



Ministry of Health,  
Nutrition & Indigenous medicine

 The Global Fund

**MINISTRY OF HEALTH, NUTRITION & INDIGENOUS MEDICINE  
GLOBAL FUND TO FIGHT AIDS, TUBERCULOSIS & MALARIA (GLOBAL FUND)**

**Vacancies**

The Ministry of Health, Nutrition & Indigenous Medicine is the Principal Recipient of four grants awarded by the Global Fund to Fight AIDS, Tuberculosis and Malaria (Global Fund). The grants involve in the prevention and control of HIV/AIDS and Tuberculosis, prevention of re-introduction of Malaria in to Sri Lanka. The grants are expected to run up to end of 2018.

Global Fund supports the production of the National Health Accounts of Sri Lanka. This will be implemented through the Health Economics Cell, which is under the Senior Assistant Secretary of Ministry of Health, Nutrition & Indigenous Medicine.

The Health Economics Cell of The Ministry of Health, Nutrition & Indigenous Medicine is calling applications for below position of Global Fund Project.

**PROJECT OFFICER / ECONOMIST**

**(01 Vacancy – up to 31 October 2018)**

**(PS 06 as per the Management Services Circular No 01/2016 - 24.03.2016)**

**Main Duties and Responsibilities**

1. Organize progress, stakeholder and other meetings of Economic Cell.
2. Coordinate the work of preparation of National Health Accounts (NHA) between the members of the Economic Cell.
3. Coordinate and collect data of NHA from stakeholders (Ministry of Health, Ministry of Defense, Ministry of Law and Order, Ministry of Local Government and Provincial Councils, Provincial Ministries of Health, Insurance Companies, Private sector).
4. Write proposals for research projects related to produce NHA.
5. Get ethics approval (if indicated) for above research proposals.
6. Carryout data collection of research projects related to produce NHA.
7. Data entry and assist in data analysis.
8. Assist in report writing of NHA to consultants and members of Economic Cell.
9. Any other work assigned by the Senior Assistant Secretary of Ministry of Health and Consultants of Economic Cell.

**Required qualifications, experience and competencies**

1. A Bachelor's degree in Economics / Statistics /Medical from a recognized University and/or equivalent professional qualifications in Economics / Statistics /Medical related field which is recognized by the University Grants Commission with 2 years' experience as a Project Officer / Junior Executive / M&E Officer.





Eng. Pubudu Jayasinghe  
Project Director, GFATM Project  
Ministry of Health, Nutrition & Indigenous Medicine  
No. 555/5, Public Health Complex  
Eivirigala Mawatha, Colombo 05

Preference will be given to those having a Special degree or had obtained merits (class).

2. A Post graduate degree / Diploma in Economics / Statistics /Medical or any other related field and knowledge in statistical software will be an added advantage.
3. Preference will be given to those who have prior working experience in a similar capacity in foreign funded projects, especially in the public sector.
4. Strong computer skills- word processing, presentation, internet and email software is a must.
5. Very good command of English & Sinhala/Tamil language, written and oral.
6. Proactive with high level of ownership of work and team player.

### General Conditions

1. Age should be below 57 years as at 31.12.2018.
2. Only shortlisted candidates will be called for an interview.
3. Recruitment will be on contract basis **up to 31 October 2018**. First three months of the appointment will be on probationary.
4. Preferably, selected candidate should be able to take up the assignment immediately.
5. Salaries will be according to the Management Service Circular No.01/2016 dated 24.03.2016.
6. The contribution of the employer for EPF is 12% and ETF is 3% of the salary. The EPF contribution of the employee is 8% of the salary.
7. Candidates who are already in the public service should submit their applications through the relevant Head of the Department / CEO of the Agency who should indicate that the candidate could be released in the event of being selected to the assignment.

All applications should be sent along with CV and copies of relevant certificates and documents in order to prove the qualification and experience. State "**Application for Post of Project Officer/Economist – Global Fund Project**" on top of the left side of envelope.

**Closing date for applications: 01 April 2018**

**The Project Director, Project Management Unit,**  
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