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சுவசிரிபாய
SUWASIRIPAYA

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எனது இல)
My No.) CF/EXK/04/2017
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உமது இல)
Your No. :)
දිනය)
திகதி) 2017.08. 07
Date)

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சுகாதாரம் போஷணை மற்றும் சுதேசவைத்திய அமைச்சு
Ministry of Health Nutrition & Indigenous Medicine

General Circular Letter No :- 02 - 142 / 2017

Provincial Health Secretaries,
Deputy Director General- National Hospital of Sri Lanka,
Provincial Directors of Health Services,
All Hospital Directors Under the Line Ministry
Regional Directors of Health Services,
Heads of Institutions

Second Departmental Examination for the Post of Audiology Technician of Supervisory Management Assistant Non – Technical / Technical Service Category (MN - 03- 2006 (A) in the Sri Lanka Technical Service - 2017

It is hereby notified that in terms of the Service Minute on Sri Lanka Technical Service No 1426/36 dated 06.01.2006 the Second Departmental Examination for the Posts of Supervisory Management Assistants of Non – Technical Service Category (MN - 03 - 2006 (A)) in the Sri Lanka Technical Service will be held on 30.09.2017 in the media of Sinhala, Tamil and English Place and the time table of the Examination will be mentioned in the admission card.

02. Qualifications:

Supervisory Management Assistants (Non –Technical)/Audiology Technicians in class II “A”(Grade II) belong to Technical Service Category (MN - 03 - 2006 (A) of the Ministry of Health Nutrition & Indigenous Medicine and also, Officers in Grade II “B” (Grade III) who completed 5 years of service to the 08.09.2017 and passed the first departmental examination are only eligible to apply for this examination.

03. Applications:

Applications prepared by the candidates in accordance with the specimen form of application appended at the end of this circular should be sent by registered post to reach Director (Examinations) Suwasiripaya, No. 385, Rev. Baddegama Wimalawansa Thero Mawatha, Colombo 10 on or before 08.09.2017 through the respective Head of Institution. The accuracy of the particulars furnished in each application should be certified by the Head of Division. Self Three (03) addressed envelope (Official or private address) in the size of 9 X4 inches, affixed with stamps to the value of Rs. 35.00 should be sent along with the application Applications received after the closing date, incomplete or inaccurate will be rejected without notice.

N.B.:

Applications should be prepared using a paper of A4 size in such a way that the Nos 01 to 04 appear on the 1st page whilst the Nos. 05 to 09 appear on the 2nd page. Applications that do not comply with the specimen will be rejected without notice.

04. Examination Fees:

- I. Candidates who sit the examination for the first time are exempted from paying examination fees. Other candidates should affix stamps to the value of Rs. 25/= per subject in the application and cancel the same by placing his/her signature.
- II. The examination fees paid will not be transferred to any other examination or refunded under any circumstance.

05. Admission to the Examination:

- I. Admission cards are issued to the candidates whose applications are accepted. The admission card should be duly completed and submitted to the supervisor of the examination center. Otherwise, it will not be allowed to sit for the examination.
- II. Candidates should prove their identity to the Supervisor at the Examination Hall. For this purpose, one of the following documents will be accepted.
 - a) National Identity Card
 - b) Identity card issued by the Department
 - c) Valid Driving License
 - d) Valid Passport

06. Scheme of the Examination:

This examination consists of two parts viz written and practical test. Hundred (100) marks will be given for each part. You should obtain minimum 40 marks for each part to pass the examination. You can appear for one part or both in one sittings or several sitting and complete the examination.

07. Syllabus of the examination:

7.1 Subject related question paper

This paper Consists of Duration questions relevant in Subject activitie according to the following syllabus Duration for this paper is 03 hours. Total marks 100. Subject related question paper cousists of 08 essay type questions and 05 out of 08 questions should be answered. Minimum 40 marks should be obtained to pass the examination.

Syllabus

In addition to the facts relevant to the technical matters of the Department, circulars and instructions relevant to Departmental regulations, ácts, procedures and which are relevant to patient care service and community health service.

7.2 Practical Test :-

A practical test related to the abilities and activities of the subject field. Duration 1½ hours. Total marks 100. Minimum of 40 marks should be obtained to pass the test.

