

Vacancy for the Post of Data Base Managers

Black Carbon Study

National Institute of Health Sciences

National Institute of Health Sciences (NIHS) has received a grant from the National Institute of Health, USA to conduct a research study on exposure to black carbon and respiratory health.

Director, NIHS calls applications for the Post of Data Base Manager on temporary basis for one vacancy at the NIHS, Kalutara.

Duties and Responsibilities:

Fulltime services are required to coordinate and correspondence of black carbon study. Above positions will be located in NIHS, Kalutara and will function under the Principal investigator of the study. Specific activities to carry out in the study are as below,

- Timely coordination of the data collection process and subject recruitments of the study
- Supervision of data collection process by the other research assistants and the volunteers
- Maintain the data bases of the study
- Preparation of monthly progress reports of the study
- Assist in the data collection process

Qualifications

- Should have minimum qualifications of diploma/higher diploma in sociology or degree in bio-science/ sociology/medicine/ paramedical sciences/computer science/nursing/social work
- Computer skills in Microsoft word and Microsoft excel
- A sound typing speed in English
- Familiarity with data entry and data analysis software
- Should be able to work (employ) continuously for at least 6 months
- Residing in NIHS field practice area/ Kalutara district is an added advantage

Age limit

Less than 30 years

Salary:

According to the management circular NO 33; NO 33 (1) of the funded programs, monthly all inclusive allowance is Rs: 36,600.00.

Duration:

Initial recruitment is for 6 months with possible extension up to 1 1/2 years.

General Conditions:

- Only short listed applicants will be called for an interview.
- Selected applicants should be able to take up the appointment immediately.

Application with detailed curriculum vitae, including copies of relevant documents along with the contact telephone / fax / email address and references should be sent in registered post to the following address within 10 days of this announcement

Dr. Sumal Nandasena
C/O Director/ NIHS
NIHS,
P.O. Box: 28
Nagoda road,
Kalutara.

Application must be in a sealed envelope with the following stated on top of the left side of envelope “Application for Post of Post of Data Base Manager – Black Carbon Study”.

Director

National Institute of Health Sciences
P.O. Box: 28,
Nagoda road,
Kalutara
034 2222264

Vacancy for the Post of Research Assistant

Black Carbon Study

National Institute of Health Sciences

National Institute of Health Sciences (NIHS) has received a grant from the National Institute of Health, USA to conduct a research study on exposure to black carbon and respiratory health.

Director, NIHS calls applications for the post Research Assistants on temporary basis for two vacancies at the NIHS, Kalutara.

Duties and Responsibilities:

Fulltime services are required for data collection and other activities of black carbon study. Above positions will be located in NIHS Kalutara and will function under the Principal investigator of the study. Research assistants will be responsible for following activities.

- Involvement of the data collection process and subject recruitments of the study
- Assistance to the preparation of monthly progress reports of the study

Qualifications

- Should have minimum qualifications of MBBS/BSc in Nursing or similar qualifications
- Should be able to work (employ) continuously for at least 6 months
- Residing in NIHS field practice area/ Kalutara district is an added advantage

Age limit

Less than 30 years

Salary:

According to the management circular NO 33; NO 33 (1) of the funded programmes, monthly all inclusive allowance is Rs: 36,600.00

Duration:

Initial recruitment is for 6 months with possible extension up to 1 1/2 years.

General Conditions:

- Only short listed applicants will be called for an interview.
- Selected applicants should be able to take up the appointment immediately.

Application with detailed curriculum vitae, including copies of relevant documents along with the contact telephone / fax / email address and references should be sent in registered post to the following address within 10 days of this announcement

Dr. Sumal Nandasena
C/O Director/ NIHS
NIHS,
P.O. Box: 28
Nagoda road,
Kalutara.

Application must be in a sealed envelope with the following stated on top of the left side of envelope “Application for Post of Research Assistant – Black Carbon Study”.

Director

National Institute of Health Sciences
P.O. Box: 28,
Nagoda road,
Kalutara
034 2222264

Vacancy for the Post of Field Assistant/Office Assistant

Black Carbon Study

National Institute of Health Sciences

National Institute of Health Sciences (NIHS) has received a grant from the National Institute of Health, USA to conduct a research study on exposure to black carbon and respiratory health.

Director, NIHS calls applications for the post of *Field Assistant/Office Assistant* on temporary basis for one vacancy at the NIHS, Kalutara.

Duties and Responsibilities:

Fulltime services are required for the assistance of data collection of black carbon study. Above positions will be located in NIHS, Kalutara and will function under the Principal investigator of the study. Community Health Workers will be responsible for following activities.

- Assist in the data collection process in the field
- Regular home visits in NIHS field practice area

Qualifications

- Passed G.C.E.(O/L) and G.C.E.(A/L) examinations
- Should be able to work continuously for at least 6 months
- Residing in Kalutara District
- Proven previous experience as a volunteer in the Government Public Health System is an added advantage.
- Residing in NIHS field practice area is an added advantage.
- Diploma in Social Work is an added advantage

Age limit

Less than 30 years

Salary:

According to the management circular NO 33; NO 33 (1) of the funded programmes, monthly all inclusive allowance is Rs: 27,714.00

Duration:

Initial recruitment is for 6 months with possible extension up to 1 1/2 years.

General Conditions:

- Only short listed applicants will be called for an interview.
- Selected applicants should be able to take up the appointment immediately.

Application with detailed curriculum vitae, including copies of relevant documents along with the contact telephone / fax / email address and references should be sent in registered post to the following address within 10 days of this announcement

Dr. Sumal Nandasena
C/O Director/ NIHS
NIHS,
P.O. Box: 28
Nagoda road,
Kalutara.

Application must be in a sealed envelope with the following stated on top of the left side of envelope “Application for post of Field Assistant/Office Assistant – Black Carbon Study”.

Director

National Institute of Health Sciences
P.O. Box: 28,
Nagoda road,
Kaluthara
034 2222264