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සුවසිරිපාය
சுவசிரிபாய
SUWASIRIPAYA

මගේ අංකය) 06/B/SLSS/EB/T&R/2021
எனது இல)
My No.)

ඔබේ අංකය)
உமது இல)
Your No.)

දිනය) 2024.09./21
திகதி)
Date)

සෞඛ්‍ය අමාත්‍යාංශය சுகாதார அமைச்சு Ministry of Health

පොදු චක්‍රලේඛ ලිපි අංක : 02 - 132 / 2024

සියලුම අතිරේක ලේකම්වරුන්
සෞඛ්‍ය සේවා අධ්‍යක්ෂ ජනරාල්
නියෝජ්‍ය අධ්‍යක්ෂ ජනරාල්, ශ්‍රී ලංකා ජාතික රෝහල
අධ්‍යක්ෂ, මහනුවර ජාතික රෝහල/ ගාල්ල ජාතික රෝහල
සියලුම පළාත් හා ප්‍රාදේශීය සෞඛ්‍ය සේවා අධ්‍යක්ෂවරුන්
සියලුම ශික්ෂණ/ පළාත්/ දිස්ත්‍රික් මහ රෝහල් අධ්‍යක්ෂවරුන්
සියලුම විශේෂිත රෝහල්/ වැඩසටහන්/ සෞඛ්‍ය ආයතන ප්‍රධානීන්
සියලුම ආයතන ප්‍රධානීන්

සෞඛ්‍ය අමාත්‍යාංශය හා පළාත් සෞඛ්‍ය සේවය යටතේ සේවයේ නියුතු ශ්‍රී ලංකා විද්‍යාත්මක සේවයේ නිලධාරීන් සඳහා වන දෙවන කාර්යක්ෂමතා කඩඉම

සෞඛ්‍ය අමාත්‍යාංශය හා පළාත් සෞඛ්‍ය සේවය යටතේ සේවයේ නියුතු ශ්‍රී ලංකා විද්‍යාත්මක සේවයේ භෞතික විද්‍යාඥ, ජීව රසායන, පර්යේෂණ නිලධාරී, කීට විද්‍යාඥ, රසායන, පරපෝෂිතවේදී, ඖෂධ විශ්ලේෂක, විද්‍යාත්මක නිලධාරී, පරපෝෂිතවේදී, අණුක ජීව විද්‍යාඥ හා ප්‍රාදේශීය මැලේරියා මර්ධන නිලධාරී තනතුරුවල නිලධාරීන්ගේ දෙවන කාර්යක්ෂමතා කඩඉම සම්බන්ධයෙන් මෙම චක්‍රලේඛය නිකුත් කළ දින සිට පහත සඳහන් විධිවිධාන බලපැවැත්වේ.

02. ශ්‍රී ලංකා විද්‍යාත්මක සේවයේ සේවා ව්‍යවස්ථාව/ ඉහත සඳහන් තනතුරුවලට අදාළ බඳවා ගැනීමේ පටිපාටිය අනුව එම තනතුරුවල නිලධාරීන් ශ්‍රී ලංකා විද්‍යාත්මක සේවයේ II ශ්‍රේණියට උසස් වීමෙන් පසු වසර 03ක් ඇතුළත දෙවන කාර්යක්ෂමතා කඩඉම් අවශ්‍යතාවය සම්පූර්ණ කළ යුතුය.

03. ඒ සඳහා මෙහි පහත සඳහන් කොන්දේසි වලට යටත්ව සිය රැකියා ක්ෂේත්‍රයට අදාළ මුල් පර්යේෂණයක් (Original research) සිදු කර අදාළ පර්යේෂණ වාර්තාව ඉදිරිපත් කිරීම හෝ මේ වන විට ප්‍රකාශයට පත් කර ඇති පර්යේෂණ පත්‍රිකාවක් (Research paper) / පර්යේෂණ සාරාංශයක් (Abstract) ඉදිරිපත් කිරීම හෝ මේ වන විට සිදු කරමින් පවතින පර්යේෂණයක් අවසන් කිරීමෙන් අනතුරුව ඊට අදාළ පර්යේෂණ වාර්තාව ඉදිරිපත් කළ යුතුය.

04. අයදුම්කරු විසින් ඉදිරිපත් කරන ලද කරුණු සනාථ කිරීම අයදුම්කරු විසින් සිදු කළ යුතු අතර, එම කරුණු සඳහා අනුමැතිය ලබා දීම සෞඛ්‍ය අමාත්‍යාංශයේ ලේකම් විසින් බලය පවරන ලද පහත සඳහන් කමිටුව මගින් සිදු කරනු ලබන අතර, අයදුම්කරු දෙවන කාර්යක්ෂමතා කඩඉම සම්පූර්ණ කර නිබේද/ නොනිබේද යන්න එම කමිටුව මගින් තීරණය කරනු ලබයි.

- i. අධ්‍යක්ෂ (පර්යේෂණ) (සභාපති)
- ii. ET&R ඒකකයේ නියෝජ්‍ය අධ්‍යක්ෂ ජනරාල් විසින් නිර්දේශ කරන ලද, සෞඛ්‍ය අමාත්‍යාංශයේ ලේකම් විසින් පත්කරන ලද විද්‍යාත්මක සේවයට අයත් සෞඛ්‍ය අමාත්‍යාංශයේ සේවයේ නියුතු නිලධාරියෙක්
- iii. ET&R ඒකකයේ නියෝජ්‍ය අධ්‍යක්ෂ ජනරාල් විසින් නිර්දේශ කරන ලද, සෞඛ්‍ය අමාත්‍යාංශයේ ලේකම් පත්කරන ලද විද්‍යාත්මක සේවයට අදාළ ප්‍රමාණික අධ්‍යාපන වසසරියකින් යුත් (උදා: විශ්වවිද්‍යාලය) සමාලෝචකයෙක්.

05. 2024.01.31 දින හෝ ඊට පෙර II ශ්‍රේණියට උසස්වීම් ලැබූ, දෙවන කාර්යක්ෂමතා කඩඉම් පරීක්ෂණය සඳහා සලකා බැලීමට දැනටමත් ප්‍රකාශිත මුල් පර්යේෂණ පත්‍රිකාවක් (Original research paper) / පර්යේෂණ සාරාංශයක් (Abstract) ඉදිරිපත් කිරීමට බලාපොරොත්තු වන නිලධාරීන් සිය රැකියා ක්ෂේත්‍රයට අදාළ, සිය කතෘත්වය පළමු කතුවරුන් තිදෙනා අතර වන, තම දායකත්වය පැහැදිලිව සඳහන් කළ හැකි මුල් පර්යේෂණ පත්‍රිකාවක් (Original research paper) / පර්යේෂණ සාරාංශයක් (Abstract) ඇමුණුම 2 හි සඳහන් ආකෘති පත්‍රය (Form A) භාවිතා කර සෞඛ්‍ය අමාත්‍යාංශයේ අධ්‍යාපන, පුහුණු හා පර්යේෂණ ඒකකයේ අධ්‍යක්ෂ (පර්යේෂණ) වෙත ඉදිරිපත් කළ යුතුය. අදාළ මුල් පර්යේෂණ පත්‍රිකාව (Original research paper) ඉහත 04හි සඳහන් කමිටුව විසින් පිළිගනු ලබන ජාත්‍යන්තර හෝ දේශීය මට්ටමේ සහරාවක ප්‍රකාශයට පත් කර තිබිය යුතු අතර පර්යේෂණ සාරාංශයක් (Abstract) නම් ඉහත 04හි සඳහන් කමිටුව විසින් පිළිගනු ලබන ජාත්‍යන්තර හෝ දේශීය මට්ටමේ සම්මන්ත්‍රණයකදී ප්‍රකාශයට පත් කර තිබිය යුතුය. (ප්‍රකාශන සඳහා අනුමැතිය ලබාදීමේදී 'ඇගයුම් කමිටුව' විසින් සලකා බැලිය යුතු ප්‍රමිතීන් ඇමුණුම 1 හි දක්වා ඇත.)

