

දුරකථන ) 0112669192 , 0112675011  
தொலைபேசி ) 0112698507 , 0112694033  
Telephone ) 0112675449 , 0112675280

ෆැක්ස් ) 0112693866  
பெக்ஸ் ) 0112693869  
Fax ) 0112692913

විද්‍යුත් තැපෑල ) postmaster@health.gov.lk  
மின்னஞ்சல் முகவரி )  
e-mail )

වෙබ් අඩවිය ) www.health.gov.lk  
இணையத்தளம் )  
website )



සුවසිරිපාය  
சுவசிரிபாய  
SUWASIRIPAYA

සෞඛ්‍ය අමාත්‍යාංශය  
சுகாதார அமைச்சு  
Ministry of Health

මගේ අංකය )  
எனது இல ) CF/EXW/05/2024  
My No. )  
මගේ අංකය )  
உமது இல )  
Your No. : )  
දිනය )  
திகதி ) 30/01/2024  
Date )

**General Circular Letter No: 02 – 15/2024**

Provincial Health Secretaries,  
Deputy Director General – National Hospital of Sri Lanka,  
Director – National Hospital, Kandy,  
All Hospital Directors Under the Line Ministry,  
Provincial Directors of Health Services,  
Regional Directors of Health Services,  
Heads of Institutions.

**Third Efficiency Bar Examination for the posts of Control Room Operator, Automobile Technician, Overseer, Electrician and Cinema Machine Operator for which salary scale PL- 03 - 2006 (A) is stipulated of Primary Technical service category of Ministry of Health – 2024 (First Term)**

It is hereby notified that the Efficiency Bar Examination which should be passed by officers in the posts of Control Room Operator, Automobile Technician, Overseer, Electrician and Cinema Machine Operator of Primary Technical service category for which salary scale PL – 03 - 2006 (A) is stipulated of Ministry of Health before expiry of 05 years after promoted to Grade I will be held on **23.03.2024** in of Sinhala, Tamil and English medium. The Venue and time of the examination will be mentioned on the admission card.

## **02. Qualifications**

Only the officers who have got an appointment in Grade I in a post (Control Room Operator, Automobile Technician, Overseer, Electrician and Cinema Machine Operator) for which salary scale PL-3-2006 (A) is stipulated of Primary Technical service category of Ministry of Health and those who have not yet completed the examination are eligible to apply for this examination.

### **N.B:**

**As mentioned in the General Circular Letter No. 02-90/2015 dated 12.08.2015 of the secretary of the Ministry of Health, Nutrition & Indigenous Medicine, the officers who have exceeded 5 years in the Grade I in the posts of Electrician and Cinema Machine Operator as at 27.07.2012 need not appear for this examination, since such officers are exempted from this efficiency bar examination.**

Take necessary action to send applications of the officers only who have been promoted to Grade I as at **19/02/2024** which is the closing date of applications and have already received the appointment letters.

### 03. Applications

Applications prepared by the candidates as per specimen appended to this circular should be sent under Registered cover to reach the Director (Examinations) "Suwasiripaya", No.385, Rev. Baddegama Wimalawansa Thermo Mawatha, Colombo 10, on or before **19/02/2024** through their heads of institutions. The name of the examination applied for should be mentioned as **Third Efficiency Bar Examination of PL – 03 – 2006 (A) of Ministry of Health – 2024 (First Term)** on the top left corner of the envelope. **It is mandatory that the subject officer in charge of the personal files and the head of the institution certify that all the information provided in each application is correct that the applicant meets the required qualifications to appear for this efficiency bar examination.** A self-addressed 01 envelope (Candidates can write their official or private address) in the size of 9" x 4" inches, affixed with stamps to the value of Rs. 110.00 should be sent along with the application. Applications received after the closing date, incomplete or inaccurate will be rejected without notice.

#### N.B.:

**The Applications should be prepared using an A4 paper based on the Specimen form of Applications so to recommended from 01 to 03 on the First page and from 04 to 08 on the second page. Applications that do not comply with the above format will be rejected without notice.**

### 04. Examination fees:-

- I Candidates who sit the examination for the first time need not pay examination fees. However in every subsequent sitting they should affix stamps to the value of Rs. 25/= per subject in the stamps cage provided for in the application and cancel same by placing their signature and the date.
- II The fees once paid will not be allowed to transfer for any other examination or refunded for any reason.

