

Calling Applications for Innovative Health Projects and Operational Research

Second Health Sector Development Project Component II, Ministry of Health, Nutrition and Indigenous Medicine

The Second Health Sector Development Project is a World Bank funded project, being implemented with the objective of contributing to the goals of the National Health Development Plan (NHDP) and supporting the overall program. It has two Components and in the Component I, the funds are allocated in to 4 thematic areas namely; Health system Improvement, Maternal & Child Health and Nutrition, Communicable Disease control & prevention, Non Communicable Diseases prevention & control. Component II of the project supports the implementation of innovations within the NHDP and operational research.

Applications are being called for above project to consider under the competitive research grant scheme of the SHSDP- Component II

Eligibility

Officers and teams attached to :

- Ministry of Health
- Provincial Ministries of Health
- Ministry of Local Government and Provincial Councils
- Ministry of Finance and Planning
- Finance Commission
- Department of Census and Statistics
- Registrar General's Department
- Post Graduate Institute of Medicine

Requirements:

The project should be related to Sri Lanka in relation to the following themes:

- Addressing malnutrition
- Improving prevention and control of NCDs
- Addressing maternal and child health and communicable diseases
- Health systems improvements

Duration should be 1 year or less than 1 year (should end by 31st March 2018)

Should obtain approval from a recognized Ethics Review Committee in Sri Lanka if applicable

Application process:

All applications should be filled by the Principal Investigator according to the specimen application form available on the website of the Ministry of Health at www.health.gov.lk → Projects → SHSDP → Innovative and Research Project.

Applications should be mailed to the Project Director, Second Health Sector Development Project, No. 191, 3rd Floor, J.R. Jayawardena Centre, Dharmapala Mawatha, Colombo 7 through the heads of institutions via proper channels on or before 20th November 2016. In addition, a soft-copy must be emailed to scwickrama@gmail.com and shsdp@health.gov.lk. Please mention "Innovation Projects-SHSDP Component II" on the email subject and upper left hand side of the cover.

Further information can be obtained via the website or at shsdp@health.gov.lk or 0112680490.

දුරකථන) 011 2669192 , 011 2675011
தொலைபேசி) 011 2698507 , 011 2694033
Telephone) 011 2675449 , 011 2675280

ෆැක්ස්) 011 2693866
பெக்ஸ்) 011 2693869
Fax) 011 2692913

විද්‍යුත් තැපෑල) postmaster@health.gov.lk
மின்னஞ்சல் முகவரி)
e-mail)

වෙබ් අඩවිය) www.health.gov.lk
இணையத்தளம்)
website)



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சுவசிரிபாய

SUWASIRIPAYA

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எனது இல)
My No.) SHSDP/Proj/CJ/2015/01

ඔබේ අංකය)
உமது இல)
Your No. :)

දිනය)
திகதி)
Date) 14.08.2015

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சுகாதாரம் மற்றும் சுதேச வைத்திய அமைச்சு
Ministry of Health & Indigenous Medicine

**Calling for Applications for Innovative Health Projects and Operational Research
Projects for funding under the Second Health Sector Development Programme
Component II**

Applications are called for projects on the innovative health initiatives and operational research from officers and teams of below mentioned institutions to be funded under the Second Health Sector Development Programme Component II (Innovation, Results Monitoring and Capacity-Building Fund). The identified institutions are;

- Ministry of Health
- Provincial Ministries of Health
- Ministry of Local Government and Provincial Councils,
- Ministry of Finance
- Ministry of Planning
- Finance Commission
- Department of Census and Statistics
- Registrar General's Department
- Post Graduate Institute of Medicine

Requirements of the projects

Operational research is a research which find solutions to identified problems of provisions of healthcare.

The projects should be related to Sri Lanka and should be in relation to the following thematic areas;

- Addressing malnutrition
- Improving prevention and control of NCDs
- Addressing maternal and child health and communicable diseases
- Health systems improvement includes
 - E-health systems
 - Strengthening data quality, surveillance systems, clinic and out-patient data
 - Human resource development
 - Continuing Professional Education
 - Health Care Waste Management
 - Quality of Health care
 - Health Financing options
 - Out of pocket expense reduction

- Drug regulation, supplies, distribution and systems improvement
- Regulation and partnership with private health services
- Pilots / measures to further strengthen health services for vulnerable populations (estate health services, elderly care, urban slum populations etc).
- Results Based Financing to improve health service provision
- Multi-sectoral collaboration projects for better sanitation, water quality, road safety, HIV prevention and nutrition intervention.

