination which should be passed by **Audiology Technicians** belonging to the Service of Professions Supplementary to Medicine (**MT - 06 - 2016**) before expiry of three years from the date of appointment to Grade II will be held on **23.08.2025** and **24.08.2025** in Sinhala, Tamil and English medium. (**The Subject related written question paper will be prepared only in English Medium**) The venue and the time of the examination will be notified along with the admission card.

02. Qualifications

The officers who have been appointed to a post of **Audiology Technician (MT – 06- 2016) in Grade II** and not yet completed this examination are only eligible to apply for this examination.

N.B. Please take necessary action to send me the applications of the officers only who has been promoted to **Seg. II "A" / Grade II** by **18.07.2025** and already received the appointment letters. (It is mandatory to attach a certified copy of Grade II appointment letter along with the application.)

03. Applications

Applications prepared by the candidates as per specimen appended to this letter should be sent under Registered Cover to reach the Director (Examinations), Ministry of Health & Mass Media, "Suwasiripaya", No.385, Ven. Baddegama Wimalawansa Thero Mawatha, Colombo 10 on or before **18.07.2025** through their Heads of Institutions. The name of the examination applied for should be mentioned as "**Efficiency bar Examination and Departmental Examination for the Officers in Grade II of Audiology Technicians' – 2025**" on the top left corner of the envelope. **It is mandatory that the subject officer in charge of personal files and the head of the institution certify that all the information provided in each application is correct that the applicant meets the required qualifications to appear for this efficiency bar examination.** Two (02) self-addressed envelope (Candidates can write their official or private address) in the size of 9" x 4" inches, affixed with stamps to the value of **Rs. 110.00** should be sent along with the application. (**Applications received after the closing date, incomplete or inaccurate will be rejected without notice.**)

N.B: The application should be prepared using an A4 paper based on the specimen form of application so as to accommodate from 01 to 04 on the first page and from 05 to 09 on the second page. Applications which do not confirm to above will be rejected without any information.

04. Examination fees

- i. Candidates who sit the examination for the first time need not pay examination fees. However, in every subsequent sitting they should affix stamps to the value of Rs. 25/= per subject in the stamps cage provided for in the application and cancel same by placing their signature and the date.
- ii. The fees once paid will not be refunded or transferred to other examinations under any circumstances.

05. Admission to the Examination

- I Candidates whose applications have been accepted will be issued with Admission Cards. They should duly complete and submit same to the Supervisor at the Examination center. Otherwise, they will not be allowed to sit the examination.
- II Candidates should prove their identity to the Supervisor at the examination hall. For this purpose one of the following documents will be accepted.
 - (a) National identity card
 - (b) A formal identity card issued by the Ministry of Health & Mass Media or Relevant institution
 - (c) A Valid Driving License
 - (d) A Valid Passport

06. Scheme of the Examination

This examination consists of two parts viz(Departmental Examination and Efficiency Bar Examination. Departmental examination consists three parts viz: Written, Viva Voce and a Practical and each part are given 100 marks. Minimum 40 marks should be obtained for each part to pass the examination.

Efficiency bar examination consists of two subjects. Establishments Code and Financial Regulations. Each subject is given 100 marks and minimum of 40 marks should be obtained for one subject to pass the examination.

This examination can be completed part by part/subject by subject in one or several sittings. Applicants who sit for the examination for the first time should apply for all subjects.

07. Syllabus

07.1 Establishments Code & Procedural Rules

This question paper consists of 07 essay type questions and candidates are required to answer any 04 questions out of them. Duration is 02 hours for each paper and each paper will receive 100 marks. Applicants shall secure minimum of 40% marks to pass the examination.

➤ Establishments Code will be based on following chapters.

Chapter	XV	-	Travel abroad for study, training or on duty
Chapter	XVI	-	Holiday Travel
Chapter	XXIII	-	Special Concessions and Conditions regarding officers Suffering from special types of illnesses
Chapter	XXIV	-	Salary Loans / Advances
Chapter	XXV	-	Concessions to members of Trade union
Chapter	XXVII	-	Channel of Communication
Chapter	XXVIII	-	Administrative procedures
Chapter	XXX	-	Right of Government over its officers
Chapter	XXXIII	-	Legal advice and legal action

07.2 Financial Regulations

The question paper consists of 07 essay type questions and candidates are required to answer any 04 questions out of them. Duration is 02 hours and total marks is 100. Applicants shall secure minimum of 40% marks to have pass in the examination.

Following chapters of the Financial Regulations

Chapter VI - Custody of Public money Etc.

Imp reset and Bank Account- Security of public money, Board of survey , Bank draft ,Bank Accounts. (F.R 315 – F.R 396)

Chapter XIII - Supplies works and services :- Supplies / Purchasing Procedure ,Contracts Deviation from tender procedure (F.R 708 – F.R 775)

07.03.01 Subject Related written

Duration for this question paper is 03 hours. It consists of 08 essay type questions. Candidates should answer any 05 questions out of them.