06. 2024.01.31 දින හෝ ඊට පෙර II ශ්‍රේණියට උසස්වීම් ලැබූ දෙවන කාර්යක්ෂමතා කඩඉම් අවශ්‍යතාවය සපුරාලීම සඳහා දැනටමත් සිදු කරමින් පවතින පර්යේෂණයක් අවසන් කිරීමෙන් අනතුරුව ඊට අදාළ පර්යේෂණ වාර්තාව ඉදිරිපත් කිරීමට බලාපොරොත්තු වන නිලධාරීන් එම පර්යේෂණය අදාළ අවශ්‍යතාවය සම්පූර්ණ කිරීම සඳහා සලකා බැලිය හැකිද යන්න සම්බන්ධයෙන් අනුමැතිය ලබා ගැනීම සඳහා ඉහත 04හි සඳහන් කමිටුව වෙත ඉදිරිපත් කිරීමට ඇමුණුම 3හි සඳහන් ආකෘති පත්‍රය (Form B) භාවිතා කර සෞඛ්‍ය අමාත්‍යාංශයේ අධ්‍යාපන, පුහුණු හා පර්යේෂණ ඒකකයේ අධ්‍යක්ෂ (පර්යේෂණ) වෙත ඉදිරිපත් කළ යුතුය. එය කමිටුව විසින් අනුමත කරන්නේනම් අදාළ පර්යේෂණය අවසන් කිරීමෙන් අනතුරුව අවසාන වාර්තාව ඇගයීම සඳහා ඉහත 04හි සඳහන් කමිටුව වෙත ඉදිරිපත් කිරීමට සෞඛ්‍ය අමාත්‍යාංශයේ අධ්‍යාපන, පුහුණු හා පර්යේෂණ ඒකකයේ අධ්‍යක්ෂ (පර්යේෂණ) වෙත ඉදිරිපත් කළ යුතුය.

07. 2024.01.31 දින හෝ ඊට පෙර II ශ්‍රේණියට උසස්වීම් ලැබූ දෙවන කාර්යක්ෂමතා කඩඉම් අවශ්‍යතාවය සපුරාලීම සඳහා අලුතින් පර්යේෂණයක් ආරම්භ කිරීමට බලාපොරොත්තු වන නිලධාරීන් සිය පර්යේෂණ යෝජනාව ඉහත 04හි සඳහන් කමිටුවේ අනුමැතිය ලබා ගැනීම සඳහා ඇමුණුම 3හි සඳහන් ආකෘති පත්‍රය භාවිතා කර සෞඛ්‍ය අමාත්‍යාංශයේ අධ්‍යාපන, පුහුණු හා පර්යේෂණ ඒකකයේ අධ්‍යක්ෂ (පර්යේෂණ) වෙත ඉදිරිපත් කළ යුතුය. කමිටුව විසින් ලබා දෙන උපදෙස් අනුව පර්යේෂණය සිදු කර අවසාන වාර්තාව ඇගයීම සඳහා ඇමුණුම 4හි සඳහන් ආකෘති පත්‍රය (Form C) භාවිත කර ඉහත 04හි සඳහන් කමිටුව වෙත ඉදිරිපත් කිරීම සඳහා සෞඛ්‍ය අමාත්‍යාංශයේ අධ්‍යාපන, පුහුණු හා පර්යේෂණ ඒකකයේ අධ්‍යක්ෂ (පර්යේෂණ) වෙත ඉදිරිපත් කළ යුතුය.

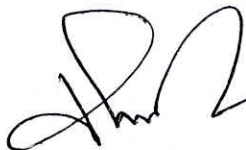
08. 2024.01.31 න් පසු II ශ්‍රේණියට උසස්වීම් ලැබූ නිලධාරීන් සිය පර්යේෂණ යෝජනාව ඉහත 04හි සඳහන් කමිටුවේ අනුමැතිය ලබා ගැනීම සඳහා ඇමුණුම 4හි සඳහන් ආකෘති පත්‍රය භාවිතා කර සෞඛ්‍ය අමාත්‍යාංශයේ අධ්‍යාපන, පුහුණු හා පර්යේෂණ ඒකකයේ අධ්‍යක්ෂ (පර්යේෂණ) වෙත ඉදිරිපත් කළ යුතුය. කමිටුව විසින් ලබා දෙන උපදෙස් අනුව පර්යේෂණය සිදු කර අවසාන වාර්තාව ඇගයීම සඳහා ඇමුණුම 5හි සඳහන් ආකෘති පත්‍රය (Form D) භාවිත කර ඉහත 04හි සඳහන් කමිටුව වෙත ඉදිරිපත් කිරීම සඳහා සෞඛ්‍ය අමාත්‍යාංශයේ අධ්‍යාපන, පුහුණු හා පර්යේෂණ ඒකකයේ අධ්‍යක්ෂ (පර්යේෂණ) වෙත ඉදිරිපත් කළ යුතුය.

09. දෙවන කාර්යක්ෂමතා කඩඉම් සඳහා අයදුම් කිරීමට මේ සමග ඇති ආකෘති අනුව, අයදුම්කරු විසින් සකස් කර ගත් අයදුම්පත්‍රය ආයතන ප්‍රධානියාගේ නිර්දේශ සහිතව සෞඛ්‍ය අමාත්‍යාංශයේ අධ්‍යාපන, පුහුණු හා පර්යේෂණ ඒකකයේ අධ්‍යක්ෂ (පර්යේෂණ) වෙත, පහත සඳහන් ලිපි ලේඛන සමග ඉදිරිපත් කළ යුතු අතර, දක්වා ඇති තොරතුරු නිවැරදි බවට ආයතන ප්‍රධානියා විසින් සහතික කර තිබීම අනිවාර්යය වේ.

- i. හැඳුනුම්පතේ සහතික කළ පිටපත
- ii. පර්යේෂණය සඳහා අවශ්‍ය වන්නේ නම් සදාචාරාත්මක නිෂ්කාශනය (Ethical clearance) හා ආයතනික නිෂ්කාශනය (Institutional clearance) සහ
- iii. එය දැනට සම්මන්ත්‍රණයක ක්‍රියාදාමයේ සාරාංශයක් ලෙස ප්‍රකාශයට පත් කර ඇත්නම්, සහතික කළ දෘඩ පිටපතක් හෝ එය සඟරා (Full paper/Abstract) ප්‍රකාශනයක් නම් DOI අංකය සමග මුද්‍රිත පිටපතක්.