The projects should preferably be one year or less than one year in duration and should end by 31st March 2018 (including the submission of the final report).

All the operational research projects and relevant projects of innovative health initiatives should have obtained the Ethics approval from a recognized Ethics Review Committee in Sri Lanka, where relevant, before applying for the funds.

Expected deliverables

1. The progress of the activity is to be presented once in every 6 months.
2. Final report of the project on completion.

Application Process

All the applications should be filled by the Principal Investigator according to the specimen Application form in Annex 1.

The Principal Investigator must be an officer confirmed in service and working in above mentioned ministry or department.

The Principal Investigator should submit softcopy (written in a Compact Disk) and three hard copies of the detailed proposal along with the application.

Applications should be forwarded to the **Project Director, Second Health Sector Development Project, 03rd Floor of the J R Jayawardene Centre, No.191, Dharmapala Mawatha, Colombo 7** through the head of the institutions via proper channels. Email address : scwickrama@gmail.com or to shsdp@health.gov.lk, harshikarawita@gmail.com .

The upper left hand side of the cover of the applications should mention “Proposals for Projects of SHSDP Component II”.

Reviewing and selection of the Applications for funding

The applications for funds will be reviewed, by the Project Review Committee of the Second Health Sector Development Project (SHSDP) – Component II

The SHSDP Review Committee may invite any other expert appropriate according to the scope of the project

The proposals are reviewed on the first come first serve basis.

The SHSDP Review Committee may invite Principal Investigator/ Investigators to present the proposal to the SHSDP Review Committee.

The SHSDP Review Committee may reject the proposal for funding, suggest necessary amendments for the proposal or approve the proposal for funding.

The decision of the SHSDP Review Committee is considered as final.

Getting money from the fund

After getting the approval for the project by the SHSDP Review Committee, the project is eligible to receive money from the fund.

An agreement may be signed by and between the Ministry of Health, Principal Investigator, Principal Investigator's Institute and the Project Director of the Second Health Sector Development Project for the implementation of the project.

The money is given as instalments.

The Principal Investigator has to apply money through a voucher according to Circular 35, according to the budget approved with the proposal.

The progress report should describe the progress of work according to the time frame submitted in the proposal before applying for the next instalment.

All the procurement pertaining to the approved proposal will be carried out by the Project Office of the Second Health Sector Development Project.

Submission of the Progress Report

Detailed progress report must be submitted to the Project Director, Second Health Sector Development Project, on the progress of work and the progress of expenditure for every six months (15th June and 31st December) of commencing the project.

Successful completion of the Project

A project is considered as 'successfully completed' when;

1. Submission of Final Report of the Project
2. Submission of detailed account of money used with the bills and reimbursement of the remaining money to the fund

Termination of an incomplete project

The Principal Investigator can terminate the project with the consultation of the Project Director, Second Health Sector Development Project before the proper completion of the project, in extreme situations. In such cases the approval has to be obtained from the Secretary, Ministry of Health to terminate the project.

In termination of the project the Principal Investigator has to submit a detailed report of the work done along with the detailed account of money used with the bills and should reimburse the remaining money to the fund. The detailed report should include a detailed justification to terminate the study.

This report should be reviewed by the SHSDP Review Committee and should be approved. The SHSDP Review Committee may decide the Principle Investigator to reimburse the total amount or a part of the money used for the project considering the justification given to terminate the project.

Contact Person for the applications

Any further clarification/information on the applications should be obtained from;

Dr. Champika Wickramasinghe
Project Director
Second Health Sector Development Project (SHSDP)
03rd Floor of the J R Jayawardene Centre
No.191, Dharmapala Mawatha
Colombo 7

Phone: 011-2680490
Email : scwickrama@gmail.com
shsdp@health.gov.lk

Or

Ms. Bhagya Karawita
M & E officer,
Component II – SHSDP

Phone: 0715 810056
Email : harshikarawita@gmail.com

Thank you.

