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சுவசிரிபாய

SUWASIRIPAYA

මගේ අංකය )  
எனது இல )  
My No. ) CF/EXI/02/2018  
ඔබේ අංකය )  
உமது இல )  
Your No. : )  
දිනය )  
திகதி ) 06.02.2018  
Date )

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சுகாதாரம் போஷணை மற்றும் சுதேசவைத்திய அமைச்சு  
Ministry of Health, Nutritions & Indigenous Medicine

General Circular Letter No - 02/28/2018

Provincial Health Secretaries  
Deputy Diector General – Sri Lanka National Hospital  
Provincial Directors of Health Services  
All Hospita Directors under Line Ministry  
Regional Directors of Health Services  
Heads of th Departments

**Second Efficiency Bar Examination for in Field/in Office Officers Segment 2 Service Category  
(MN – 05 – 2006 A) in the Ministry of Health and Indigenous Medicine- 2018**

It is hereby notified that theSecond efficiency bar examination for inField/in Office Officers segment 2 service category(MN 05 – 2006 -A) of the Ministry of Health and Indigenous Medicine which should be passed before expiry of promotion 05 years after to Grade I will be held on 01.04.2018 in the media of Sinhala, Tamil and English. Venue and the time of the examination will be mentioned on the admission card.

02. **Qualifications:**

the officers who have obtained aGrade I appointmentin a post of in Field /in Office Officers Segment 2 Service category (MN -5 - 2006 A) of Ministry Of Healthand Indigenous Medicine (Nutritionist, Psycatric Social Workers, Planning and Program Officer, Medical Record Officer, Statistic Survey Officer, Heart Lungs Perfussionists)and have not yet completed this examination, are only eligible to apply for this examination.

03. **Applications:**

Applications prepared by the candidates in accordance with the specimen form of application appended at the end of this circular should be sent by registered post to reach Director (Examinations) Suwasiripaya, No.385, Rev.BaddegamaWimalawansa Thero Mawatha, Colombo 10 on or before 08.03.2018 through the respective Head of Institution. The accuracy of the particulars furnished in each application should be certified by the Head of Division. A Two addressed envelope (Official or private address) in the size of 9"x4" inches, affixed withstamps to the value of Rs. 35.00 should be sent along with the application. Applications which are late" incomplete or inaccurate will be rejected.

N.B. The Applications should be prepared using a paper of A4 size in such a way that the No. 01 to03 appear on the 1<sup>st</sup> page while the Nos. 04 to 08 appear on the 2<sup>nd</sup> page. Applications that do not comply with the specimen will be rejected without notice.

04. **Examination Fees:**

- I. Candidates who sit for the examination for the first time are exempted from paying examination fees. Other candidates should affix stamps to the value of Rs. 25/= per subject in the application and cancel the same by placing his/her signature.
- II. The examination fees paid will not be transferred to any other examination or refunded under any circumstance.

05. **Admission to the Examination:**

- I. Admission cards are issued to the candidates whose applications are accepted. The admission card should be duly completed and submitted to the supervisor of the examination centre. Otherwise, it will not be allowed to sit for the examination.
- II. Candidates should prove their identity to the Supervisor at the Examination Hall. For this purpose, one of the following documents will be accepted.
  - a) National Identity Card
  - b) Identity card issued by the Department
  - c) Valid Driving License
  - d) Valid Passport

06. **Scheme Of The Examination**

This examination consists of an essay type written question paper named "Case Study". Four questions out of seven question should be answered. Duration is 03 hours and total marks given 100. 40 marks should be obtained in minimum to pass the examination. The examination can be completed at one sitting or at several sittings. At the first attempt officer should apply for all relevant subjects.

07. **Syllabus of the Examination:**

**Case Study**

Candidates are required to answer several questions based on one or more problematic cases created relevant to the field concerned which will test their logical thinking, creativity, skill in analyzing the problem, ability to take correct decisions and ability to apply theoretical knowledge practically.

08. **Regulations Related to Examination Procedure**

Candidates are warned against copying or attempting to copy from the script of another candidate or from any book or paper or notes whatsoever. No candidate should attempt to look at the script of another candidate and should not help any candidate either help another candidate or obtain help from another candidate or person. Further Mobile phones & the similar electronic equipments should not be used. Any candidate who disregards this rule is liable to punishment.


09. Pleas bring the contents of this circular to the notice of in Field/ in office officers in Grade I ((Nutritionist, Psychiatric Social Workers, Planning and Program Officer, Medical Record Officer, Statistic Survey Officer, Heart Lungs Percussionists) who are serving in your Division/Specialized Campaign/ Institution/ Hospital.

(This information can also be obtained from the web site - [www.health.gov.lk](http://www.health.gov.lk))

**N.B. :** In the event of any inconsistency between the Tamil and English translations of the notification Sinhala medium notification will prevail.

**M. B. L. Rahuman**

Deputy Director General (Admin II)  
Ministry of Health, Nutrition & Indigenous Medicine,  
"Suwasiripaya",  
385, Rev. Baddegama Wimalawansa Thero Mawatha,  
Colombo 10.

  
M. B. L. Rahuman  
Deputy Director General (Admin II)  
For Secretary  
Ministry of Health, Nutrition & Indigenous Medicine



04. (a) Whether you have sat the examination before.....  
(b) if the application is forwarded not for the first time whether stamps affixed.....

**Stamp Cage**

**05. Certification of the Candidate:**

- I. I do hereby certify that the particulars furnished in this application are true and correct to my knowledge and I need not affix stamps since I sit the Examination for the first time / have affixed stamps to the value of RS .....since I sit the Examination not for the first time, and the stamps affixed are unused  
And genuine.
- II. I do hereby agree to comply with the rules and regulations imposed on examination and I do agree to comply with my decision to cancel my candidature if I' decided disqualified accordance in until the minute of the Examination.

Date:.....

.....  
Signature of the Applicant

**06. Certification by the Management Assistant in charge of personal files**

I certify that Mr./Mrs/Miss..... has correctly handed over me the duly filled application before the closing date and particulars furnished in this application are true and accurate as per the personal file and kept a copy of this application attached to the personal file.

Date:.....

.....  
Name and Signature

**07. Certification of Head of Institution:**

I certify that Mr./Mrs/Miss..... serves as a ..... in this institution, and the particulars furnished by him/her in the application are correct in accordance with the particulars available in his/her personal file, and he/she sit the examination for the first time and he/she is eligible to sit for the examination and he/she placed his/her signature in my presence.

Date:.....

.....  
Signature of the Head of Institution  
(Rubber Stamp)

**08. Certification of the Head of Decentralized Unit Specialized Campaign.**

I certify that Mr./Mrs/Miss..... serves as a ..... in my Unit/ Campaign and particulars furnished in the application are correct in accordance with the particulars available in the personal file of the candidate and he/she is eligible to sit for this examination.

Date:.....

.....  
Signature of the Head of the  
Decentralized Unit/Specialized Campaign  
(Rubber Stamp)