

My No: MA/MS/B/04/2017  
Ministry of Health, Nutrition & Indigenous Medicine,  
"Suwasiripaya",  
385, Rev Baddegama Wimalawansa Thero  
Mawatha,  
Colombo 10.

22.03.2018

Provincial Secretaries of Health Services,  
Provincial Directors of Health Services,  
Regional Directors of Health Services,  
Directors & Medical Superintendents of Hospitals,  
Directors of Programmes & Decentralized Units,  
District Medical Officers of Divisional Hospitals,  
Heads of Institutions concerned.

**Annual Transfers of Grade Medical Officers - 2018**  
**(Interim List)**

Interim list of Annual Transfers of Grade Medical Officers 2018 is published herewith. Please consider this as a notice of information calling for reviews. Final transfer orders would be made by the review board after due consideration to the review applications.

The heads of institutions **should not release** Grade Medical Officers with reference to this interim list.

**Please draw your attention to;**

1. Review applications are entertained only from Medical Officers whose names appeared in the noted list for Annual Transfers 2018. (Reference MA/MS/B/04/2017 dated, 05<sup>th</sup> January 2018)
2. No reviews will be considered with regard to the Annual Transfers 2018 after the deadline for submission of such reviews.
3. Any violation in seniority or errors with regard to the interim order intimated through the reviews process will be rectified by the Review Committee on Annual Transfers 2018.
4. Interim orders of Medical Officers (even those who do not submit applications for review) are liable to change, upon correction of any violation in seniority or errors with regard to the interim orders.
5. All Medical Officers who wish to review are kindly requested to do so only through the web-based application published in [www.annualtransfer.hrmis.health.gov.lk](http://www.annualtransfer.hrmis.health.gov.lk).

6. All Medical Officers are requested to submit printed copy of the online review applications to the relevant heads of the institutions on or before 29.03.2018.

7. Please note that, it is mandatory to submit certified copies of relevant documents to support the reasons given for the review.

8. Final List of transfer orders will only be released upon consideration of all reviews with the approval of the Public Service Commission.


9. With the date of publishing this interim list it should not be assured that, annual transfer orders given in Annual Transfer final lists 2015, 2016, 2017 and other Transfer orders are cancelled. Therefore, actions should be taken to activate such transfer orders, without any further delay.

10. In case of not enough preferences being marked and selected accordingly in the review of applications the Transfer Committee would assign a station at its discretion and be marked as NEP (Not enough preferences). Seniority date corrected for no pay leave will be marked as NPL.

You are informed not to submit the applications individually. Please collect all the recommended review applications and list out all details in the format attached herewith and forward with a detailed covering letter on or before the deadline. All Heads of the institutions are informed to submit all review applications on or before 03.04.2018 to the following address.

Director (Medical Services)  
Ministry of Health, Nutrition & Indigenous Medicine,  
"Suwasiripaya"  
385, Rev Baddegama Wimalawansa Thero Mawatha,  
Colombo 10.

Please note that this Ministry will not assure any responsibility with regard to the applications reaching this office after 03.04.2018.

  
Janaka Sugathadasa  
Secretary  
Ministry of Health, Nutrition & Indigenous Medicine

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Secretary  
Ministry of Health, Nutrition & Indigenous Medicine  
"Suwasiripaya"  
385, Rev. Baddegama Wimalawansa Thero Mawatha,  
Colombo 10, Sri Lanka.

Director (Medical Services)  
Ministry of Health, Nutrition and Indigenous Medicine'

**Annual Transfers of Grade Medical Officers 2018 – Review Applications**

The details of review applications submitted by the eligible grade medical officers attached to my institute is herewith forwarded with my recommendations.

Name of the Medical Officer	NIC Number	Institution Unit/ Post

I certify that the above particulars are true and correct.

.....  
Head of the Institution  
(Signature, Name & Official Stamp)