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Dr. S.C. Wickramasinghe
Project Director, Component II - SHSDP

Annex 1

Specimen Application form for Innovative Health Projects and Operational Research Projects for funding under the Second Health Sector Development Programme Component II

1. Title of the Project

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2. Type of project (Please mark with ✓)

Operational Research Project	
Project of innovative health initiative	

3. Relevant thematic area/s (Please mark with ✓)

Addressing malnutrition	
Improving prevention and control of Non Communicable Diseases	
Addressing maternal and child health	
Addressing communicable diseases	
Health systems improvement	

4. Briefly describe how your project address/improve the selected thematic area/s

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5. Investigators

Full Name of the investigators	National Identity Card Number	Designation	Role of the investigator
			Principal

			Investigator

6. Contact Details of the Principal Investigator

Office Address	
Office Phone Number	
Office Fax Number	
Mobile Phone Number	
Home Phone Number	
Home Address	
Email Address	

7. Already commenced projects

Is this project/part of this project already commenced? (Please mark with ✓).	Yes				No			
If 'Yes', when did it commence? <i>Please attach a progress report of the project from the start up to today</i>	Y	Y	Y	Y	M	M	D	D

8. Proposed Starting and Ending Dates of the project (if the funds are requested for a part of an already started project, please state the dates regarding the part which the funds are requested)

Starting Date:	Y	Y	Y	Y	M	M	D	D
Ending Date:	Y	Y	Y	Y	M	M	D	D

9. Ethics approval for the project

Is ethics approval for this project obtained? (Please mark with ✓).	Yes		No	
If 'Yes', state the name of the Ethics Review Committee from which you have				

obtained the clearance (Please attach a certified copy of the Ethics approval)	
If 'Yes', state the date the ethics approval is granted	
If 'No', state the reasons for not granting ethics approval.	

10. Other sources of funding

Is any part/component of this project is funded by another source?	Yes		No						
If 'Yes', state the name of the funding source (Please attach a certified copy of approval for the funding from that source)									
If 'Yes', state the amount of funding.									
If 'Yes', state the period of funding	From	Y	Y	Y	Y	M	M	D	D
	To	Y	Y	Y	Y	M	M	D	D

11. Cost of the project

Cost of the Total Project	
Cost of the part where funds are requested	

12. Declaration of the Principal Investigator

I hereby agree that the terms and conditions laid down by the Ministry of Health in selecting the project proposals for funding under the Second Health Sector Development Programme Component II and the declare that details furnished above by me are true and correct.

Date:

.....
Signature of the Principal Investigator

13. Observations and Recommendations of the Head of the Institution

I hereby recommend and forward the above Application for the Project Proposal for funding under the Second Health Sector Development Programme Component II

Date:

.....
Signature of the Head of the Institution/
Decentralized Unit/Special Campaign

Annex 2 Detailed Budget

	Cost items	Rate	Amount	6 monthly Cost Breakdown			
				1 st 6 months	2 nd 6 months	3 rd 6 months	4 th 6 months
1.	Personnel	Data collector/research assistant					
		Technical assistance					
2.	Equipments						
3.	Consumables						
4.	Laboratory services						

5.	Statistical Analysis							
6.	Software/Books							
7.	Travel and accommodation							
8.	Miscellaneous							
9.	Other (specify)							
	TOTAL							

Annex 3

Detailed Project Proposal

Detailed Proposal of the project must include the following topics according to the relevance

- *Title*
- *Introduction with justification and relevance of the project to Sri Lanka*
- *General and Specific Objectives*
- *Methodology and/or Details of the Intervention/s*
- *Study instruments*
- *Data collection methods*
- *Data analysis*
- *Administrative requirements*
- *Ethical considerations and clearance*
- *Impact on the environment and clearance*
- *Plan for dissemination of the findings*
- *References*

Time frame of the project

Please attach a time frame (Gantt Chart) of the project with detailed activities.

Detailed budget of the project

Please attach the detailed budget of the project using the format given in Annex 2

Refer the General Circular Number 1822/1 for approved rates for resource fee/ lecture fee and accommodation fee

Refer the establishment code for approved rates for transport