) 0112669192 , 0112675011
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) 0112675449 , 0112675280
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සෞවන අමාතනාංශය சுகாதார அமைச்சு Ministry of Health

General Circular letter No:- 02-64/2024

Provincial Health Secretaries,

Deputy Director General - Sri Lanka National Hospital,

Director - National Hospital, Kandy,

All Hospital Directors under the line Ministry,

Provincial Directors of Health Services,

Regional Directors of Health Services and,

Heads of Institutions.

Efficiency Bar Examination for Ophthalmic Technologists (MT-06-2016) belonging to the Paramedical Service who are in seg. "B" / Grade III in the Ministry of Health - 2024 (1st Term)

It is hereby notified that the Efficiency bar Examination which should be passed by Ophthalmic Technologists belonging to the Paramedical service who are in seg. "B" / Grade III with in three years from the date of appointment to Grade III will be held on 09/06/2024 Sinhala, Tamil and English medium. The venue and time of the examination will be notified along with the admission card.

02. Qualifications

The officers who have been appointed to Ophthalmic Technologist Class II segment "B" / Grade III, and not yet completed this examination are only eligible to apply for this examination.

03. Application

Applications prepared by the candidates as per specimen appended to this letter should be sent under Registered cover to reach the Director (Examinations) No.385, "Suwasiripaya" Ven. Baddegama Wimalawansa Thero Mawatha, Colombo 10, on or before 30/04/2024 through their Heads of Institutions. The name of the examination applied for should be mentioned as "First Efficiency Bar Examination for the post of Ophthalmic Technologists in Grade III – 2024 (1st Term)" on the top left corner of the envelope. It is mandatory that the subject officer in charge of personal files and the head of the institution certify that all the information provided in each application is correct that the applicant meets the required qualifications to appear for this efficiency bar examination. A self-addressed 01 envelope (Candidates can write their official or private address) in the size of 9" x 4" inches, affixed with stamps to the value of Rs. 110.00 should be sent along with the application. Applications received after the closing date, incomplete or inaccurate will be rejected without notice.

N.B.: Applications be prepared in compliance with the specimen form of application in the size of A using in such a way that No: 01 to 05 appear on the first page whilst the No: 06 to 09 appear on the second page. Applications that do not comply with the specimen will be rejected without notice.

04. Examination fees :-

- I. Candidates who sit the examination for the first time are exempted from paying examination fees. Other candidates should affix stamps to the value of Rs. 25/= per subject in the application and cancel the same by placing his/her signature.
- II. The examination fees paid will not be transferred to any other examination or refunded under any circumstance.

05. Admission to the Examination :-

- I. Admission cards are issued to the candidates whose applications are accepted. The admission card should be duly completed and submitted to the supervisor of the examination centre. Otherwise, the Candidate will not be allowed to sit for the examination.
- II. Candidates should prove their identity to the supervisor at the examination hall. For this purpose, one of the following documents will be accepted.
 - a) National Identity Card
 - b) A Formal identity card issued by the Ministry of Health or a relevant institution
 - c) Valid Driving License
 - d) Valid Passport

06. Scheme of the Examination:-

This examination consists of two papers with essay type question viz **Establishments Code & Procedural Rules** and **Financial Regulations**. Duration is 03 hours for each paper. Candidates should obtain at least 40% marks for a paper to pass the examination. Total marks of 100 will be given for each paper. Applicants can complete the examination in one sitting or in several.

07. Syllabus

07.1 Establishments Code & Procedural Rules

This question paper is based on the chapters of the Establishments code and Procedural Rules of the Public Service Commission. This paper consists of 08 essay type questions. Out of that any 05 questions should be answered. Duration for this paper is 03 hours and total marks is 100.

7.1.1 Establishments Code

❖ Following chapters of the Establishments Code, will be prepared on the Procedural Rules of the Public Service Commission.

Chapter IV

Monthly payments, Temporary status, Permanent status and pension ability.

❖ Following chapters of the Establishments Code

Chapter XII

Leave

Chapter XIII

Railway Warrants

Chapter XIV

Travel on Duty with in the Island

Chapter XIX

Government Quarters

Chapter XLVII

General Conduct and discipline

Chapter XLVIII

Disciplinary Procedure

7.2 Financial Regulations

This paper consists of 08 essay type questions. Out of that any 05 questions should be answered. Duration for this paper is 03 hours and total marks is 100.

Syllabus

Chapter I

Expenditure and Revenue Estimates, Consolidated Fund, Annual Estimates,

Alteration of Annual Estimates (From F. R. 01 to F. R. 68)

Chapter III

Financial Management and Accountability, Chief Accounting Officer, Accounting Official Revenue Account, Authority for payment. Approval certification

assignment (From F. R. 124 to F. R. 147)

08. To follow the Regulations Related to Examination Procedure

Candidates are warned against copying or attempting to copy from the script of another candidate or from any book or paper or notes whatsoever. No candidate should attempt to look at the script of another candidate and should not help any candidate either help another candidate or obtain help from another candidate or person. Further mobile phones & the similar electronic equipment's should not be used. Any candidate who disregards this rule is liable to punishment.