10. අධ්‍යයන සුදුසුකමක් සම්පූර්ණ කිරීමේ අවශ්‍යතාවයක් ලෙස සිදුකරන පර්යේෂණ නිබන්ධනයන් මෙම කාර්යක්ෂමතා කඩඉම් අවශ්‍යතාවය සම්පූර්ණ කිරීම සඳහා භාවිතා කළ නොහැකි අතර, මේ සඳහා පළමුවරට ඉදිරිපත් වන අයදුම්කරුවන් පරීක්ෂණ ගාස්තුවලින් නිදහස් වේ. එසේම එක් වරකට වඩා වැඩි වාර ගණනක් ඉදිරිපත් වන අයදුම්කරුවන් රු . 25/= ක් වටිනා මුද්දර පර්යේෂණ වාර්තාව හෝ පර්යේෂණ පත්‍රිකාව/ පර්යේෂණ සාරාංශය හෝ පර්යේෂණ යෝජනාව ඉදිරිපත් කිරීමේ පෝරමයේ අලවා, ඔවුන්ගේ අත්සන සහ දිනය දමා එම මුද්දර අවලංගු කළ යුතුය.

11. පර්යේෂණ ඇගයීම් කමිටු සාමාජිකයින් වෙත කළමනාකරණ සේවා වක්‍රලේඛ අංක 02/2014 අනුව ගෙවීම් සිදුකරනු ලබන අතර, මෙම පොදු වක්‍රලේඛ ලිපියෙහි සිංහල, දෙමළ සහ ඉංග්‍රීසි නිවේදනයන්හි පාඨ අතර යම් අනනුකූලතාවයක් මතු වුවහොත් සිංහල මාධ්‍ය නිවේදනය බලපැවැත්වේ. මෙම කරුණු ඔබ රෝහලේ/ ආයතනයේ සේවයේ නියුතු සියලුම නිලධාරීන් වෙත දැනගැනීමට සලස්වන ලෙස කාරුණිකව දන්වා සිටිමි.



වෛද්‍ය පී.පී. මහීපාල
ලේකම්
සෞඛ්‍ය අමාත්‍යාංශය

වෛද්‍ය පී. පී. මහීපාල
ලේකම්
සෞඛ්‍ය අමාත්‍යාංශය
"සුවසිරිපාය"
385, පූජ්‍ය බද්දේගම විමලවංශ හිමි මාවත,
කොළඹ 10.

පිටපත් :

- I. ලේකම්, රාජ්‍ය පරිපාලන, ස්වදේශ කටයුතු, පළාත් සභා හා පළාත් පාලන අමාත්‍යාංශය. - කරු. දැ.ගැ.ස.
- II. අධ්‍යක්ෂ, විද්‍යාත්මක, වාස්තු විද්‍යාඥ හා තාක්ෂණ සේවා, රාජ්‍ය පරිපාලන, ස්වදේශ කටයුතු, පළාත් සභා හා පළාත් පාලන අමාත්‍යාංශය. - කරු. දැ.ගැ.ස.

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විද්‍යුත් තැපෑල) postmaster@health.gov.lk
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e-mail)

වෙබ් අඩවිය) www.health.gov.lk
இணையத்தளம்)
website)



සුවසිරිපාය
சுவசிரிபாய
SUWASIRIPAYA

මගේ අංකය) 06/B/SLSS/EB/T&R/2021
எனது இல)
My No.)

ඔබේ අංකය)
உமது இல)
Your No.)

දිනය) 2024.09.12
திகதி)
Date)

සෞඛ්‍ය අමාත්‍යාංශය சுகாதார அமைச்சு Ministry of Health

பொது சுற்றறிக்கை கடித இல: 02-132/2024

அனைத்து மேலதிக செயலாளர்கள்,
சுகாதார சேவைகள் பணிப்பாளர் நாயகம்,
பிரதிப் பணிப்பாளர் நாயகம், இலங்கை தேசிய வைத்தியசாலை,
பணிப்பாளர், கண்டி தேசிய வைத்தியசாலை/ காலி தேசிய வைத்தியசாலை,
அனைத்து மாகாண மற்றும் பிராந்திய சுகாதார சேவைகள் பணிப்பாளர்கள்
அனைத்து போதனா/ மாகாண/ மாவட்ட பொது வைத்தியசாலைகளின் பணிப்பாளர்கள்,
அனைத்து விசேட வைத்தியசாலைகள் / நிகழ்ச்சித் திட்டங்கள் / சுகாதார
நிறுவனங்களின் தலைவர்கள்,
அனைத்து நிறுவனங்களின் தலைவர்கள்,

சுகாதார அமைச்சு மற்றும் மாகாண சுகாதார சேவையின் கீழ் பணியாற்றும்
இலங்கை விஞ்ஞான சேவை உத்தியோகத்தர்களுக்கான இரண்டாவது
வினைத்திறன் தடைப் பர

சுகாதார அமைச்சு மற்றும் மாகாண சுகாதார சேவைகளின் கீழ் பணியாற்றும்
இலங்கை விஞ்ஞான சேவையைச் சேர்ந்த இயற்பியலாளர், உயிரியலாளர், ஆராய்ச்சி
அலுவலர், பூச்சியியல் நிபுணர், இரைப்பைக் குடலியல் நிபுணர், ஒட்டுண்ணிவியலாளர்,
மருந்து ஆய்வாளர், விஞ்ஞான அலுவலர், ஒட்டுண்ணியியல் நிபுணர், , மூலக்கூறு
உயிரியல் நிபுணர் மற்றும் பிராந்திய மலேரியா தடுப்பு அலுவலர் பதவிகளில் உள்ள
அலுவலர்களின் இரண்டாவது வினைத்திறன் தடைப் பரீட்சை தொடர்பாக இந்த
சுற்றறிக்கை வெளியிடப்பட்ட தேதியிலிருந்து பின்வரும் விதிகள் நடைமுறைக்கு வரும்.

02. இலங்கை விஞ்ஞான சேவை சேவை அட்டவணை/ மேற்கண்ட பதவிகள் தொடர்பான
ஆட்சேர்ப்பு நடைமுறையின் படி, அந்த பதவிகளில் உள்ள உத்தியோகத்தர்கள்
இலங்கை விஞ்ஞான சேவையின் தரம் II க்கு தரம் பதவி உயர்வு பெற்ற பின்னர் 03
வருடங்களுக்குள் இரண்டாவது வினைத்திறன் தடைத் தேவையை பூர்த்தி செய்ய
வேண்டும்.

03. அதற்காக, இங்கு கீழே குறிப்பிடப்பட்ட நிபந்தனைகளுக்கு உட்பட்டு உங்கள்
பணித்துறை தொடர்பான மூல ஆராய்ச்சியை (Original research) நடத்தி, அது தொடர்பான
ஆய்வு அறிக்கையைச் சமர்ப்பித்த பிறகு அல்லது ஏற்கனவே வெளியிடப்பட்ட ஆய்வுக்
கட்டுரை(Research paper)/ ஆய்வுச் சுருக்கத்தைச் (Abstract) சமர்ப்பித்த பிறகு அல்லது
தற்போது நடத்தப்படும் ஆராய்ச்சியை முடித்த பிறகு அது தொடர்பான ஆய்வு
அறிக்கையைச் சமர்ப்பிக்க வேண்டும்.

