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Post of Central Research Coordinator (1 post)

Title of the research: A prospective cohort study on environmental and behavioral risk factors for declining kidney functions

Office of DDG/ NCD

Ministry of Health

Colombo 10

Background

A research will be carried out in the selected Grama Niladari divisions in Anuradhapura district to identify the causative agent/s for the unknown kidney disease in the country. In addition to the laboratory analysis, blood and urine samples of the participants will be stored in refrigerators for future use. The Central Research Coordinator will be based in Ministry of Health, Colombo 10.

Duties and responsibilities

1. Typing of all types of communication including letters, notices etc
2. Coordinate with Field and Bio banking coordinators
3. Maintain relevant files and correspondence
4. Process attendance registers of project staff
5. Process expenditure related documentation

Duration

05 Months (15th of September 2020 -15th of February 2021)

Desired qualifications and experience for the post

- Person with undergraduate degree with ability to type in English and Sinhalese
- Currently living in Colombo district or nearby district
- Agree to work until research is completed
- If required, to visit Anuradhapura to attend to a need arising due to the study

Age limit: below 40 years

Nature of work

Full time/part time : Full Time
No of days per week : 05 days
Working hours per day: 8.30a.m – 4.15 p.m.
Monthly remuneration : Rs.40,000/-

Candidates are invited to submit their completed CVs, including copies of relevant documents contacts details & references on or before 29th of August 2020 to the following address or E-mail to ckdresearch123@gmail.com

Only the short listed applicants will be called for the interview. The final decision with regard to selection will be made by Deputy Director General – Non Communicable Diseases.

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Dr. S.C. Wickramasinghe
Deputy Director General – Non Communicable Diseases
Ministry of Health
385, Rev. Baddegama Wimalawansa Thero Mawatha
Colombo 10.

Dr. S. C. Wickramasinghe
Deputy Director General (NCD)
Ministry of Health, Nutrition & Indigenous Medicine