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Post of Central Research Coordinator (1 post)

Title of the research: A prospective cohort study on environmental and behavioural risk factors for declining kidney functions– Fourth Annual Survey

**Office of DDG(NCD),
Ministry of Health,
Colombo 10**

Background

The research will be carried out in the selected Grama Niladari divisions in the Anuradhapura district to identify the causative agent/s for the unknown kidney disease in the country. In addition to the laboratory analysis, the blood and urine samples of the participants will be stored in refrigerators for future use. The Central Research Coordinator will be based in the Ministry of Health, Colombo 10.

Duties and responsibilities

1. Typing of all types of communication including letters, notices etc
2. Coordinate with Field and Biobanking coordinators
3. Maintain relevant files and correspondence
4. Process attendance registers of project staff
5. Process expenditure-related documentation

Duration

05 Months (15th of February 2023 -14th of July 2023)

Desired qualifications and experience for the post

- Person with an undergraduate degree with the ability to type in English and Sinhalese
- Currently living in Colombo district or nearby district
- Agree to work until research is completed
- If required, visit Anuradhapura to attend to a need arising due to the study

Nature of work

Fulltime/part-time: Full time

No of days per week: 05 days


Working hours per day: 8.30a.m- 4.15 p.m.

Monthly remuneration: Rs.40,000/-

Primary duty station: Ministry of Health, Colombo.

Candidates are invited to submit their completed CVs, including copies of relevant documents, contacts details & references on or before the 31st of January 2023 to the following address or E-mail to ckdresearch123@gmail.com

Only the short-listed applicants will be called for the interview. The final decision with regard to selection will be made by Deputy Director General- Non-Communicable Diseases.


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Dr. S.C. Wickramasinghe
Deputy Director General (Non-Communicable Diseases)
Ministry of Health,
385, Rev.Baddegama Wimalawansa Thero Mawatha,
Colombo 10.

Dr. S. C. Wickramasinghe
Deputy Director General (NCD)
Ministry of Health, Nutrition & Indigenous Medicine