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எனது இல )  
My No. ) CF/EXA/02/2024  
ඔබේ අංකය )  
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Your No. : )

විද්‍යුත් තැපෑල ) postmaster@health.gov.lk  
மின்னஞ்சல் முகவரி )  
e-mail )  
වෙබ් අඩවිය ) www.health.gov.lk  
இணையத்தளம் )  
website )

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சுவசிரிபாய  
SUWASIRIPAYA

දිනය ) 30 /01/2024  
திகதி )  
Date )

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சுகாதார அமைச்சு  
Ministry of Health

General Circular Letter No: 02 - 18 / 2024

Provincial Health Secretaries  
Deputy Director General - National Hospital of Sri Lanka  
Director - National Hospital, Kandy  
All Hospital Directors under the Line Ministry  
Provincial Directors of Health Services  
Regional Directors of Health Services  
Heads of Institutions

**Second Efficiency Bar Examination for Research Officers (National Poisons Information Center in the National Hospital of Sri Lanka) and Health Education Officers of the Field /Office based – Segment 01 Service Category (MN 06 – 2006) A - 2024 (1<sup>st</sup> Term)**

It is hereby notified that the Second Efficiency Bar Examination for the Health Education Officers before expiry of Five years from the date of promotion will be held on **03.03.2024** in Sinhala, Tamil and English medium. The venue and the time of the examination will be notified in the admission card.

**Qualifications**

02. From the Officers who have been appointed to the Post of Research Officers (National Poisons Information Center in the National Hospital of Sri Lanka) and Health Education Officers in Grade I who have not yet completed the examination are eligible to apply for the examination.

**N.B. Take necessary actions to send applications of the officers only who has been promoted to grade I by on or before 16.02.2024 and already received their appointment letters.**

**03. Applications**

Applications prepared by the candidates as per specimen appended to this letter should be sent under Registered cover to reach the Director (Examinations) No.385, "Suwasiripaya" Ven. Baddegama Wimalawansa Thero Mawatha, Colombo 10, on or before **16/02/2024** through their Heads of Institutions. The name of the examination applied for should be mentioned as **"Second Efficiency Bar Examination for Research Officers and Health Education Officers of the Field /Office based (MN 06 – 2006) A 2024 (1<sup>st</sup> Term)"** on the top left corner of the envelopes. It is mandatory that the subject officer in charge of the personal files and the head of the institution certify that all the information provided in each application is correct that the applicant meets the required qualifications to appear for this efficiency bar examination. One self-addressed envelope (Candidates can write their official or private address) in the size of "9 x 4" inches, affixed with stamps to the value of Rs. 110.00 should be sent along with the application. Applications received after the closing date, incomplete or inaccurate will be rejected without notice.

**N.B.:** Applications be prepared in compliance with the specimen form of application in the size of A4 using in such a way that No: 01 to 04 appear on the first page whilst the No: 05 to 08 appear on the second page. Applications that do not comply with the specimen will be rejected without notice.

**04. Examination fees :-**

- i. Candidates who sit the examination for the first time need not pay examination fees. However in every subsequent sitting they should affix stamps to the value of Rs. 25/= per subject in the stamps cage provided for in the application and cancel same by placing their signature and the date.
- ii. The fees once paid will not be refunded or transferred to other examinations under any circumstances

**05. Admission to the Examination :-**

- i. Candidates whose applications have been accepted will be issued with Admission Cards. They should duly complete and submit same to the Supervisor at the Examination centre. Otherwise they will not be allowed to sit the examination.
- ii. Candidates should prove their identity to the Supervisor at the examination hall. For this purpose one of the following documents will be accepted,
  - a) National Identity Card
  - b) A Formal Identity Card issued by the Ministry of Health or a relevant institution
  - c) Valid Driving License
  - d) Valid Passport

**06. Scheme of the Examination :-**

This examination consists of written essay type question paper on **Case Studies**. The paper carries is 100 marks. Five (05) out of 08 questions should be answered. Minimum 40% marks should be obtained to pass the examination Duration is 03 hours.

**07. Syllabus of the Examination:-**

**06.1 Case Study question paper**

Name of question paper	Syllabus
Case Study	Candidates are required to answer several questions based on one or more problematic cases created relevant to the field concerned which will test their logical thinking, creativity, skill in analyzing the problem, ability to take correct decisions and ability to apply theoretical knowledge practically.



