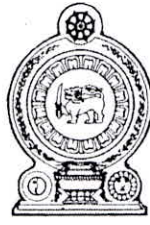


දුරකථන) 0112669192 , 0112675011
தொலைபேசி) 0112698507 , 0112694033
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ෆැක්ස්) 0112693866
பெக்ஸ்) 0112693869
Fax) 0112692913



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சுகாதார அமைச்சு
Ministry of Health

General Circular Letter No.- 02 - 04 / 2024

Provincial Health Secretaries (North Central, North, Sabaragamu, Western, South, Eastern & Central Provinces)
Deputy Director General - National Hospital of Sri Lanka, Colombo
Director - National Hospital, Kandy
All Hospital Directors of under the Line Ministry
Provincial Directors of Health Services (North Central, North, Sabaragamu, Western, South, Eastern & Central Provinces)
Regional Directors of Health Services (North Central, North, Sabaragamu, Western, South, Eastern & Central Provinces)
Heads of Departments

Second Efficiency Bar Examination for the Posts Belonging to the Salary Scale PL - 02 - 2006 (A) of Primary Semi - Technical Service Category of Ministry of Health - 2023 (2nd Term)

It is hereby notified that the second efficiency bar examination for the posts of Primary Semi Technical Service Category in the Ministry of Health for which the prescribed salary scale is (PL- 02-2006 (A)) and which should be passed before expiry of 03 years after promotion to Grade II, will be held on 18/02/2024 in the Sinhala, Tamil and English medium .The venue and the time of the examination will be notified along with the Admission Card.

02. Qualifications:

The employees who are serving in a post under the Primary Semi Skilled Service Category for which the prescribed salary scale is (PL-02-2006 (A)) (Painter, Fork Lift Operator, Generator Operator (Old Designation - Machine Operator), Boiler Operator, Shoe Maker, Animal Supervisor, Orthopaedic Technical Assistant (Old Designation - Limb Maker & Surgery Equipment Maker), Dark Room Assistant, Entomological Field Attendant, Plumber/ Pump Operator, Bungalow Keeper, Barber, Carpenter, Leather Worker, Welder, Connector, Metal Worker, Corsetiere, Lathe Machine Operator, Mason, Blacksmith, Cook, Sewing Operator, Painter (Artist), Health Laboratory Aide (Old Designation - Lab Assistant), Attendant, Telephone Operator,) have been absorbed into Grade II promoted to Grade II and have not completed the examination upto now, are only eligible to apply for this examination.

N.B: Please take action to send me the applications of the officers only who have been appointed to or absorbed into Grade II by 24/01/2024 and already have received relevant letters of appointments.

03. Officers exempted from the Efficiency Bar Examination

- i. Officers who have completed a satisfactory minimum service period of 13 years in a following post as at 14.08.2012 are exempted from the Efficiency Bar Examination prescribed for Grade II (from the Second Efficiency Bar Examination) in the relevant post. (Officers appointed to the post concerned before 14.08.1999 and absorbed into Grade II are eligible for exemption.)

- | | |
|------------------------------|----------------------------|
| i. Surgical Appliances Maker | vii. Barber |
| ii. Leather Worker | viii. Fork Lift Operator |
| iii. Sewing Operator | ix. Health Laboratory Aide |
| iv. Painter | x. Welder |
| v. Fitter | xi. Limb Maker |
| vi. Blacksmith | xii. Machine Operator |

- ii. Officers who have appointed to a following post before 01.01.2006 and have completed a satisfactory minimum service period of 03 years as out 14.08.2012 in the said post and have been absorbed into Grade II in the relevant post, are exempted from the Efficiency Bar Examination Prescribed for Grade II (second EB Examination) in the said post.