04. விண்ணப்பதாரரால் சமர்ப்பிக்கப்படும் விபரங்கள் அவர்களாலேயே
உறுதிப்படுத்தப்பட வேண்டும். அத்துடன், அந்த விபரங்களுக்கான அங்கீகாரம்
சுகாதார அமைச்சின் செயலாளரால் அதிகாரமளிக்கப்பட்ட பின்வரும் கமிட்டியினால்
வழங்கப்படும். விண்ணப்பதாரர் இரண்டாவது வினைத்திறன் தடைப் பரீட்சையினை
பூர்த்தி செய்துள்ளாரா/ இல்லையா என்பதை கமிட்டியே முடிவு செய்யும்.

- i. பணிப்பாளர் (ஆராய்ச்சி) (தலைவர்)
- ii. ET&R பிரிவின் பிரதிப் பணிப்பாளர் நாயகத்தினால் பரிந்துரை செய்யப்பட்டு சுகாதார அமைச்சு செயலாளரினால் நியமிக்கப்பட்ட சுகாதார அமைச்சில் பணிபுரியும் விஞ்ஞான சேவையைச் சேர்ந்த அலுவலர் ஒருவர்.
- iii. ET&R பிரிவின் பிரதிப் பணிப்பாளர் நாயகத்தினால் பரிந்துரை செய்யப்பட்டு சுகாதார அமைச்சு செயலாளரினால் நியமிக்கப்பட்ட விஞ்ஞான சேவையுடன் தொடர்புடைய முறையான கல்வி நிறுவனம் ஒன்றிலிருந்து (உ+ம் பல்கலைக்கழகம்) மதிப்பாய்வு செய்பவர் ஒருவர்.

05. 2024.01.03 ஆம் திகதி அன்று அல்லது அதற்கு முன் தரம் II க்கு பதவி உயர்வு பெற்ற மற்றும் இரண்டாவது வினைத்திறன் தடைப் பரீட்சைக்காக கருத்தில் கொள்வதற்கு ஏற்கனவே கோரப்பட்ட மூல ஆய்வுக் கட்டுரை (Original research paper) / ஆய்வுச் சுருக்கத்தைச் (Abstract) சமர்ப்பிக்க விரும்பும் அதிகாரிகள், அவர்களின் பணித்துறை தொடர்பான முதல் மூன்று ஆசிரியர்களில், யாருடைய படைப்புரிமை உள்ளது மற்றும் அவர்களின் பங்களிப்பை தெளிவாகக் குறிப்பிடும் ஒரு அசல் ஆய்வுக் கட்டுரை/ ஆய்வுச் சுருக்கத்தைச் (Abstract) பின் இணைப்பு 2 இல் குறிப்பிடப்பட்டுள்ள படிவம் A ஐப் பயன்படுத்தி சுகாதார அமைச்சின் கல்வி, பயிற்சி மற்றும் ஆராய்ச்சிப் பிரிவின் பணிப்பாளரிடம் (ஆராய்ச்சி) சமர்ப்பித்தல் வேண்டும். உரிய மூல ஆய்வுக் கட்டுரை மேலே 04 இல் குறிப்பிடப்பட்டுள்ள கமிட்டியினால் ஏற்றுக்கொள்ளப்பட்ட சர்வதேச அல்லது உள்ளூர் அளவிலான இதழ்களில் வெளியிடப்பட்டிருத்தல் வேண்டும். ஒரு ஆய்வு சுருக்கம் என்பது மேலே 04 இல் குறிப்பிடப்பட்டுள்ள கமிட்டியினால் ஏற்றுக்கொள்ளப்பட்ட சர்வதேச அல்லது உள்ளூர் அளவிலான கருத்தரங்கு ஒன்றில் வெளியிடப்பட்டிருத்தல் வேண்டும். (வெளியீடுகளுக்கு அனுமதி வழங்கும்போது 'மதிப்பீட்டுக் குழு' கவனத்தில் கொள்ள வேண்டிய தரநிலைகள் (Standards) இணைப்பு 1 இல் கொடுக்கப்பட்டுள்ளன).

06. 2024.01.31 ஆம் திகதி அன்று அல்லது அதற்கு முன் தரம் II க்கு பதவி உயர்வு பெற்ற மற்றும் இரண்டாவது வினைத்திறன் தடைப் பரீட்சைக்கான தேவையை பூர்த்தி செய்வதற்காக ஏற்கனவே நடைபெற்றுக்கொண்டிருக்கும் ஆராய்ச்சியினை முடித்த பின்னர் தொடர்புடைய ஆய்வு அறிக்கையை சமர்ப்பிக்க விரும்பும் அலுவலர்கள் அந்த ஆராய்ச்சி தொடர்பான தேவையை பூர்த்தி செய்வதற்கு அந்த ஆராய்ச்சி பரிசீலிக்கப்படுமா என்பதற்கான ஒப்புதலைப் பெறுவதற்காக, மேலே 04 இல் குறிப்பிடப்பட்டுள்ள கமிட்டியிடம் சமர்ப்பிப்பதற்கு, இணைப்பு 3 இல் குறிப்பிடப்பட்டுள்ள படிவம் (படிவம் B) பயன்படுத்தப்பட்டு, சுகாதார அமைச்சின் கல்வி, பயிற்சி மற்றும் ஆராய்ச்சிப் பிரிவின் பணிப்பாளரிடம் (ஆராய்ச்சி) சமர்ப்பித்தல் வேண்டும். அது கமிட்டியால் அங்கீகரிக்கப்பட்டால், சம்பந்தப்பட்ட ஆராய்ச்சியை முடித்த பின்னர் இறுதி அறிக்கையை மதிப்பீடு செய்வதற்கு மேலே 04 இல் குறிப்பிடப்பட்டுள்ள கமிட்டியிடம் சமர்ப்பிப்பதற்கு சுகாதார அமைச்சின் கல்வி, பயிற்சி மற்றும் ஆராய்ச்சிப் பிரிவின் பணிப்பாளரிடம் (ஆராய்ச்சி) சமர்ப்பித்தல் வேண்டும்.

