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சுவசிரிபாய  
SUWASIRIPAYA

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சுகாதார அமைச்சு  
Ministry of Health

මගේ අංකය )  
எனது இல ) ETR/D/KDU/01/2023  
My No. )

ඔබේ අංකය )  
உமது இல )  
Your No. )

දිනය )  
திகதி ) 03 / 10 / 2023  
Date )

**General Circular Letter:- 02-149/2023**

Provincial Health Secretaries,  
Provincial Directors of Health Services,  
Regional Directors of Health Services,  
Heads of Decentralized Units / Specialized Campaigns,  
Directors of Hospitals under the line Ministry,  
Heads of the Institutions,

**Lateral Entry to B.Sc. Programmes at Faculty of Allied Health Sciences, General Sir John Kotelawala Defence University B. Sc. (Hons) in Nursing / B. Sc. (Hons) in Physiotherapy / B. Pharmacy (Hons) / B. Sc. (Hons) in Medical Laboratory Sciences / B. Sc. (Hons) in Radiography / B. Sc. (Hons) in Radiotherapy- Intake – 40 - 2024**

Applications are hereby invited from suitably qualified candidates who are currently in Health Services and working under the Ministry of Health / Provincial Ministry of Health to follow the B. Sc. (Hons) in Nursing / B. Sc. (Hons) in Physiotherapy / B. Sc. (Hons) in Medical Laboratory Sciences / B. Sc. (Hons) in Radiography / B. Sc. (Hons) in Radiotherapy / B. Pharmacy (Hons) degree course conducted by the General Sir John Kotelawala Defence University. The selected candidates will be enrolled to the 2<sup>nd</sup> academic year (exempted from the 1<sup>st</sup> year studies) to follow the four (04) year degree programme.

**1. Entry Qualifications**

- 1) Applicant should have a Diploma in respective disciplines and should be registered with the Sri Lanka Medical council (SLMC) / Ceylon Medical College Council (CMCC) / Sri Lanka Nursing Council (SLNC)
- 2) Applicant should have completed a minimum of three (03) years of service under the Ministry of Health at the date of closing applications.
- 3) Applicant should be below 40 years of age at the date of closing applications.
- 4) Applicant should have appropriate mental and physical fitness to pursue the course of the selected field of study.
- 5) Trainees will be selected from an aptitude test and interview conducted by the General Sir John Kotelawala Defense University.
- 6) Applicant shall at least have a Credit pass (C) in English for GCE (O/L) examination or a minimum band score of 6.5 in IELTS (academic).

- 7) The applicant for the B.Sc. (Hons) in Medical Laboratory Sciences and B.Pharm (Hons) degree programmes, have a "Simple Pass" each in Biology (Zoology & Botany) and Physics as well as a "Credit Pass" in Chemistry in GCE A/ L in one sitting.

The applicant for the B.Sc. (Hons) in Nursing degree programme, have a "Simple Pass" each in Biology (Zoology and Botany), Physics and Chemistry in GCE A/L in one sitting.

The applicant for the B. Sc. (Hons) in Physiotherapy degree programme, have a "Simple Pass" each in Biology (Zoology and Botany), Physics and Chemistry in GCE A/ L in one sitting.

The applicant for the B. Sc. (Hons) in Radiography and B. Sc. (Hons) in Radiotherapy degree programmes, have a "Simple Pass" each in Biology (Zoology and Botany) or Mathematics (Combined Mathematics or equivalent) and Physics and Chemistry in GCE A/ L in one sitting.

## 2. Applications

The applications should be prepared as per the specimen form appended here and should be duly certified by the Head of the Institution. In the case of Line Ministry Institutions, the head of the institutions and in the case of Provincial Institutions, the Regional Director of Health Services, and the Provincial Director of Health Services should certify the applications. Applications should be sent by Registered Post to reach the **Deputy Director General (Education, Training & Research), Ministry of Health, "Suwasiripaya" No. 385, Ven. Baddegama Wimalawansa Thero Mawatha, Colombo 10, on or before 10th October 2023**, through the Head of the Institution / Provincial Director of Health Services. Applications which are incomplete or received after the closing date will be rejected. The words "**Lateral Entry to B.Sc. Programmes at Faculty of Allied Health Sciences, General Sir John Kotelawala Defence University**" Should be legibly marked in the left upper corner of the envelope.

