



National Cancer Control Programme
Ministry of Health, Nutrition & Indigenous Medicine
Public Health Complex, No 555/5, Elvitigala Mawatha, Colombo 05

VACANCIES FOR THE POSTS OF RESEARCH ASSISTANT TERMS OF REFERENCE

WHO Biennium 2018 - 2019: Strengthening Management Information System (MIS) for cancer control in Sri Lanka

Background of the project

National Cancer Control Programme (NCCP) of the Ministry of Health, Nutrition & Indigenous Medicine is the national focal point for cancer surveillance in Sri Lanka.

NCCP expects to expedite the process of cancer surveillance with the financial support from WHO biennium 2018 -2019.

Applications are invited from qualified persons as given below to function as Research Assistants to extract cancer incidence data from each of the below mentioned institutions.

Applicants may choose one or more Cancer Treatment Units for data extraction. However, the National Cancer Control Programme will make the final decision on the number of Research Assistants recruiting and the distribution of institutions among eligible applicants.

Duties & Responsibilities

Research Assistants are required to visit respective institutions on normal duty hours (8.00 am – 4.00 pm) and extract patient & tumour details from clinic files of cancer patients and enter these details into an electronic database.

(Relevant training on data extraction and data entry will be provided by the Cancer Registry staff of National Cancer Control Programme)

Duty Stations

Duty Station	Estimated no. of clinic files to be extracted
Apeksha Hospital, Maharagama	11, 000 (2017)
Teaching Hospital Kandy	2,800 (2016/2017)
Teaching Hospital Batticaloa	1,100 (2016)

Qualifications:

Applicants should hold a medical degree (MBBS or equivalent) awarded by a local or foreign medical institution. No experience is required.

Age:

There is no age limit. However, preference will be given to those age is not more than 35 years at the date of closure of applications.

Remuneration:

Thirty Rupees (Rs. 30) will be paid per one clinic file extracted.

Commencement of the project

Commencement will be immediately after the closure of applications.

Interested and qualified applicants are invited to submit their complete CV with contact details and copies of academic qualifications on or before 15. 03. 2019 by registered post or through email.

Applicants also may hand over the application by visiting the National Cancer Control Programme at the address below.

Email: director.nccpsl@gmail.com

Director,

National Cancer Control Programme

Public Health Complex

555/5, Elvitigala Mawatha,

Colombo 05

Telephone and Fax: 0112368627