08. To follow the Regulations Related to Examination Procedure

Candidates are warned against copying or attempting to copy from the script of another candidate or from any book or paper or notes whatsoever. No candidate should attempt to look at the script of another candidate and should not help any candidate either help another candidate or obtain help from another candidate or person. Further Mobile phones & the similar electronic equipments should not be used. Any candidate who disregards this rule is liable to punishment.

09. Please bring the contents of this circular to the notice of the all officers who are serving in your Division/specialized campaign/institution in the posts of Supervisory Management Assistant of Non-Technical Service category (MN-03-2006) (A) in the Sri Lanka Technical Service of the Ministry of Health. (This information can also be obtained from the web site - www.health.gov.lk)

Note: In the event of any inconsistency between the Tamil and English translations of the notification Sinhala medium notification will prevail.



M.B.L. Rahuman
Deputy Director General (Admin) II
For Secretary
Ministry of Health, Nutrition & Indigenous Medicine

M. B. L. Rahuman
Deputy Director General (Admin) II
Ministry of Health, Nutrition & Indigenous Medicine,
"Suwasiripaya",
335, Rev. Baddegama Wimalawansa Thero Mawatha,
Colombo 10.

Specimen Form of Application

Second Departmental Examination for the Posts of Supervising Management
Assistants of No Technical Service Category MN - 03 - 2006 (A) in the Sri Lanka
Technical Service – 2017 Adiologist

01. (A) (i) Full Name of the Applicant (In Sinhala)

(ii) Full Name of the Applicant (In block letters)

(iii) Name with initials (In Sinhala) :

(iv) Name with initials (In block letters)

(B) (i) Date of first appointment :-.....

(ii) Period of service to the 08.09.2017:-

(iii) Date of the passed the First Departmental Examination relevant to Grade II B (Grad III).....

(iv) Date of promotion to the Grade II /Class II "A" :-

(v) Letter no of the Appointment letter :-.....

(vi) Present Annual Salary :-.....

(vii) Telephone No:-

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(viii) National Identity Card No:-

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02. Insert "✓" within the cage of the subjects you expect to sit this time. Put "X" if you do not sit for them.

Subject related

Practical

03. (i) Present Station of Service :- (In Sinhala).....

: - (In English).....

(ii) District to which it belongs: -.....

(iii) The Working Station Adminstrate by :- Line Ministry

Provincial Council

(iv) If Provincial Council mention Province:-.....

(v) Whether three envelopes of 9×4 inches in size with the address written accurately and clearly on the envelopes and stamps affixed to the value Rs. 35.00 are attached to the application for sending the Admission Card?

(a) Address (In Sinhala) :-

(b) Address (In English) :-

04. Medium you sit for the examination (Sinhala / English / Tamil) :-

- 05 (i) Whether you have sat the examination before:-
(ii) If the application is forwarded not for the first time whether stamps have been affixed

Stamp Cage

06. Certification of the Candidate:

- (i) I do hereby certify that the particulars furnished in this application are true and correct to my knowledge and I need not affix stamps since I sit the Examination for the first time / have affixed stamps to the value of Rssince I repeat the Examination, and the stamps affixed by me to the application are genuine and not used before cancellation.
- (ii) I agree to abide by the rules and regulations stipulated by the Ministry of Health Nutrition & Indigenous Medicine concerning this examination and I agree with whatever decision taken to cancel my candidature. If it was that I am not eligible according to the rules of this examination.

.....
Date

.....
Signature of the Applicant

07. Certification of by the Officer in charge of personal files

I certify that this application was submitted to me before the closing date and that the applicant has filled the application correctly according to the particulars in the personal file and a copy of this application is filed in the personal file.

.....
Date

.....
Name and Signature

08. Certification of Head of Institution:

I certify that *Mr./Mrs/Miss..... is well known to me and the particulars given by the applicant are correct according to the personal file of the applicant and she applicant and she is eligible to this examination and placed her signature before me.

.....
Date

.....
Signature of the Head of Institution
(Rubber Stamp)

09. Certification of the Head of Decentralized Unit

I certify that Mr./Mrs/Miss..... serves as a Class II Seg."A" / Grade II in my Unit/ Campaign and particulars furnished in the application are correct in accordance with the particulars available in the personal file of the candidate and he/she is eligible to sit for this examination.

.....
Date

.....
Signature of the Head of Decentralized Unit
Specialized Campaign
(Rubber Stamp)