07. 2024.01.31 ஆம் திகதி அன்று அல்லது அதற்கு முன் தரம் II க்கு பதவி உயர்வு பெற்ற மற்றும் இரண்டாவது வினைத்திறன் தடைப் பரீட்சைக்கான தேவையை பூர்த்தி செய்வதற்காக புதிய ஆராய்ச்சியினைத் தொடங்க விரும்பும் அலுவலர்கள் அவர்களது ஆய்வு முன்மொழிவினை மேலே 04 இல் குறிப்பிடப்பட்டுள்ள கமிட்டியின் அங்கீகாரத்தைப் பெறுவதற்கு இணைப்பு 3 இல் குறிப்பிடப்பட்டுள்ள படிவத்தைப் பயன்படுத்தி சுகாதார அமைச்சின் கல்வி, பயிற்சி மற்றும் ஆராய்ச்சிப் பிரிவின் பணிப்பாளரிடம் (ஆராய்ச்சி) சமர்ப்பித்தல் வேண்டும். கமிட்டியினால் வழங்கப்படும் அறிவுறுத்தலின்படி, ஆராய்ச்சி மேற்கொண்ட இறுதி அறிக்கை மதிப்பீட்டின் பொருட்டு, இணைப்பு 4 இல் குறிப்பிடப்பட்டுள்ள படிவம் (படிவம் C) இணைப் பயன்படுத்தி மேலே 04 இல் குறிப்பிடப்பட்டுள்ள கமிட்டியிடம் சமர்ப்பிப்பதற்கு சுகாதார அமைச்சின் கல்வி, பயிற்சி மற்றும் ஆராய்ச்சிப் பிரிவின் பணிப்பாளரிடம் (ஆராய்ச்சி) சமர்ப்பித்தல் வேண்டும்.

08. 2024.01.31 ஆம் திகதியின் பின்னர் தரம் II க்கு பதவி உயர்வு பெற்ற அலுவலர்கள் அவர்களது ஆய்வு முன்மொழிவினை மேலே 04 இல் குறிப்பிடப்பட்டுள்ள கமிட்டியின் அங்கீகாரத்தைப் பெறுவதற்கு இணைப்பு 4 இல் குறிப்பிடப்பட்டுள்ள படிவத்தைப் பயன்படுத்தி சுகாதார அமைச்சின் கல்வி, பயிற்சி மற்றும் ஆராய்ச்சிப் பிரிவின் பணிப்பாளரிடம் (ஆராய்ச்சி) சமர்ப்பித்தல் வேண்டும். கமிட்டியினால் வழங்கப்படும் அறிவுறுத்தலின்படி, ஆராய்ச்சி மேற்கொண்ட இறுதி அறிக்கை மதிப்பீட்டின் பொருட்டு, இணைப்பு 5 இல் குறிப்பிடப்பட்டுள்ள படிவம் D இணைப் பயன்படுத்தி மேலே 04 இல் குறிப்பிடப்பட்டுள்ள கமிட்டியிடம் சமர்ப்பிப்பதற்கு சுகாதார அமைச்சின் கல்வி, பயிற்சி மற்றும் ஆராய்ச்சிப் பிரிவின் பணிப்பாளரிடம் (ஆராய்ச்சி) சமர்ப்பித்தல் வேண்டும்.

09. இரண்டாவது வினைத்திறன் தடைப் பரீட்சைக்கு விண்ணப்பிப்பதற்கு இதில் இணைக்கப் பட்டுள்ள மாதிரிப்படிவத்திற்கு அமைய விண்ணப்பதாரரினால் தயாரிக்கப்பட்ட விண்ணப்பப் படிவம் நிறுவனத் தலைவரின் பரிந்துரையுடன் சுகாதார அமைச்சின் கல்வி, பயிற்சி மற்றும் ஆராய்ச்சி பிரிவின் பணிப்பாளரிடம் (ஆராய்ச்சி) கீழே குறிப்பிடப்பட்ட ஆவணங்களுடன் சமர்ப்பித்தல் வேண்டும் என்பதுடன் சமர்ப்பிக்கப்பட்டுள்ள தகவல்கள் சரியானவை என நிறுவனத் தலைவரினால் சான்றளித்திருப்பது கட்டாயமானதாகும்.

i. அடையாள அட்டையின் சான்றளிக்கப்பட்ட பிரதி

ii. ஆராய்ச்சிக்காக தேவைப்பட்டால் நெறிமுறைசார் அனுமதி (Ethical clearance) மற்றும் நிறுவனம் சார் அனுமதி (Institutional clearance) மற்றும்

iii. ஒரு மாநாட்டின் நடவடிக்கைகளின் சுருக்கம் ஒன்றாக இது தற்போது வெளியிடப்பட்டிருந்தால் சான்றளிக்கப்பட்ட வன் பிரதி (Certified hard copy) அல்லது அது ஒரு பத்திரிகையில் (Full paper/Abstract) பிரசுரமாகி இருந்தால் DOI எண்ணுடன் அச்சிடப்பட்ட பிரதி (printed copy).

10. கல்வியில் ஒரு தகுதியை பூர்த்தி செய்யும் தேவைப்பாடாக மேற்கொள்ளப்படும் ஆராய்ச்சி ஆய்வறிக்கைகள் இந்த வினைத்திறன் தடைப் பரீட்சைக்கான தேவையைப் பூர்த்தி செய்வதற்கு பயன்படுத்த முடியாது, இதற்காக முதல் முறையாக விண்ணப்பிப்பவர்களுக்கு பரீட்சைக் கட்டணத்திலிருந்து விலக்கு அளிக்கப்படுகிறது. மேலும், ஒன்றுக்கு மேற்பட்ட தடவை விண்ணப்பிக்கும் விண்ணப்பதாரர்கள் 25/= மதிப்புடைய முத்திரை ஆய்வு அறிக்கை அல்லது ஆய்வுக் கட்டுரை/ ஆய்வுச் சுருக்கம் அல்லது ஆய்வு முன்மொழிவு சமர்ப்பிக்கும் படிவத்தில் ஒட்டப்பட்டு அவர்களின் கையொப்பத்தையும் மற்றும் திகதியையும் இட்டு அந்த முத்திரைகளை ரத்து செய்தல் வேண்டும்.

11. முகாமைத்துவ சேவைகள் சுற்றறிக்கை இல. 02/2014 இன் படி ஆராய்ச்சி மதிப்பீட்டுக் குழு உறுப்பினர்களுக்கு பணம் செலுத்தப்படும். இந்த பொது சுற்றறிக்கை கடிதத்தின் சிங்கள, தமிழ் மற்றும் ஆங்கில அறிவிப்புகளில் ஏதேனும் முரண்பாடுகள் ஏற்பட்டால், சிங்கள மொழி மூல அறிவிப்பே பயனுள்ளதாக அமையும். இது குறித்து தங்களது மருத்துவமனையில் நிறுவனத்தில் பணிபுரியும் அனைத்து அலுவலர்களுக்கும் தெரியப்படுத்துமாறு தயவுடன் கேட்டுக்கொள்ளப்படுகின்றீர்கள்.



Dr. P. G. Mahipala

Secretary

Ministry of Health

"Suwasiripaya"

385, Rev. Baddegama Wimalawansa Thero Mawatha,
Colombo 10, Sri Lanka.

டாக்டர் பீ.ஜி.மஹிபால,
செயலாளர்,
சுகாதார அமைச்சு.

