

Advertisement for a Consultancy for the Development of the National Monitoring & Evaluation Plan from 2018 to 2022 for the Anti malaria campaign, Sri Lanka

The AMC wishes to seek the services of a technical consultant with international experience for the development of the National Monitoring and Evaluation Plan from 2019 - 2022

Terms of Reference

1. Background

The Global Fund (GFATM) supports the National Anti Malaria Campaign (AMC), Sri Lanka in the Prevention of Reintroduction of Malaria in Sri Lanka. The Ministry of Health, Nutrition & Indigenous Medicine is the Principal Recipient (PR) for the government as recipient of The Global Fund allocation for many rounds of funding.

The current allocation is through the New Funding Model (NFM) grant for a period of 3 years from January 1, 2016 – December 31, 2018 with a grant value of USD 7,047,000. While activities are ongoing with the current grant, the government of Sri Lanka through the PR, has applied for funding for the 2019-2021 allocation period. The funding was approved and negotiations for the next grant (budget support) are on-going and will be completed before end of October 2018 to have a final transition grant in place before end of December 2018.

The AMC wishes to seek the services of a technical consultant with international experience who has past experience in similar work in Malaria, preferably in similar epidemiological and socio-economic context, for the development of a National Monitoring and Evaluation Plan 2018 – 2022 for the Anti Malaria Campaign aligned to the National Strategic Plan 2018 – 2022 (NSP M&E Plan, 2018-2022). Suitability for this assignment for reasons in addition to technical capacity would be familiarity of the Malaria past elimination programs, Prevention of re-introduction (PoR) programs and health systems in Sri Lanka

2. Purpose and scope

The consultant is responsible together in collaboration with the AMC team for preparing an acceptable National Monitoring and Evaluation Plan for 2018 – 2022, focussing on Prevention of Reintroduction, incorporating the National Malaria Strategic Plan 2018 – 2022 which would be the basis for the submission.

The consultant will participate in preliminary discussions prior to the development of the Monitoring and Evaluation Plan with Regional Officers as well as AMC staff. This would

facilitate the understanding of ground situations, reporting and relevant considerations in developing a practical Monitoring and Evaluation Plan.

The consultant expected to perform the following responsibilities, but not limited to:

1. Conduct a desk review of all relevant documents to inform the development of the NSP M&E Plan, 2018-2022. This includes but is not limited to:
 - a. the National Malaria Strategic Plan, 2018-2022;
 - b. the Transition Readiness Assessment (TRA) conducted with the technical support of the University of California, San Francisco (UCSF);
 - c. The WHO technical report on the Independent Evaluation of Sri Lanka's Request to be Certified as Malaria Free, August 2016;
 - d. Most recent Annual Malaria Reports for Sri Lanka;
 - e. Most recent monthly Regional Reports from the Regional Malaria Officers
 - f. More recent operational research findings and publications in relation to malaria elimination in Sri Lanka;
 - g. The funding request to the Global Fund and other documents relevant to the ongoing grant making.
2. Based on the review the interventions included in the National Strategic Plan, 2018 -2022 and its M&E framework, propose suitable, innovative, sustainable and cost effective methods for the M&E of the national program with focus on PoR. If necessary, propose revisions of the M&E section and the indicators in the NSMP 2018 – 2022.
3. Participate in working meetings and consultations to facilitate discussions and capture inputs from country stakeholders.
4. Support the GF grant making, and in particular the drafting of the GF grant performance framework, through identification of key milestones to monitor progress towards system strengthening as well as transition and sustainability as well as criteria for reviewing their progress and completion.
5. Present the draft National M & E Plan with required annexures for review by AMC, technical partners and the Global Fund.
6. Incorporate the feedback based on the review of the draft NSP M&E Plan, provided by AMC, technical partners, the Global Fund and relevant stakeholders, in the finalized deliverable.
7. Develop an M&E training toolkit based on finalized M&E plan.
8. Conduct a training of trainers on the M&E tool kit.
9. Perform other duties that may be assigned in relation to the preparation of the transition funding request. This can include but not limited to:
 - a. Participate in teleconference calls with the Global Fund Country Team in the beginning of the assignment to clarify requirements and expectations and in the end of the assignment to check where these are met;
 - b. Liaise effectively with technical partners to seek advice as/if necessary.

The purpose of this assignment is to work with the Consultants, the costing specialist and AMC to effectively provide the required information for the Concept Note. The concept note requires the collection of information from many departments in the Ministry of Health, especially financial figures. The AMC staff are tied up with routine work and cannot commute to the different departments to collect information, data etc. with supporting documentation. The Consultant – Information support will be responsible for all information collection and submission in formats acceptable and support to the development of the Concept Note and annexures.

3. Tasks and methods

- Liaise with consultants writing up the Concept National Malaria Strategic Plan 2018-2022 and obtain lists of information required.
- Collection of required information and data with sources and verification wherever possible.
- Design of formats wherever needed and compilation of information into designed formats or GF provided formats whichever applicable, supporting the concept note and as annexures.

4. Education and relevant experience:

- Professional recognised accounting qualification preferably a fellow member of the Insititue of Chartered Accountants of Sri Lanka, a fellow member of the Chartered Institute of Management Accountants UK or a fellow member of the Association of Chartered Certified Accountants
- Experience in the preparation of donor funded projects will be an advantage
- Experience in Government sector Information Technology and finance and budgeting including good knowledge of finance policies, familiarity with Government circulars is required

5. Deliverables:

- Draft M & E Plan for review
- Final M & E Plan
- Training toolkit on M & E to be used in training the district cadre and personnel on the new M & E Framework

6. Duration and expected timelines

Duration of Contract: 15 working days
 Time frame: October to November 2018
 Remotely: 5 working days
 In country: 10 working days

7. Qualifications and experience of the M & E Consultant

- a. Masters or doctorate level postgraduate degree in public health, epidemiology or M&E related field.
- b. Minimum 7 years working experience in Malaria programs
- c. Strong understanding of malaria elimination programs, prevention of re-introduction programs, including the need for reorientation and integration with

the general health systems in view of sustainability in the longer term after transitioning from the Global Fund funding support.

- d. In-depth knowledge of and demonstrated practical experience in applying the relevant normative guidance by technical partners such as WHO, GMP, RBM is a must.
- e. Previous experience in working for Ministry of Health Sri Lanka and other countries with similar contexts in strategy development for malaria and Global Fund-related assignments is an advantage.
- f. International experience in similar work
- g. High proficiency in MS Office (MS Word and MS Excel) with sufficient attention to details
- h. Strong presentation skills and ability to adapt to different audiences.
- i. Strong analytical, research and writing skills with demonstrated ability to think strategically.
- j. Strong inter-personal and communication skills.
- k. Expert knowledge in computer skill especially Excel
- l. Fluent writing skill

8. Expression of Interest

Interested individuals or companies should send a cover letter and a CV of the consultant, a technical proposal or proposed methodology, including a proposed work plan/timeline and consultancy cost to antimalariacampaignsl@gmail.com

Please submit Technical Proposal and financial proposal separately. Total fund available for the consultancy is USD. 12,455.99 which includes per diem, Consultancy Fee and cost of air ticket.

Deadline for application: within 14 days of publishing this advertisement.