09. Please bring the contents of this circular to the notice of all relevant officers in your division/specialized campaign / Institution. The Information is also available in the website- www. health.gov.lk

Web Path: - www.health.gov.lk → Staff Access → Administration → Examination → Circulars

N. B - Sinhala medium notification on examination will be effected if any contradictory is arisen in the examination notification published in Sinhala, Tamil and English mediums.

Chamika H Gamage

Deputy Director General (Admin)

For Secretary

Chamilton 2. Carriage
Deputy Diserior General (Accomplisation) W

(Vindstry of Hughi)

"Suvesinpaya"

Colombo 10.



Specimen form of application

Efficiency Bar Examination for Ophthalmic Technologists (MT-06-2016) belonging to the Paramedical service who are in seg. "B" / Grade III in the Ministry of Health - 2024 (1st Term)

01. (a) (i).	Full Name of the Applicant (Sinhala):
	(ii).	Full Name of the Applicant (In English block capitals)
	(iii).	Name with initials (In Sinhala):
	(iv).	Names with initials (In English block capitals)
(b)	(i)	Date of first appointment:
	(ii)	Present Annual Salary:
	(iii)	Telephone No:
	(iv)	NIC number:
ŧ	(v)	Email Address:
02.	Subj	ects Offered (Mark "✓" within the cages against the subjects you offer in this Examination.
	Mark	x "X" against the subjects not offered)
	Esta	blishments Code Financial Regulations
03.	(a)	Present Station of service (In Sinhala) :-
		(In English) :-
	(b)	The working Station under the - Line Ministry
	(a)	- Provincial Council If Provincial Council Mortion Provinces
	(c) (c)	If Provincial Council Mention Province:- District of the Present Station of service :-
	(d)	Whether two self-addressed envelope in the size of 9 X 4 inches with stamps affixed to the
	(e)	value of Rs. 110.00 has been attached to the application to post the Admission Card? Postal Address to post the Admission Card (In block letters):-
	(0)	Tostal Address to post the Admission Card (III block letters)
04.	Mediu	m you sit for the examination - Sinhala/ English/ Tamil

<i>1</i> 5.	(a) Whether you sit for the examination f	or the first time:	
<i>.</i> *	(b) If so not, have you affixed stamps to t	he application?	
	S	Stamp Cage	
		rading Suge	
06	C - C - 4 - C - 4 3: J - 4		-
06.	Certificate of the candidate:-		
		furnished by me in this application are true and accurate to	
		amps since I sit the examination for the first time / have	
		since I repeat the Examination,* and the stamps affixed	
	by me to the application are genuine and		
	5 5 55 55 55	ulations stipulated by the Department of Health for the	
		as found ineligible in accordance with the scheme of the	
	Examination I agree with whatever deci	sion taken for the cancellation of my candidature.	
		Signature of the candidate	. 🕳 .
07	Certification of the officer who have handle		
	5 3538	ered to me before the last date of receipt and that the	
	18.8	tion as per the information in the personal file and that he	
		for the Grade III Efficiency bar examination and that a	
	copy of this application has been filed in the p	personal filed.	
	topy or any approximation and p		
00	Date		
08.	Date Certification of Head of Institution:	Name and Signature	• = •
08.	Date Certification of Head of Institution: I certify that Mr./Mrs./Miss	Name and Signature serves as a	
08.	Date Certification of Head of Institution: I certify that Mr./Mrs./Miss institution, and the particulars furnished by hi	Name and Signature	. = .
08.	Date Certification of Head of Institution: I certify that Mr./Mrs./Miss institution, and the particulars furnished by hi particulars available in his/her personal file, a	Name and Signature	
08.	Date Certification of Head of Institution: I certify that Mr./Mrs./Miss institution, and the particulars furnished by hi particulars available in his/her personal file, a is eligible to sit for the examination and he/sh	Name and Signature	
08.	Date Certification of Head of Institution: I certify that Mr./Mrs./Miss institution, and the particulars furnished by hi particulars available in his/her personal file, a	Name and Signature	
08.	Date Certification of Head of Institution: I certify that Mr./Mrs./Miss institution, and the particulars furnished by hi particulars available in his/her personal file, a is eligible to sit for the examination and he/sh Date:	Name and Signature	
. 1	Date Certification of Head of Institution: I certify that Mr./Mrs./Miss institution, and the particulars furnished by hi particulars available in his/her personal file, a is eligible to sit for the examination and he/sh Date:	Name and Signature	
08.	Date Certification of Head of Institution: I certify that Mr./Mrs./Miss institution, and the particulars furnished by hi particulars available in his/her personal file, a is eligible to sit for the examination and he/sh Date: Certificate of the Head of Decentralized un	Name and Signature serves as a	
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. 1	Date Certification of Head of Institution: I certify that Mr./Mrs./Miss institution, and the particulars furnished by hi particulars available in his/her personal file, a is eligible to sit for the examination and he/sh Date: Certificate of the Head of Decentralized un Mr./Mrs./Missser in my Division / Campaign* and the particular	Name and Signature	
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