### 05. Admission to the Examination:-

- I Candidates whose applications are accepted will be issued with admission cards. The admission cards should duly completed and submitted same to the Supervisor at the examination centre. Otherwise they will not be allowed to sit the examination.
- II Candidates should prove their identity to the Supervisor at the examination hall. For this purpose one of the following documents will be accepted.
  - (a) National Identity Card
  - (b) A formal Identity Card issued by the Ministry of Health or a relevant institution
  - (c) Valid Driving License
  - (d) Valid Passport

### 06. Scheme of the Examination:-

This examination consists of an essay type question paper on subject knowledge relevant to the post. Duration is 1½ hours. The question paper consists of 06 questions and 04 questions should be answered. Total marks of 100 will be given. Minimum 40 marks should be obtained to pass the examination.



**07. Syllabus of the Examination**

Question paper on subject knowledge relevant to the post.

Subject knowledge relevant to the post, subject knowledge on hospital administration and establishment work.

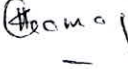
**08. To follow the Regulations Related to Examination Procedure**

Candidates are warned against copying or attempting to copy from the script of another candidate or from any book or paper or notes whatsoever. No candidate should attempt to look at the script of another candidate and should not help any candidate either help another candidate or obtain help from another candidate or person. Further Mobile phones & the similar electronic equipments should not be used. Any candidate who disregards this rule is liable to punishment.

**09.** Please bring the contents of this circular to the notice of all relevant officers in your Division/ Specialized Campaign/ Institution. The information is also available in the website – [www.health.gov.lk](http://www.health.gov.lk)

**N.B.:**

**Sinhala medium notification on the examination will be effected if any contradictory is arisen in the examination notification published in Sinhala, Tamil and English medium.**

  
Chamika H. Gamage  
Deputy Director General (Admin) II  
For Secretary

**Chamika H. Gamage**  
Deputy Director General (Administration) II  
Ministry of Health  
"Suwasiripaya"  
Colombo 10.



- 04 (a) Whether you have sat for the examination before: - .....
- (b) If the application is forwarded not for the first time whether stamp have been affixed?

Stamp Cage

**05. Certification of the candidate:-**

- (I) I do hereby certify that the particulars furnished by me in this application are true and accurate to my knowledge and I need not affix stamps since I sit the Examination for the first time / have affixed stamps to the value of Rs. .... since I repeat the Examination\*, and the stamps affixed by me to the application genuine and not used before.
- (II) I agree to abide by the rules and regulations imposed on this examination by Ministry of Health & Indigenous Medical Services and I agree with whatever decision taken to cancel my candidature, if it is found that I am not eligible according to the rules of this examination.

.....  
Date

.....  
Signature of the candidate

**06. Certification of the officer who have handle the personal file.**

I certify that Mr./Mrs./Miss\* ..... has correctly handed over me the duly filled application before the closing date and particulars furnished in this application are true and accurate as per the personal file and kept a copy of this application attached to the personal file.

Date: .....

.....  
Name and Signature

**07. Certification of Head of Institution:**

I do hereby certify that Mr./Mrs./Miss\* ..... serves as a ..... in this institution and he / she\* sits the Examination for the first time / not for the first time\* and has affixed stamps to the value of Rs. .... / not necessary to affix stamps\* and the particulars furnished in the Application are true and correct to his/her\* personal file and he/she\* is eligible to sit for the Examination. he/she\* placed his/her\* signature before me.

Date:.....

.....  
Signature of the Head of Institution  
(Rubber Stamp)

**08. Certificate of the Head of Decentralized unit / specialized Campaign**

I certify that Mr./Mrs./Miss\* ..... serves as a ..... in my Institution and particulars furnished in the application are correct in accordance with the particulars available in the personal file of the candidate and he/she\* is eligible to sit for this examination.

.....  
Date

.....  
Signature of Head of Decentralized Unit /  
(Frank / Rubber stamp)

(\*Delete words which are inapplicable)