## 3. Selection Examination

The applicants will be required to sit for an aptitude test and interview conducted by the General Sir John Kotelawala Defence University and the structure of the examination will be decided by the General Sir John Kotelawala Defence University. The date for the selection test and the interview will be published at [www.kdu.ac.lk](http://www.kdu.ac.lk).

## 4. The Interview

The originals of the following documents are required to be produced at the time of the interview.

- Birth Certificate
- National Identity Card
- Education certificates ( including Diploma, English, and IT certificates)
- Certificate of Academic Conferences / Workshops attended etc.
- Certificate of Registration at Sri Lanka Medical Council / Ceylon Medical College council / Sri Lanka Nursing Council
- A letter in support of a minimum 3 years of service in state sector.



## 5. Service Agreement

Selected candidates will be granted three (03) years of paid leave. Candidate should sign a bond with the Secretary of Health / Provincial Secretary of Health agreeing to duly complete the course and to serve 10 years in the Ministry of Health (Line Ministry or Provincial Ministry) upon completion of the course. The value of the Bond will be Rs.600,000/=

In the event of a selected candidate failing to complete the said degree programme or failing to fulfil the conditions laid down by the Ministry of Health / Provincial Health Ministry pertaining to the bond and agreement, appropriate legal action will be taken against such candidates.

However, by virtue of this training, the candidates have no right to demand a higher post. In addition, absorbing the trainees who have completed the course in to a higher post in the department depends on the existing vacancies and solely on the discretion of the appointing authorities.

6. Please ensure that the contents of this circular are brought to the notice of all eligible officers in your Institution / RDHS area / Province / Campaign.

7. In the event of an inconsistency among Sinhala, Tamil and English translations of this circular, the circular in Sinhala language shall prevail.



**S. Janaka Sri Chandraguptha**

Secretary

Ministry of Health

"Suwasiripaya"

S. Janaka Sri Chandraguptha  
Secretary

385, Rev. Baddegama Wimalawansa Thero Mawatha,  
Colombo 10.

cc.

1. Additional Secretary (Medical Services) / (Admin) II
2. Director General of Health Services
3. Deputy Director General (Education, Training & Research) - (F.N.A)
4. Deputy Director General (Admin) II / III - (F.N.A)
5. Director (Training) - (F.N.A)
6. Director - Administration I / II - To prepare Bond and Agreement
7. Vice Chancellor, General Sir John Kotelawala Defence University
8. Chief Legal Officer, Ministry of Health

**Lateral Entry to B.Sc. Programmes at Faculty of Allied Health Sciences, General Sir John Kotelawala Defence University B. Sc. (Hons) in Nursing / B. Sc. (Hons) in Physiotherapy / B. Pharmacy (Hons) / B. Sc. (Hons) in Medical Laboratory Sciences / B. Sc. (Hons) in Radiography / B. Sc. (Hons) in Radiotherapy- Intake – 40**

1. Name with initials (In block letters) .....
2. Full name of the applicant (In block letters) .....  
.....
3. i) Designation .....  
ii) Date of first appointment .....  
iii) Present Grade .....
4. Address  
i) Official .....  
ii) Private .....
5. Telephone:  
Official ..... Private ..... Mobile .....
6. Date of Birth (Y/M/D) .....
7. NIC No .....
8. Age (Y) ..... (M) ..... (D) ..... (as at 20th of October 2023)
9. Sex: - Male / Female .....
10. Marital Status .....
11. Educational Qualifications:
  - i. G.C.E (Advanced Level) Examination Results: - Index No. .... Year .....  

Subject	Grade
.....	.....
.....	.....
.....	.....
.....	.....
  - ii. G.C.E (Ordinary Level) Examination Results: Index No. .... Year .....  

Subject	Grade
English	.....
  - iii. IELTS (Academic) score .....

12. Details of employment

a. Current employment

- i. Designation .....
- ii. Institution/ Department .....
- iii. Date of appointment to the present station .....
- iv. Permanent/ Pensionable/ Non – Pensionable/ Temporary .....
- v. Are you confirmed in the service .....
- vi. If Yes, Date of confirmation .....

b. Past employment records

Institution	Designation	From	To

c. Professional Qualifications/ Other Qualifications

Examination	Year	Institution	Pass/Grade

13. Have you taken /given no pay leave? Yes / No

If Yes, Please give details .....