- | | |
|---------------------------------|-----------------------------------|
| i. Shoe Maker Animal Supervisor | ix. Cook |
| ii. Animal Supervisor | x. Artist |
| iii. Dark Room Assistant | xi. Lathe Machine Operator |
| iv. Plumber | xii. Tinker |
| v. Carpenter | xiii. Telephone Operator |
| vi. Corsetiere | xiv. Attendant |
| vii. Mason | xv. Entomological Field Attendant |
| viii. Circuit Bunglow Keeper | |

04. Applications:

Applications prepared by the candidates in accordance with the specimen form of application appended at the end of this circular should be sent by registered post to reach Director (Examinations), Ministry of Health, "Suwasiripaya", No. 385, Rev. Baddegama Wimalawansa Thero Mawatha, Colombo 10 on or before 24/01/2024 through the respective Head of Institution. "Second Efficiency Bar Examination of PL - 02 - 2006 (A) - 2023 (2nd Term)" on the top left corner of the envelope. It is mandatory that the subject officer in charge of personal files and the head of the institution certify that all the information provided in each application is correct that the applicant meets the required qualifications to appear for this efficiency bar examination. A self addressed 01 envelope (Candidates can write their Official or private address) in the size of 9"x4" inches, affixed with stamps to the value of Rs. 110.00 should be sent along with the application. Applications which are received late, incomplete or inaccurate will be rejected without notice.

N.B.: Applications should be prepared using a paper of A4 size in such a way that the No 01 to 04 appear on the first front page and the No. 05 to 09 appear on the second page. Applications that do not comply with the specimen will be rejected without any notice.

05. **Examination Fees:**

- I. Candidates who sit the examination for the first time are exempted from paying examination fees. Other candidates should affix stamps to the value of Rs. 25/= per subject in the application and cancel the same by placing their signature and date.
- II. The examination fees paid will not be transferred or refunded to other examinations under any circumstances.

06. **Admission to the Examination:**

- I. Admission cards will be issued to the candidates whose applications are accepted. They should be duly completed and submitted to the supervisor at the examination center. Otherwise, the candidate will not be allowed to sit for the examination.
- II. Candidates should prove their identity to the Supervisor at the examination hall. For this purpose, one of the following documents will be accepted.
 - a) National Identity Card
 - b) A formal Identity Card issued by the Ministry of Health or a relevant institution.
 - c) Valid Driving License
 - d) Valid Passport

07. **Scheme of the Examination**

- This examination consists of two papers viz. “Establishments Code and Financial Regulations”, and “Subject Knowledge”.
- Establishments Code and Financial Regulations paper consists of a multiple choice and structured questions. Duration is 2 hours. Total marks is 100 and minimum of 40% marks should be obtained to pass the examination.
- Subject Knowledge paper consists of a multiple choice and structured questions. Duration is 01 hour. Total marks is 100 and minimum of 40% should be obtain to pass the examination.

08. **Syllabus :-**

Question Paper	Syllabus
Establishments Code and Financial Regulations	Following facts from the Establishments Code and Financial Regulations: <ul style="list-style-type: none">• Following chapters of the Establishment Code : Termination of Appointments- (V) Holiday Pay and Allowances - (VIII) Travelling Expenses - (XIV) Salary Loans /Advances and authority - (XXIV)• Following facts of the Financial Regulations : Athorised - FR 136 Payment - FR 139 approval - FR 137 Losses and Waivers - FR 101 to FR 113 certification - FR 138
Subject Knowledge relevant to the post	Checking whether a sufficient knowledge and proficiency have been acquired on names of equipment frequently used in the profession, the order in which they are kept and different functions assigned to the post.

09. To follow the Regulations Related to Examination Procedure

Candidates are warned against copying or attempting to copy from the script of another candidate or from any book or paper or notes whatsoever. No candidate should attempt to look at the script of another candidate and should not help any candidate either help another candidate or obtain help from another candidate or person. Further mobile phones & the similar electronic equipments should not be used. Any candidate who disregards this rule is liable to punishment.

