



Project for Enhancement of
Non-Communicable Diseases Management
NCD Management Project

29 December, 2014

Vacancy Notice: Pre-Interns to serve as Project Officers for the NCD Management Project

The Project for Enhancement of Non-communicable Disease Management (NCD Management Project or **NMP**) is being implemented by the Ministry of Health (MoH) with technical cooperation from the Japan International Cooperation Agency (JICA). The major project sites are Galgamuwa BH in Kurunegala district, Warakapola BH in Kegalle district, Teldeniya BH in Kandy district and Kaluwanchikudy in Batticaloa district and their respective catchment areas. The major components of the Project include (i) improvement in monitoring of NCD patients, (ii) strengthening commodity management at the 4 target BHs, and (iii) linking the BHs with primary care facilities for management of NCD.

To support NMP activities, the Project seeks two (2) pre-interns who could serve as Project Officers based in Colombo and/or Kurunegala with frequent visits to above mentioned places with the following responsibilities:

1. Liaise with and assist counterpart officials such as the Ministry of Health, Provincial and Regional officials and other project partners and stakeholders in implementation of NMP activities;
2. Provide logistical and administrative support for conferences, workshops and meetings undertaken under NMP;
3. Conduct survey and research under JICA Experts; and
4. Perform other tasks as requested by the Team Leader.

The minimum requirements for the candidates are: **MBBS degree**; computer literacy (preferably can work with MS Word, MS Excel and MS PowerPoint); research skills; and pleasant personality.

Those who are interested are requested to send their curriculum vitae on or before **31 January 2015** to: srilanka.ncd@gmail.com or send fax to 011-2444179. Shortlisted candidates will be interviewed during 2nd – 3rd week of February 2015 and selected Project Officers will commence their service from a week after the interview.

Dr. Ayako Tokunaga
Team Leader,
NCD Management Project