பிரதிகள்-

1. செயலாளர், பொது நிர்வாக , உள்நாட்டு அலுவல்கள் . மாகாண மற்றும் உள்ளூராட்ச அமைச்சு - தகவலுக்காக
2. பணிப்பாளர், விஞ்ஞான, கட்டிடக்கலை மற்றும் தொழில்நுட்ப சேவைகள் பிரிவு, பொது நிர்வாக, உள்நாட்டு அலுவல்கள் . மாகாண மற்றும் உள்ளூராட்ச அமைச்சு - தகவலுக்காக

දුරකථන) 0112669192 , 0112675011
தொலைபேசி) 0112698507 , 0112694033
Telephone) 0112675449 , 0112675280

ෆැක්ස්) 0112693866
பெக்ஸ்) 0112693869
Fax) 0112692913

විද්‍යුත් තැපෑල) postmaster@health.gov.lk
மின்னஞ்சல் முகவரி)
e-mail)

වෙබ් අඩවිය) www.health.gov.lk
இணையத்தளம்)
website)



සුවසිරිපාය
சுவசிரிபாய
SUWASIRIPAYA

මගේ අංකය) 06/B/SLSS/EB/T&R/2021
எனது இல)
My No.)

ඔබේ අංකය)
உமது இல)
Your No.)

දිනය) 2024.09/21
திகதி)
Date)

සෞඛ්‍ය අමාත්‍යාංශය சுகாதார அமைச்சு Ministry of Health

General Circular No: 02 - 132 / 2024

All the Additional Secretaries,
Director General of Health Services
Deputy Director General, National Hospital Sri Lanka
Director, National Hospital, Kandy/ National Hospital, Galle.
All the Provincial/Regional Directors of Health Services
All the Directors of Teaching/Provincial/District General Hospitals
All the Heads of Specialized Hospitals/ Campaigns/Health Institutions
All the Heads of Institutions

The second Efficiency Bar for the officers in Sri Lanka Scientific Service serving under the Ministry of Health and the Provincial Health Service

The following provisions shall be effective from the date of issue of this circular, regarding the second Efficiency Bar of the Officers in the Posts of Physicist, Bio Chemist, Research Officer, Entomologist, Chemist, Parasitologist, Pharmaceutical Analyst, Scientific Officer, Molecular Biologist and Regional Malaria Officer in the Sri Lanka Scientific Service serving under the Ministry of Health and Provincial Health Service.

02. According to the Service Minutes of Sri Lanka Scientific Service/ Recruitment Procedure related to the above posts, the officers of in the above Posts have to complete the second Efficiency Bar requirement within 03 years after being promoted to grade II of the Sri Lanka Scientific Service.

03. There by, subject to the following conditions, a report for original research related to the field of work, or a Research Paper/Abstract that has been published so far, or a relevant research report after completing an ongoing research, must be submitted.

04. The applicant must certify the information submitted by the applicant himself, and the approval for the relevant information will be granted by the following committee delegated authorization by the Secretary of the Ministry of Health. The committee will decide whether the applicant has completed the second efficiency Bar or not.

- I. Director (Research) (Chairman)
- II. An officer in the Scientific Service in the Ministry of Health, recommended by the Deputy Director General of the ET&R Section appointed by the Secretary of the Ministry of Health.
- III. A reviewer recommended by the Deputy Director General of the ET&R Section and appointed by the Secretary of the Ministry of Health with standards educational background (Ex: university) related to scientific service.

05. Officers who have been promoted to Grade II on or before 31.01.2024 and who are expected to submit an original research paper/abstract already published to be considered for the second Efficiency Bar requirement, should submit an Original research paper/Abstract which is related to their field of work and with their authorship as the first three authors and who can clearly state their contribution to the task, using the format A to the Director (Research) of Education, Training and Research Unit in the Ministry of Health. The relevant original research paper should have been published in an International or Local Level Journal/Magazine accepted by the committee mentioned in above 04 and if it is an Abstract should have been published in an International or Local Level Conference accepted by the committee mentioned in the above 04. (The criteria to be considered by "The Evaluation Committee" are indicated in Annexure 1.)

06. Officers who have been promoted to Grade II on or before 31.01.2024 and who are expected to submit the relevant research report after completion of an ongoing research to be considered for the approval of the committee mentioned in 04 of the above, regarding whether the research can be considered for completing the relevant second Efficiency Bar requirement, should have to use "Form B" indicated in the Annexure 03 and submit the same, to the Director (Research) of Education, Training and Research Unit in the Ministry of Health. If it will be approved by the committee, after completing the relevant research, the final report should be submitted to the Director (Research) of the Education, Training and Research Unit in the Ministry of Health to be submitted to the committee mentioned in the above 04 for evaluation.

07. Officers who are promoted to Grade II on or before 31.01.2024 and be determined to commence a new research for the requirement of the Second Efficiency Bar, the research proposal should be submitted to the Director (Research) of the Education, Training and Research Unit in the Ministry of Health using the format in the Annexure 03 to acquire the approval of the committee mentioned in 04 of the above. In accordance with the instructions of the Committee, after completion of the research, the final report should be submitted to the Director (Research) of the Education, Training and Research Unit of the Ministry of Health by using "Form C" in the annexure 04, for submission to the committee mentioned in the above 04, to be evaluated.

08. Officers who have been promoted to Grade II after 31.01.2024 should submit their research proposal to the Director (Research) of the Education, Training and Research Unit in the Ministry of Health using the format in the Annexure 04 to obtain the approval of the committee mentioned in the 04 of the above. In accordance with the instructions of the Committee, after completion of the research, the final report should be submitted to the Director (Research) of the Education, Training and Research Unit of the Ministry of Health by using "Form D" in the annexure 05, for submission to the committee mentioned in the above 04, to be evaluated.

09. When applying for the second Efficiency-Bar, the application prepared by the applicant in accordance with the attached format, should be submitted with the following documents along with the recommendations of the head of the institution, and it is compulsory that the Head of the Institution has certified that the given information is correct.

- I. Certified copy of the National Identity Card
- II. If necessary for the research, Ethical clearance and Institutional clearance and
- III. If it is currently published as an abstract of a conference proceedings a certified hard copy or if it is a journal (Full paper/Abstract) publication, a printed copy with DOI number

10. Research Theses prepared as a requirement for completing an academic qualification cannot be utilized to complete this Efficiency-Bar requirement, and the applicant who attempt for the first-time will be released from examination fees. Also, the applicants appearing more than once should have to affix a stamp of Rs.25/- on the Research Report or Research Paper/ Abstract or Research Proposal submission format, and cancel the stamps by the signature and date.

11. Payments will be made for the members of the Research Evaluation Committee as per Management Services Circular No. 02/2014, and in the case of any ambiguity between the texts of the Sinhala, Tamil and English notices in this General Circular letter, the Sinhala notice shall prevail. You are kindly requested to inform all the officers who are serving in your Hospital/ Institute in this regard.



Dr. P. G. Mahipala
Secretary
Ministry of Health
"Suwasiripaya"

Dr. P.G. Mahipala
Secretary
Ministry of Health

385, Rev. Baddegama Wimalawansa Thero Mawatha,
Colombo 10, Sri Lanka.

Cc:

- i. Secretary, Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government - F.I.
- ii. Director, Scientific Service, Architectural Service and Technological Service Division
Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government - F.I.