**08 . To follow the Regulations Related to Examination Procedure**

Candidates are warned against copying or attempting to copy from the script of another candidate or from any book or paper or notes whatsoever. No candidate should attempt to look at the script of another candidate and should not help any candidate either help another candidate or obtain help from another candidate or person. Further Mobile phones & the similar electronic equipment should not be used. Any candidate who disregards this rule is liable to punishment.

**09.** Please bring the contents of this circular to the notice of all relevant officers in your Division/ Specialized Campaign of Service category. The information is also available in the Web Site [www.health.gov.lk](http://www.health.gov.lk)

**Note; In case of any inconsistency between the texts in Sinhala, Tamil and English the text in Sinhala Language shall prevail.**

~~Chamika H Gamage~~  
Chamika H Gamage  
Deputy Director General (Admin ) II  
for Secretary

**Chamika H. Gamage**  
Deputy Director General (Administration) II  
Ministry of Health  
"Suwasiripaya"  
Colombo 10.

**Second Efficiency Bar Examination for Research Officers (National Poisons Information Center in the  
National Hospital of Sri Lanka) and Health Education Officers of the Field /Office based – Segment 01  
Service Category (MN 06 – 2006) A - 2024 (1<sup>st</sup> Term)**

01. (a) i. Full Name (In Sinhala).....  
ii. Full Name (In block letters)
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- iii. Names with initials (In Sinhala).....  
iv. Names with initials (In block letters)
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- (b) i. Date of appointment to Grade I :-..... Letter No.....  
ii. Present annual salary :- .....
- iii. Mobile Phone Number:- 

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- iv. National Identity Card Number:- 

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- v. Email Address: .....
02. (a) Present Working Station:- (In Sinhala).....  
(In English).....
- (b) The Working Station Adminstrate by: Line Ministry   
Provincial Council
- (c) If provincial council mention province : .....
- (d) District of the Present Working Station: .....
- (e) Whether a self-addressed (02) envelope in the size of 9 X 4 inches with stamps affixed to the value of Rs. 110.00 has been attached to the application to post the Admission Card?
- (f) Postal Address (In block letters).....  
.....
03. Medium you sit for the examination (Sinhala / English / Tamil) .....
- 04 (a) Have you sat this examination before? .....
- (b) Have you affixed stamp for this time, if sat the examination before?

Stamp Cage

**05 Certificate of the candidate :-**

- (i) I hereby certify that the particulars mentioned by me in this application are true and correct to my knowledge and that I need not affix stamps since I sit the Examination for the first time / have affixed stamps to the value of Rs. .... since I repeat the Examination,\* and the stamps affixed by me to the application are genuine and not used before cancellation.
- (ii) I agree to abide by the rules and regulations stipulated by the Ministry of Health, and Indigenous Medical Services concerning this Examination and I agree with whatever decision taken to cancel my candidature. If it was found that I am not eligible according to the rules of this examination.

.....  
Date

.....  
Signature of the candidate

**06. Certification of the Officer in charge of personal files**

I certify that this application has been delivered to me before the last date of receipt and that the applicant has correctly completed this application as per the information in the personal file and that he has met the qualifications required to appear for the Grade I Efficiency bar examination and that a copy of this application has been filed in the personal file.

.....  
Date

.....  
Name and Signature

**07. Certification of Head of Institution:**

I do hereby certify that Mr./Mrs./Miss\*..... serves as a ..... In this institution and he / she\* sits the Examination for the first time / not for the first time\* and has affixed stamps to the value of Rs. .... / not necessary to affix stamps\* and the particulars furnished in the Application are true and correct to his/her\* personal file and he/she\* is eligible to sit for the Examination. He/she\* placed his/her\* signature before me.

Date :.....

.....  
Signature of the Head of Institution  
(Rubber Stamp)

**08. Certificate of the Head of Decentralized unit / specialized Campaign**

I certify that Mr./Mrs./Miss\*..... serves as a ..... in this institution, and the particulars furnished in the application are correct in accordance with the particulars available in the personal file of the candidate and he/she\* is eligible to sit for this examination.

.....  
Date

.....  
Signature of Head of Decentralized Unit /  
Specialized campaign (Frank / Rubber stamp)

Delete words which are inapplicable