14. Have you ever been convicted in a court of Law for a criminal offence? .....,  
If Yes, furnish particulars of such conviction and penalty imposed.

.....

15. Registration in the Sri Lanka Nursing Council / Sri Lanka Medical Council / Ceylon Medical College Council as a Nursing Officer / Medical laboratory Technologist / Pharmacist / Physiotherapist / Radiographer / Radiotherapist

Reg. No ..... Date .....

16. Applicants are required to attach certified copies of following certificates along with the application form.

Attachments	
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Certified copy of Birth Certificate	
Certified copy of National Identity Card	
Certified copies of Educational Certificates	
Certified copy of Certificate of Registration Sri Lanka Medical Council (SLMC) / Ceylon Medical College council / Sri Lanka Nursing Council (SLNC)	



## 17. Declaration by Applicant

I hereby certify that the particulars given by me in this application are true and accurate. If any information is found to be incomplete or incorrect, I am fully aware that my application will be rejected or if found later, my studentship will be discontinued and liable to recover the charges and any other expenses applicable according to the bond and agreement.

I am aware that by virtue of this training, I have no right to demand a higher post. Although I have completed the course, I have no right to claim additional benefits from the department.

I am also aware that in case if I am selected for the above course I shall enter into an agreement and bond with the Secretary of Health / Provincial Secretary of Health as stipulated in the said advertisement.

.....  
Date

.....  
Signature of the Applicant

### Certificate of the Subject Clerk & Administrative Officer

I certify that particulars given by Mr / Mrs /Miss ..... (Designation)  
..... in sections 01 to 16 are correct. I confirm that there is NO / HAVE  
disciplinary action against this officer and do NOT HAVE / HAVE no pay leave.

.....  
Date

.....  
Relevant Subject Clerk - Name & Signature

I certify that particulars given by Mr / Mrs /Miss ..... (Designation)  
..... in sections 01 to 16 are correct. I confirm that there is NO / HAVE  
disciplinary action against this officer and do NOT HAVE / HAVE no pay leave.

.....  
Date

.....  
Administrative Officer -Name, Signature & Official Stamp

### Certificate of the Head of the Institution

I certify that particulars given by Mr / Mrs /Miss ..... (Designation)  
..... in sections 01 to 16 are correct and his/her work and conduct  
are..... If selected, he/she could be released / cannot be released for 3 years  
to follow B. Sc. (Hons) in Nursing / B. Sc. (Hons) in Physiotherapy / B. Sc. (Hons) in Medical Laboratory  
Sciences / B. Sc. (Hons) in Radiography / B. Sc. (Hons) in Radiotherapy / B. Pharmacy (Hons) Degree  
Programme conducted by the General Sir John Kotelawala Defence University.

.....  
Date

.....  
Signature of Head of Institution (Official Stamp)

**Certificate of the Regional Director of Health Service (for Provincial Applicants)**

I certify that particulars given by Mr / Mrs / Miss ..... (Designation) ..... in sections 01 to 16 are correct and his/her the work and conduct of this applicant is ..... If selected, he/she **could be released / cannot be released** for 3 years to follow B. Sc. (Hons) in Nursing / B. Sc. (Hons) in Physiotherapy / B. Sc. (Hons) in Medical Laboratory Sciences / B. Sc. (Hons) in Radiography / B. Sc. (Hons) in Radiotherapy / B. Pharmacy (Hons) Degree Programme conducted by the General Sir John Kotelawala Defence University.

.....  
Date

.....  
Signature of RDHS (Official Stamp)

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**Certificate of the Provincial Director of Health Service (for Provincial Applicants)**

I certify that particulars given by Mr / Mrs / Miss ..... (Designation)..... and in sections 01 to 16 are correct and his/her the work and conduct of this applicant is..... If selected, he/she **could be released / cannot be released** for 3 years to follow B. Sc. (Hons) in Nursing / B. Sc. (Hons) in Physiotherapy / B. Sc. (Hons) in Medical Laboratory Sciences / B. Sc. (Hons) in Radiography / B. Sc. (Hons) in Radiotherapy / B. Pharmacy (Hons) Degree Programme conducted by the General Sir John Kotelawala Defence University.

.....  
Date

.....  
Signature of PDHS (Official Stamp)