**REQUIREMENT FOR SECOND EFFICIENCY BAR EXAMINATION:
SRI LANKA SCIENTIFIC SERVICE
GUIDELINES FOR CANDIDATES**

Instructions to be followed by the candidates;

A. Submitting a Proposal:

1. Before carrying out the research, candidate should submit the title, brief introduction, statement of objectives, methodology, budget outline and a time frame (minimum word count of 1000) to the office of the Director, Research, (Education/Training and Research Unit of the Ministry of Health) with application form "C"
2. The proposed project shall be a research study.
3. It would be necessary that it contains data gathered scientifically from the candidates' own investigations and not limited to data from available literature.
4. The title should be relevant to the field of work the candidate is engaged in.
5. Candidate should select his/her supervisor and submit the name along with the proposal
6. This proposal will be evaluated by a reviewer appointed by MOH, based on
 - a. MoH Representative; Director Research or a Suitable Nominee by the DDG/ ETR
 - b. A senior lecturer from a government university in the relevant field of study
 - c. Class 1 Officer from the Sri Lanka Scientific Service, affiliated to the MoH and Nominee by Collage of State scientists. The nominee will be selected from the list of eligible candidates provided by the College of State Scientists accordingly

B. Conducting the research and preparing the manuscript;

1. Following approval of the title and the supervisor, candidate should consult the supervisor and obtain guidance at all stages of the research, including during the preparation of the manuscript.
2. The necessary ethical and administrative approval should be obtained (where applicable)
3. The candidate shall submit the final manuscript to the office of the Director, Research, ETR of the MoH with application form "D"
4. It is recommended that the manuscript must be between 3000 to 5000 words
5. It should be type-written using double spacing on good quality A4 size paper on one side only.
6. A margin of not less than 44 mm should be allowed on the left and not less than 25mm on the top, right hand side and the bottom.
7. Chapter headings should be capitalized and centered, whilst subdivision headings should be typed from the left hand margin in lower-case type and underlined.
8. Tables and figures should be placed as near as possible to the part of the text to which they refer.
9. Contents of the manuscript should be given under the following headings. The marks are indicated in brackets.
 - a) Title (05)
 - b) Author's name and address
 - c) Abstract (10)
 - d) Table of contents
 - e) List of tables
 - f) List of figurers

- g) Introduction (20)
- h) Objectives (15)
- i) Review of literature (20)
- j) Materials and methods (50)
- k) Results (40)
- l) Discussion (including limitations) (45)
- m) Conclusion and recommendations (10)
- n) Acknowledgements
- o) References (15) (Harvard system should be used)
- p) The overall presentation (20 marks)

10. The front cover should carry the title on top of the author's name in the center and the year at the bottom

C. Submitting the manuscript;

1. A hard copy of the manuscript should be submitted to the office of the Director, Research, ETR, MOH
2. Along with the hard copy, a soft copy should also be handed over as a CD/Pen drive.
3. Additional hardcopy may be requested by Director Research unit as request.

D. Pass/Fail Status:

1. Passing Criteria: The candidate will pass the exam if at least two out of the three reviewers assign a score of 50% or higher.
2. Failure Criteria: If at least two out of the three reviewers assign a score of less than 50%, the candidate will fail the exam.
3. Action for Failed Candidates:
 - For candidates scoring between 30% to less than 50%, appropriate revisions should be made and resubmitted within three months for fresh marking.
 - If the score is less than 30%, the candidate must submit a fresh or modified manuscript as prescribed by the reviewers.
4. Reviewers shall remain anonymous at all stages

E. Reviewers:

1. Additional Secretary, Medical Services in consultation with the Director Research and DDG, ETR will identify and appoint suitable reviewers based on above criteria.

F. Appeals:

1. Candidates will be allowed to submit one appeal within two weeks of the issuing of results in a subscribed format
2. Each appeal will be considered on a case-by-case basis
3. Appeal Board will be chaired by the Additional Secretary, Medical Services and will consist of
 - a) DDG, ETR
 - b) Director Research, ETR
 - c) Another reviewer from the list; one other than the original reviewers of the relevant field.
4. Appeal board decision will be final and binding.

Stamp Cage

Certificate of the candidate:-

- I. I hereby certify that the particulars mentioned by me in this application are true and correct to my knowledge and that I need not affix stamps since I submit research report for the first time / have affixed stamps to the value of Rs Since I repeat the submission, and the stamps affixed by me to the application are genuine and not used before cancellation.
- II. I agree to abide by the rules and regulations stipulated by the Ministry of Health concerning this Efficiency bar Examination and I agree with whatever decision taken to cancel my candidature. If it was found that I am not eligible according to the rules of this examination.

.....
Date

.....
Signature of the candidate

Certification of by the Officer in charge of personal files

I certified that this application has been delivered to me before/ After the lase date of receipt and that the applicant has correctly completed this application as per the information in the personnel file and that he has met the qualifications required to appear for the Grade II Efficiency bar examination and that a copy of this application has been filed in the personal file.

.....
Date

.....
Name and Signature

Certification of head Institution

I certify that Mr/Mrs Serves as a ...
..... in this institution, and the particulars furnished by him/her in the application are correct in accordance with the particulars available in his/her personnel file, and he/she submit research report for Grade II Efficiency bar examination for the first time/not for the first time he/she is eligible to submit the research report for Grade II Efficiency bar examination.

.....
Date

.....
Signature of head of Institution and Rubber stamp

File No:

Submission Type: Initial/Revised

Form B
(FOR ALREADY STARTED RESEARCH)

**Application for the fulfillment of the 2nd Efficiency Bar
for Sri Lanka Scientific Service Officers**

1. Details of the applicant

Name:

Designation:

Department:

Date of the appointment:

Date appointed to the class II:

2. Details of the proposal

1	Title of the Research;
2	Introduction [<i>Background information and justification: minimum 500 words</i>];
3	Objectives;
	General Objective;
	Specific Objectives;
4	Literature Review [<i>Minimum 500 words</i>];
5	Methodology;
6	References;
7	Estimated budget [<i>with detailed breakdown</i>];
8	Source/s of funding;
	<input type="checkbox"/> Self- financing <input type="checkbox"/> Funds through a project (Specify): <input type="checkbox"/> Research Grant (Specify):

	<input type="checkbox"/> Another fund source (Specify):
9	Collaborators [<i>List out all collaborators, if any</i>];
10	Ethical Clearance (If relevant);
	Name of the ERC:
	Valid period:
11	Gantt Chart;
12	Progress Summary; (describe the current progress with a minimum of 500 words indicating the progress of the research based on the planned time line according to the Gantt Chart submitted. For example, designing of the study instruments, pre testing of the study instruments, selection and training of data collectors, obtaining administrative approval, data collection, preliminary analysis of data etc.)
13	Describe any concerns you may have about the progress of your project? (Describe any obstacles encountered or anticipating to encounter, need of any change I the methodology etc. If the progress is not in par with the Gantt Chart Submitted, revise the Gantt Chart and submit with justifications;
14	Other; Any poster or oral presentations of interim data analysis at scientific conferences, seminars and any other academic forum
15	Revised Gantt Chart;

Certificate of the candidate:-

- I. I hereby certify that the particulars mentioned by me in this application are true and correct to my knowledge
- II. I agree to abide by the rules and regulations stipulated by the Ministry of Health concerning this Efficiency bar Examination and I agree with whatever decision taken to cancel my candidature. If it was found that I am not eligible according to the rules of this examination.