Syllabus

- | | |
|--|--|
| i. Hearing Assessments | v. Hearing aid maintenance |
| ii. New born hearing screening procedure knowledge | vi. Hearing aid repair |
| iii. Hearing aid fit on | vii. Cochlear implant candidacy evaluation |
| iv. Ear mold making and fitting | |

07.03.02 Subject Related Viva

The viva examination is based on the syllabus applicable to subject related question paper and the problems which may arise during the work. Duration is 15 minutes.

07.03.03 Subject Related Practical

A practical test based on skills and activities related to the field. Syllabus of the subject - related written examination is applicable to this also. Duration is based on according to the test.

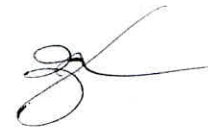
08. To follow the Regulations Related to Examination Procedure

Candidates are warned against copying or attempting to copy from the script of another candidate or from any book or paper or notes whatsoever. No candidate should attempt to look at the script of another candidate and should not help any candidate either help another candidate or obtain help from another candidate or person. Further mobile phones & the similar electronic equipment's should not be used. Any candidate who disregards this rule is liable to punishment.

09. Please bring the contents of this circular letter to the notice of all relevant officers in your division/ specialized campaign / Institution. This has been included to the web site- www.health.gov.lk

Web Path: - www.health.gov.lk → Staff Access → Admin → Circulars

N.B - Sinhala medium notification on examination will be effected if any contradictory is arisen in the circular letter published in Sinhala, Tamil and English mediums.



U.A.S.H. Sisira Kumara
Deputy Director General (Admin) II
For Secretary

U.A.S. Harshapriya Sisira Kumara
Deputy Director General (Administration) II
Ministry of Health & Mass Media
"Suwasiripaya"
Colombo - 10.

Specimen form of application

Efficiency bar Examination and Departmental Examination for the Officers in Grade II of Audiology Technicians' – 2025

01. (a) (i). Full Name of the Applicant (Sinhala) :

(ii). Full Name of the Applicant (In English block letters)

[illegible]

(iii). Names denoted by initials (In English block letters)

(iv). Names with initials (In English block letters)

[illegible]

(b) (i) Date of promotion to seg; II "A" / Grade II :-

(ii) Promotion to seg: II "A" / Grade II Letter No :-

(iii) Weather the Efficiency Bar Examination prescribed for Grade III has been passed ☐ yes / ☐ No
(Mark ✓ in the relevant cage)

(iv) Date of Completion of the Efficiency Bar Examination prescribed for Grade III

(v) Is any disciplinary inquiry pending against you? ☐ Yes / ☐ No
(Mark ✓ in the relevant cage)

Disciplinary orders, if any : Ref No

Date _____

(vi) Present Annual Salary

(vii) National Identity Card No

[illegible]

(viii) Telephone No:-

[illegible]

(ix) E-Mail Address -

02. Subjects Offered (Mark “✓” within the cages against the subjects you offer in this Examination. Mark “X” against the subjects not offered)

Subject Related Written

Establishments Code & Procedural Rules

7

Financial Regulations

7

Subject Related Practical

11

Subject Related Viva

11

03. (a) Present Station of service (In Sinhala) :-

(In English) :-

(b) The Service Station is under the - Line Ministry ☐ Provincial Council ☐

(c) If Provincial Council Mention Province :-

(d) District of the Present Station of service :-

(e) Whether two self-addressed envelope in the size of 9 X 4 inches with stamps affixed to the value of Rs. 110.00 has been attached to the application to post the Admission Card?

(f) Postal Address to post the Admission Card (In block letters) :-

04. Medium you sit for the examination - Sinhala/ English/ Tamil

05

- (a) Whether you sit for the examination for the first time: -.....
- (b) If so not, have you affixed stamps to the application?

Stamp Cage

06. **Certificate of the candidate:-**

- (i) I do hereby certify that the particulars furnished by me in this application are true and accurate to my knowledge and I need not affix stamps since I sit the Examination for the first time / have affixed stamps to the value of Rs. since I repeat the Examination,* and the stamps affixed by me to the application are genuine and not used before.
- (ii) I agree to abide by the rules and regulations stipulated by the Ministry of Health & Mass Media for the conduct of this Examination and if I was found ineligible in accordance with the scheme of the Examination I agree with whatever decision taken for the cancellation of my candidature.

Date

Signature of the candidate

07

Certification of the officer who have handled the personal files

It is here certified that the application was forwarded to before the closing date. the application has been completed according to the details of the personal file by the applicant. A copy of the application has been field.

Date

Name and Signature

08. **Certification of Head of Institution:**

I certify that Mr./Mrs./Miss..... serves as a in this institution, and the particulars furnished by him/her in the application are correct in accordance with the particulars available in his/her personal file, and he/she sit the examination for the first time and he/she is eligible to sit for the examination and he/she placed his/her signature in my presence.

Date

Signature of the Head of Institution
(Rubber Stamp)

09.

Certificate of the Head of Decentralized unit / specialized Campaign

Mr./Mrs./Miss..... serves as a Grade III in my Division / Campaign* and the particulars furnished by him / her* in the Application are correct in accordance with the particulars available in his / her* personal file and he / she* is eligible to sit for the Examination.

Date

Signature of Head of
Decentralized Unit / Specialized campaign
(Frank / Rubber stamp)

* - Delete words which are inapplicable