



සෞඛ්‍ය සහ දේශීය වෛද්‍ය සේවා අමාත්‍යාංශය
சுகாதார, போசணை மற்றும் சுதேச வைத்திய அமைச்சு

Ministry of Healthcare and Indigenous Medical Services

COVID 19 Emergency Response and Health System Preparedness Project

Vacancy Announcement - Senior Technical Officer (01) – Full Time

COVID 19 Emergency Response and Health System Preparedness Project is a World Bank supported project under the Ministry of Healthcare and Indigenous Medical Services which will be implemented with the objective to prevent, detect and respond to the threat posed by COVID-19 and strengthen national health systems for preparedness in Sri Lanka. The project development result level will be the Emergency Operations Centre for COVID-19 and pandemic responses established, percentage of districts with a tertiary or secondary care hospital with isolation capacity, number of designated laboratories with COVID-19 diagnostic equipment, test kits, and reagents.

The project is expected to be implemented over a period of 3 years and has four components including Component 1- Strengthening Surveillance and Response Systems, Component 2- Strengthening National and Sub-National Institutions for Prevention and Preparedness, Component 3- Strengthening Multi-sectoral, National institutions and Platforms for One Health and Component 4- Implementation Management and Monitoring and Evaluation.

Applications are being called for the post of **Senior Technical Officer** with stated qualifications and experience. This position will be based in the Project Management Unit in Colombo. The selected officer may be requested to travel outside where the project activities are carried out as and when required. The selected officer may have to work beyond normal office hours.

Designation	Salary Code	Duties & Responsibilities	Qualifications
01.Senior Technical Officer (01) – Full Time	PS V	1.Provide scientific and technical support in the area of civil construction of the Project 2.Provide technical assistance on activities related to Designing, Preparation of BOQ, Technical evaluation, construction supervision and completion under the guidance of D (Building) Engineering and his senior staff. 3.Compile relevant information with regard to monitoring and evaluation of the project and present wherever requested.	(No 1 or 2 or 3 Below) 1.A Bachelor's Degree in the relevant field which is recognized by the University grants commission. Or Having obtain a certificate of proficiency not below than NVQ 7. And At least 05 years' experience in the relevant area.

	<p>4. Be responsible for relevant data collection and reporting to the project Director and Director (Building) Engineering.</p> <p>5. Represent the project at reviews and steering committees wherever requested.</p> <p>6. Supervise all construction sites under the guidance of project director and Director (Building) Engineering.</p>	<p>2. Certificate not below than NVQ 6 And 10 years' experience in the relevant field.</p> <p>3. Having obtain a Certificate of proficiency not below than NVQ 5 And 15 years of experience in the relevant field.</p> <p>4. Experience in foreign funded projects would be an added advantage.</p> <p>5. Fluency in written and communicate in English will be considered at the Interview.</p>
--	--	--

General Conditions

- This is a Full-Time post.
- The initial contract period will be for one year, with provision for renewal on performance basis till the end of the project.
- The candidate if selected to the post can resign from the post giving one-month prior notice to the Project Director.
- The Secretary of the Ministry of Healthcare and Indigenous Medical Services has the authority to terminate the service of the selected candidate from the post without giving any reasons at any time if he/she wishes that the service of the selected candidate is not necessary anymore. One-month prior notice will be given of the termination of the service.
- Only short-listed applicants will be called for interview.
- Selected applicant should be able to take up the appointment immediately.

Age Limit: Under 65 years by 25th August 2020

Salary: According to the Management Service Circular No. 01/2019

Application with detailed Curriculum Vitae supported by copies of education, experience and other qualifications with names of two non-related referees along with the contact telephone/fax/email

address should be sent to reach the following postal address though registered post or email (srilankacovid@gmail.com) on or before 25th August 2020. Application must be in a sealed envelope with the following stated, on the top left side of the envelope or title of the email "**Post Applied for**".

Project Director-

COVID 19 Emergency Response and Health System Preparedness Project

3rd Floor, No 191, J.R.Jayawardhana Centre

Colombo 7

Application form

1. Full name of the applicant

2. Name with Initials of the applicant

3. Designation of the applicant

4. National Identity card Number of the applicant (Please attach a certified copy of the NIC)

5. Post Applied for

6. Contact Details

Applicant Office Address	
Office Phone Number	
Office Fax Number	
Mobile Phone Number	
Home Phone Number	
Home Address	
Email Address	

7. Qualification (certified copies to be attached with the CV)

.....

.....

.....

.....

8. Work experience

.....
.....
.....
.....
.....

9. Special Comments

.....
.....
.....

I agree to travel out of Colombo even during weekends as and when required. I certify that the above particulars are correct.

.....
Signature of applicant

.....
Date

Observation and Recommendation of the Head of Institution / Decentralized Unit / Specialized Campaign.

I certify the particulars furnished by the applicant, are correct. (State any incorrect information, if furnished by the applicant).

The candidate can be released for the above post from the current employment in the event of being selected.

.....
Signature of Head of the institution

.....
Date