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SUWASIRIPAYA

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சுவசிரிபாய  
Ministry of Health

මගේ අංකය )  
எனது இல ) CF/EXR/02/2024  
My No. )  
இவ்வு அංකය )  
உமது இல )  
Your No. : )

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e-mail )  
වෙබ් අඩවිය ) www.health.gov.lk  
இணையத்தளம் )  
website )

දිනය )  
திகதி ) 30.06.2024  
Date )

**General Circular Letter No: 02-68/2023**

Provincial Health Secretaries,  
Deputy Director General – National Hospital of Sri Lanka – Colombo,  
Director - National Hospital of Sri Lanka – Kandy,  
All Hospital Directors under the Line Ministry,  
Provincial Directors of Health Services,  
Regional Directors of Health Services,  
Heads of Institutions

**Second Efficiency Bar Examination for the post of Health Driver in  
Grade II for which salary scale PL-3-2006(A) is stipulated of Primary Technical Service  
Category of Ministry of Health– 2024 (1<sup>st</sup> Term)**

It is hereby notified that the Efficiency Bar Examination which should be passed before expiry of 3 years after promotion to Grade II of the post of Health Driver, will be held on 30/06/2024 in the medium of Sinhala, Tamil, and English. The date, Venue, and time of the examination will be mentioned on the Admission Card.

**02. Qualifications**

The officers who have been promoted to Grade II of the post of Health Driver and those who have not yet completed the examination, are only eligible to apply for this examination.

**[N.B.] : As mentioned in the General Circular Letter No. 02-90/2015 dated 12.08.2015 of the Secretary of the Ministry of Health, the officers who have exceeded 3 years in the Grade II of Health Drivers' Service as at 27.07.2012 need not apply for this examination, since such officers are exempted from this efficiency bar examination.**

**Take necessary action to send applications of the officers only who have been promoted to Grade II as at 22/05/2024 which is the closing date of applications and have already received the appointment letters. (It is mandatory to attach a certified copy of Grade II appointment letter along with application)**

**03. Applications**

Applications prepared by the candidates in accordance with the specimen form of application appended to this circular letter should be sent by registered post to "Director (Examinations), Ministry of Health, Suwasiripaya, No.385, Rev. Baddegama Wimalawansa Thero Mawatha, Colombo 10, on or before 22/05/2024 through the respective Heads of Institutes. It is mandatory that the subject officer in charge of personal files and the head of the institution certify that all the information provided in each application is correct that the applicant meets the required qualifications to appear for this efficiency bar examination. A self addressed envelope (official or private address) in the size of 9" x 4" inches, affixed stamps to the

value of Rs. 110.00 should be sent along with the application. The name of the examination applied for should be mentioned as 'Second Efficiency Bar Examination for the post of Health Driver in Grade II – 2024 (1<sup>st</sup> Term)' on the top left corner of the envelope. Applications received after the closing date, incomplete or inaccurate will be rejected without notice.

**[N.B.] The application should be prepared using an A4 paper based on the specimen form of application so to accomodate from No.01 to 03 on the first page and from No 04 to 08 on the second page. Applications that do not comply with the above format will be rejected without notice.**

#### **04. Examination fees:-**

- I. Candidates who sit for the examination for the first time need not pay examination fees. However in every subsequent sitting they should affix stamps to the value of Rs. 25/= per subject in the stamps cage provided for in the application and cancel the same by placing their signature and the date.
- II. The fees once paid will not be allowed to transfer for any other examination or refunded under any circumstances.

#### **05. Admission to the Examination:-**

- I. Candidates whose applications have been accepted will be issued with Admission Cards. They should duly complete and submit the same to the Supervisor at the Examination centre. Otherwise they will not be allowed to sit the examination.
- II. Candidates should prove their identity to the Supervisor at the examination hall. For this purpose one of the following documents will be accepted.
  - A. National Identity Card
  - B. A formal Identity Card issued by the Ministry of Health or a relevant institution
  - C. Valid Driving License
  - D. Valid Passport

#### **06. Scheme of the Examination:-**

This examination is inclusive of one essay type question paper which consists of three parts viz **Establishments Code, Financial Regulations and Basic First aid**. Relevant question paper consists of 07 questions, 02 questions from Establishments Code and Financial Regulations as one from each and 05 questions relevant to the training in transporting patients by ambulance. It is compulsory to answer questions relevant to the Establishments Code and Financial Regulations and only 02 questions out of 05 of the other part should be answered. Total marks 100. Candidates should obtain at least 40 marks to pass the examination. Duration is one hour.

#### **07. Syllabus of the Examination**

**Establishments Code, Financial Regulations and Basic First aid Question paper**

Establishments Code Chapter II and sections 1-4 of Chapter XLVII

Financial Regulations 102-110

From the training relevant to transporting patients by ambulance



**08. To follow the Regulations Related to Examination Procedure**

Candidates are warned against copying or attempting to copy from the script of another candidate or from any book or paper or notes whatsoever. No candidate should attempt to look at the script of another candidate and should not help any candidate either help another candidate or obtain help from another candidate or person. Further Mobile phones & the similar electronic equipments should not be used. Any candidate who disregards this rule is liable to punishment.

**09.** Please bring the contents of this circular to the notice of all relevant officers in your Institution. The information is also available on the web site –[www.health.gov.lk](http://www.health.gov.lk)

**[N.B.] Sinhala medium notification on the examination will be effected if any contradictory is arisen in the examination notification published in Sinhala, Tamil and English medium.**

~~Chamika H Gamage~~

**Chamika H Gamage**

Deputy Director General (Admin) II

For Secretary

~~Chamika H Gamage~~

~~Deputy Director General (Admin) II  
Ministry of Health  
"Sewana" Road  
Colombo 10.~~



04. (a) Have you sit this examination before ? .....

(b)

<b>Stamp Cage</b>
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so, have you affixed stamps for this time ?

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**05. Certification of the candidate :-**

(I) I do hereby certify that the particulars furnished by me in this application are true and accurate to my knowledge and I need not affix stamps since I sit the Examination for the first time / have affixed stamps to the value of Rs. .... since I repeat the Examination\*, and the stamps affixed by me to the application genuine and not used before.

(II) I agree to abide by the rules and regulations imposed on this examination by Ministry of Health and I agree with whatever decision taken to cancel my candidature, if it is found that I am not eligible according to the rules of this examination.

.....  
Date

.....  
Signature of the candidate

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**06. Certification of the officer who have handle the personal file.**

I certify that this application has been delivered to me before the last date of receipt and that the applicant has correctly completed this application as per the information in the personal file and that he has met the qualifications required to appear for the Grade II Efficiency Bar Examination and that a copy of this application has been filed in the personal file.

Date : .....

.....  
Name and Signature

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**07. Certification of Head of Institution:**

I do hereby certify that Mr./Mrs./Miss\*..... serves as a ..... in this institution and he / she\* sits the Examination for the first time / not for the first time\* and has affixed stamps to the value of Rs. .... / not necessary to affix stamps\* and the particulars furnished in the Application are true and correct to his/her\* personal file and he/she\* is eligible to sit for the Examination. he/she\* placed his/her\* signature before me.

Date : .....

.....  
Signature of the Head of Institution  
(Rubber Stamp)

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**08. Certificate of the Head of Decentralized unit / specialized Campaign**

I certify that Mr./Mrs./Miss\*..... serves as a ..... in my Institution and particulars furnished in the application are correct in accordance with the particulars available in the personal file of the candidate and he/she\* is eligible to sit for this examination.

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