



Ministry of Health



Investing in our future

The Global Fund

To Fight AIDS, Tuberculosis and Malaria

MINISTRY OF HEALTH, NUTRITION & INDIGENOUS MEDICINE
GLOBAL FUND TO FIGHT AIDS, TUBERCULOSIS & MALARIA (GFATM)

Vacancies

The Ministry of Health, Nutrition & Indigenous Medicine is the Principal Recipient of four grants awarded by the Global Fund to Fight AIDS, Tuberculosis and Malaria (GFATM). The four grants involve in the prevention and control of HIV/AIDS and Tuberculosis, prevention of re-introduction of Malaria in to Sri Lanka. The grants are expected to run up to end of 2018.

Applications are called from qualified and experienced individuals for the Post of **Monitoring & Evaluation (M&E) Officer for the National Programme for Tuberculosis Control and Chest Diseases (NPTCCD) Grant of the GFATM Project.**

Post of Monitoring & Evaluation Officer – NPTCCD Grant - 01 Vacancy - Contract Basis (PS 06 as per the Management Services Circular No 01/2016 (24.03.2016))

M&E Officer has to Assist Programme Director to provide programmatic, financial and technical guidance to program staff with regards to the national TB Surveillance and M&E systems, national, international and Global Fund-related reporting requirements, resources and capacities. In addition, monitor of the implementation status of the all activities pertaining to TB control in the country, including the contribution from the Global Fund, and report to the programme director.

Required qualifications, experience and competencies

1. Bachelor's degree in Bio Science, Accounting or Financial Management from a recognized university.
2. Certificate level of proficiency not below than the NVQ Level 7 qualifications in a relevant field from a recognized institution or
3. NVQ Level 6 qualifications in a relevant field from a recognized institution with at least 05-year post qualification experience at the level of project officer or higher level
4. Post graduate degree in Public Health evaluation will be an added advantage
5. Membership of Sri Lanka Evaluation Association will be a distinct advantage
6. Preference will be to those who are having working experience in foreign funded projects specially in health sector related projects
7. Demonstrated communication skills (written and oral).
8. Strong time management skills and the ability to handle multiple tasks.
9. Strong computer skills- advance skills in Microsoft Excel, Word and PowerPoint, internet and email software are a must
10. Highest proficiency in English is required with fluency in Sinhala and/or Tamil language.

General Conditions

1. The duty station will be Colombo but may need to travel to project implementation sites all over the country.
2. Age should be below **65 years as at 31.12.2018.**
3. Strong computer skills- advance skills in Microsoft Excel, Word and PowerPoint, internet and email software is a must
4. Preference will be given to those who have prior working experience in a similar capacity in foreign funded projects, especially in the public sector.
5. Only short-listed candidates will be called for an interview.
6. Selected applicant should be able to take up the assignment immediately.
7. Salary is as per the Management Services Circular No 01/2016 (24.03.2016) and other Management Services Circulars.
8. The contribution of the employer for EPF is **12% and ETF is 3% of the salary. The EPF contribution of the employee is 8% of the salary.**
9. Candidates who are already in the public service should send their application through the relevant Head of the Department / CEO of the Agency who should indicate that the candidate could be released in the event of being selected to the assignment.

All applications should be sent along with CV and copies of relevant certificates and documents in order to prove the qualification and experience. State "**Application for Post of M&E Officer – NPTCCD Grant, GFATM Project**" on top of the left side of envelope to reach the below address within 14 days of this advertisement.

The Project Director,

GFATM Project Office, | 3rd Floor, Public Health Complex, No 555/5, Elvitigala Mawatha, Colombo 05.

Email: vacancygfatm@gmail.com | Tel No: 011 2581918 | Fax: 0112368885