10. Please bring the contents of this circular to the notice of all relevant officers (in your institution who have been promoted to Grade II of the Primary Level Semi Skilled Service Category (for which the salary scale (PL - 02 - 2006 (A) is stipulated) of the Ministry of Health. (This information can also be obtained from the web site - www.health.gov.lk)

N.B - Sinhala medium notification on examination will be effected if any contradictory is arisen in the examination notification published in Sinhala, Tamil and English medium.

(Handwritten signature)

Chamika H Gamage
Deputy Director General (Admin II)
For Secretary

Chamika H. Gamage
Deputy Director General (Administration) #
Ministry of Health
"Suwasiripaya"
Colombo 10.

Second Efficiency Bar Examination for the Posts of Primary Level Semi Skilled Service Category (PL-02 - 2006 (A)) in the Ministry of Health - 2023 (2nd Term)

- 01 (a) (i) Name of the Applicant in full (Sinhala / Tamil) :-.....
.....
- (ii) Full Name of Applicant (In English block letters)
.....
.....
- (iii) Name with Initials (In Sinhala) :
- (iv) Name with initials (In English block letters)
.....
.....
- (b) (i) Post :.....
(ii) Date of appointing to the Grede II or absorption:.....
Letter No :
- (iii) Present annual salary:.....
- (iv) Mobile No
- (v) National Identity Card No
- (vi) E – Mail Address :.....
02. Mark “✓” within the cages given against the subjects for which you wish to appear this time Mark “X” if you do not appear.
- Establishments Code and Financial Regulations Subject Knowledge
03. (a) (i) Present Working Station (Sinhala / Tamil) :.....
(ii) The Working Station administrated by : Line Ministry Provincial Council
(iii) If Provincial Council, mention the Province
- (b) District of the Present working station:.....
- (c) Whether a self-addressed one envelopes in the size of "9"x"4" inches with stamps affixed to the value of Rs. 110.00 has been attached to the application to post the Admission Card.
- (d) (i) Postal Address (In Sinhala/ Tamil).....
.....
(ii) Postal Address (In Block Capitals).....
.....
04. Medium in which you sit for the examination (Sinhala /Tamil/English).....

05. (a) Whether you sit for the examination for the first time
- (b) If not so, have you affixed stamps to the application?

Stamp Cage

06. Certification of the Candidate:

(1) I do hereby certify that the particulars furnished by me in this application are true and accurate to my knowledge and I need not affix stamps since I sit the examination for the first time /have affixed stamps to the value of Rssince I repeat the examination , and the stamps affixed by me to the application genuine and not used before.

(11) I agree to abide by the rules and regulations stipulated by Ministry of Health for the conduct of the examination and if I am found to be ineligible in accordance with the scheme of examination, I agree with whatever decision taken for the cancellation of my candidature.

Date:.....

.....
Signature of the Applicant

07. Certification by the officer in charge of the subject who keeps the personal files in charge of personal files.

I certify that in candidate..... handed over me this application before the closing date and the particulars furnished in this application are accurate according to the personal file of the candidate and he/she has satisfied all the qualifications required to sit the examination and kept a copy of this application attached to the personal file.

Date:.....

.....
Name and Signature

08. Certification of Head of Institution:

I certify that Mr/Mrs/Miss is serving as a..... in this institute and particulars given in the application are correct and the applicant sits the examination for the first time/not for the first time and is eligible to sit the examination and has affixed stamps to the value of Rs:/ not necessary to affix stamps and particulars furnished in the application are correct according in the particulars in his /her personal file and he /she placed his/her signature in my presence.

Date:.....

.....
Signature of the Head of Institution
(Rubber Stamp)

09. Certification of the Head of Decentralized /Unit Specialized Campaign.

I certify that Mr./Mrs/Miss..... serves as a in this institution, and the particulars furnished by him /her in the application are correct in accordance with the particulars available in his/her personal file, and he/she is eligible to sit for this examination...

Date:.....

.....
Signature of the Head of the
Decentralized Unit/Specialized Campaign
(Rubber Stamp)