

MINISTRY OF HEALTH, NUTRITION AND INDEGINIOUS MEDICINE
IMPLEMENTATION OF THE PROJECT FOR COMPLETION OF THE NEW MATERNITY
HOSPITAL, GALLE

With the Financial Assistance from the KfW(Kerditanstalt Fur Wederaufbau)
of Germany by the Health Ministry Nutrition &Indigenous Medicine

POST OF PROJECT DIRECTOR

The Ministry of Health, Nutrition and Indigenous Medicine is in the process of implementing the construction of new Maternity Hospital in Galle, Sri Lanka. The Hospital will provide 600 beds facilities for ambulatory and stationery (in-patient) health treatment. The total floor area of the hospital is divided across several buildings and amount to about 40000 m².

Applications are invited for the above mentioned vacancy on a part time basis. Part time employment is allowed only for permanent employees in the Ministry of Health, Nutrition and Indigenous Medicine.

Duties and Responsibilities

- Planning, management, co – ordination with all stakeholders and conducting Progress Review meetings and Steering Committee meetings
- Ensure that the reports are received on time and ensure that the client's requirements are met
- Ensure that the project is completed on time and within budget limit (Financial control of the project)
- Ensure completion of the project ensuring to cater for purpose & requirement
- Conversant with International and Government procurement procedures to conduct project procurement committees

General Conditions

- The appointment will be on contract basis initially for a period of one year and will be renewed as per requirements. All conditions of the Management Service Circular No.1/2016 of 24th March 2016 will apply in relation to the appointment.
- A Good command of both written and spoken English and Computer skills are essential.
- Experience in foreign funded projects will be an added qualification.
- Selection will be by an interview of the short –listed applications
- The employee's and employer's contribution to the EPF will be 8% and 12% of the salary respectively, while ETF will be 3 %.

Applications accompanied with detailed CV and a cover letter should be sent in a sealed envelope with the position marked on the top of the left side of envelope to be reached to the below mentioned address **on or before 05th January 2018**.

Project Secretary
Project for Construction of New Maternity Hospital
Office of the DDG Dental Service
Ministry of Health, Nutrition and Indigenous Medicine
Colombo 10

December, 18, 2017