.....
Date

.....
Signature of the candidate

Certification of by the Officer in charge of personal files

I certified that this application has been delivered to me before/ After the lase date of receipt and that the applicant has correctly completed this application as per the information in the personnel file and that he has met the qualifications required to appear for the Grade II Efficiency bar examination and that a copy of this application has been filed in the personal file.

.....
Date

.....
Name and Signature

Certification of head Institution

I certify that Mr/Mrs Serves as a ...
..... in this institution, and the particulars furnished
by him/her in the application are correct in accordance with the particulars available in his/her
personnel file, and he/she submit research report for Grade II Efficiency bar examination for the first
time/not for the first time he/she is eligible to submit the research report for Grade II Efficiency bar
examination.

.....
Date

.....
Signature of head of Institution and Rubber stamp

File No:

Submission Type: Initial/Revised

Form C

(FOR THOSE WHO ARE YET TO THE RESEARCH)
**Application for the fulfillment of the 2nd Efficiency Bar
 for Sri Lanka Scientific Service Officers**

1. Details of the applicant

Name:
 Designation:
 Department:
 Date of the appointment:
 Date appointed to the class II:

2. Details of the proposal

1	Title of the Research;
2	Introduction [<i>Background information and justification: minimum 500 words</i>];
3	Objectives;
	General Objective;
	Specific Objectives;
4	Literature Review [<i>Minimum 500 words</i>];
5	Methodology;
6	References;
7	Estimated budget [<i>with detailed breakdown</i>];
8	Source/s of funding;
	<input type="checkbox"/> Self- financing
	<input type="checkbox"/> Funds through a project (Specify):
	<input type="checkbox"/> Research Grant (Specify):
	<input type="checkbox"/> Another fund source (Specify):

9	Collaborators [<i>List out all collaborators, if any</i>];
10	Ethical Clearance (If relevant);
	Name of the ERC:
	Valid period:
11	Gantt Chart;

Certificate of the candidate:-

- I. I hereby certify that the particulars mentioned by me in this application are true and correct to my knowledge
- II. I agree to abide by the rules and regulations stipulated by the Ministry of Health concerning this Efficiency bar Examination and I agree with whatever decision taken to cancel my candidature. If it was found that I am not eligible according to the rules of this examination.

.....
Date

.....
Signature of the candidate

Certification of by the Officer in charge of personal files

I certified that this application has been delivered to me before/ After the lase date of receipt and that the applicant has correctly completed this application as per the information in the personnel file and that he has met the qualifications required to appear for the Grade II Efficiency bar examination and that a copy of this application has been filed in the personal file.

.....
Date

.....
Name and Signature

Certification of head Institution

I certify that Mr/Mrs Serves as a ...
..... in this institution, and the particulars furnished by him/her in the application are correct in accordance with the particulars available in his/her personnel file, and he/she submit research report for Grade II Efficiency bar examination for the first time/not for the first time he/she is eligible to submit the research report for Grade II Efficiency bar examination.

.....
Date

.....
Signature of head of Institution and Rubber stamp

File No:

Submission Type: Initial/Revised

Form D
(FINAL REPORT SUBMISSION)
Application for the fulfillment of the 2nd Efficiency Bar
for Sri Lanka Scientific Service Officers

1. Details of the applicant

Name:

Designation:

Department:

Date of the appointment:

Date appointed to the class II:

2. Details of the proposal

1	Title of the Research;
2	Authors & Contribution of the applicants;
2	Objectives;
	General Objective;
	Specific Objectives;
4	Literature Review [<i>Minimum 500 words</i>];
5	Methodology;
6	References;
7	Estimated budget [<i>with detailed breakdown</i>];
8	Source/s of funding;
	<input type="checkbox"/> Self- financing <input type="checkbox"/> Funds through a project (Specify): <input type="checkbox"/> Research Grant (Specify): <input type="checkbox"/> Another fund source (Specify):

9	Collaborators [<i>List out all collaborators, if any</i>];
10	Ethical Clearance (If relevant);
	Name of the ERC:
	Valid period:
11	Gantt Chart;

Stamp Cage

Certificate of the candidate:-

- I. I hereby certify that the particulars mentioned by me in this application are true and correct to my knowledge and that I need not affix stamps since I sit the Examination for the first time.
- II. I agree to abide by the rules and regulations stipulated by the Ministry of Health concerning this Efficiency bar Examination and I agree with whatever decision taken to cancel my candidature. If it was found that I am not eligible according to the rules of this examination.

.....
Date

.....
Signature of the candidate

Certification of by the Officer in charge of personal files

I certified that this application has been delivered to me before/ After the lase date of receipt and that the applicant has correctly completed this application as per the information in the personnel file and that he has met the qualifications required to appear for the Grade II Efficiency bar examination and that a copy of this application has been filed in the personal file.

.....
Date

.....
Name and Signature

Certification of head Institution

I certify that Mr/Mrs Serves as a in this institution, and the particulars furnished by him/her in the application are correct in accordance with the particulars available in his/her personnel file, and he/she submit research report for Grade II Efficiency bar examination for the first time/not for the first time he/she is eligible to submit the research report for Grade II Efficiency bar examination.

.....
Date

.....
Signature of head of Institution and Rubber stamp

Standards to be considered when granting approval for publications

The following standards will be considered in addition to the criteria stipulated in the circular, but are not limited to, by the "Evaluation Committee" when granting approval for publications.

For selection of international and national level journals

	Criteria	Description
1	Indexed in Reputable Databases	Preferably the journal should be indexed in reputable databases such as PubMed, Scopus, Web of Science, or other recognized academic indexing services.
2	Rigorous Peer Review Process	The journal must have a transparent and rigorous peer review process involving independent and qualified reviewers to ensure the quality and validity of published research.
3	Editorial Board	The journal should have an editorial board composed of respected and well-known experts in the relevant field, ensuring the journal's academic integrity and quality.
4	Ethical Standards and Transparency	The journal must adhere to high ethical standards, including policies on conflict of interest, plagiarism, and research misconduct, as well as transparency in publication practices.
5	Avoidance of Predatory Journals	The journal should not be listed on predatory journal lists such as Beall's List or other updated and recognized lists of predatory publishers. It should be vetted against these resources to ensure it is not a predatory journal.

For selection of international conference/National level conference

	Criteria	Description
1	Reputable Organizers	The conference must be organized by recognized academic institutions, professional societies, or reputable international organizations to ensure credibility.
2	Peer Review Process	The conference must have a rigorous peer review process for paper and abstract submissions to maintain high academic standards and ensure the quality of presented research.
3	International Participation	The conference should feature diverse and international participation from various countries and institutions, fostering global collaboration and exchange of ideas.
4	Publication Opportunities	Papers presented at the conference should be eligible for publication in indexed and recognized journals or conference proceedings, providing a platform for wider dissemination of research findings.
5	Scientific Committee	The conference should have an established scientific or advisory committee composed of well-respected experts in the relevant field, ensuring the conference's academic integrity and quality.
6	Ethical Standards:	The conference must adhere to high ethical standards, including transparency in funding, conflict of interest disclosures, and respect for intellectual property.