

General Circular 02 – 56 / 2016  
My No:D/DS/Pri/110/2016  
Ministry of Health Nutrition & Indigenous Medicine,  
Director [Dental Services] Unit,  
Colombo.  
2016.04.05

Provincial Directors/Regional Directors of Health Services,  
All Heads of Decentralized Units of Health Services,  
All Directors of Teaching Hospitals & Specialized Campaigns,  
All Medical Superintendents & District Medical Officers of Provincial & Base Hospitals

**Post of Principal –Dental Therapist Training School -Maharagama [Non Transferable]**

Applications are invited for the above post from Grade Dental surgeons serving in the Ministry of Health Nutrition & Indigenous Medicine. The applicants should have minimum ten (10) years of service and be confirmed in service. This post is not considered as an administrative grade post. The applicants should possess a post graduate qualification to be eligible to apply for this post. Preference will be given in the order of MSc Community Dentistry, Diploma in Hospital Dental Practice or any other equivalent qualification as per annexure I and II of the Medical service minute.

\*He/She should have the teaching skills and responsible for overall supervision regarding School Dental Therapists training & conduction of relevant examinations and assignments.

\*Should be able to carry out activities pertaining to the promotion of School Dental Services.

The selected candidate has to commence the duties with immediate effect and ability should be declared in the application and endorsed by the Head of the Institution /Decentralized unit.

Applications should be made on the specimen form attached to the advertisement and should be sent to the following address to reach on or before 25<sup>th</sup> April 2016 through the respective heads of institutions /Heads of special Campaign/Decentralized units.

**Dr.Indrakumari Fernando**  
**Director [Dental Services]**  
**Ministry of Health, Nutrition & Indigenous Medicine**  
**Colombo 10.**

Selection of the officer to above post is based on marking scheme annexed. Under no circumstances the selected officer will be released from the above post except for PGIM training in MD. He/She has to liaise with the relevant officers in the IOH Maharagama and be responsible to the Head of the institution.

Applications received after the closing date will not be entertained.

Dr.J.M.W.Jasaunadara Bandara  
Deputy Director General [Dental Services]

Sgd.Anura Jayawickrama  
Secretary,  
Ministry of Health, Nutrition & Indigenous Medicine

**Specimen Application**

**Application for the Post of Principal –Dental Therapist Training School -Maharagama [Non Transferable]**

- 01. Name of the Applicant with initials
  - (a) Surname
  - (b) Other names
- 02. Permanent Address:
- 03. Tel No:
- 04. Date of first appointment:
- 05. Date of appointment to Grade II:
- 06. Date of appointment to Grade I:
- 07. The post held [With dates]:
- 08. Details of No pay leave [Please include the period]:
- 09. Post graduate Qualifications :
- 10. Experience/Special training in the relevant field:
- 11. Special claims if any:

I certify the above particulars are correct.

Date: .....

.....  
Signature of the Applicant

12. Observations and recommendations of the Head of the Institution.

I certify the particulars furnished by the applicant are correct.

Date.....

.....  
Signature of the Head of the Institution

13. Observations and recommendations of the Director / RDHS

Date.....

.....  
Signature of the Head of Decentralized

## **Marking Scheme for the Post of Dental Therapist Training School IOH – Maharagama**

### **01. Educational Qualifications – Maximum 10 marks**

Class in the final - 05
Distinctions – 5 [Community Dentistry / Restorative / Basic Sciences / Paedodontics]

### **02. Post Graduate Qualifications – Maximum 15 marks**

Msc Community Dentistry - 15
DHDP/DGDP - 10
Any Other equivalent Qualification - 05

### **03. Service Period – Maximum 20 marks**

\* Grade II – 01 mark per each year [Minimum period of 09 years in the grade may not be allocated with any marks]

\* Grade I-02 marks for each year

### **04. Experience - Maximum 25 marks**

Teaching – 15 [Full time lecturer - 03 per year / Part time lecturer - 02 per year ]
Community Clinic / Adolescent Clinic -05 [02 per year ]
HO in Community Dentistry / Public Health Unit – 05 [03 per year]

### **05. Research – Maximum 10 marks**

National level presentation – 4 / International level -8

### **06. Extracurricular Activities – Maximum 10 marks**

\*Participation Panel of experts / Membership of professional Associations – 05

[District level -02/National level-04/International level – 05]

\*Participation of sports -05

[District level sports - 02 / National - 04 / International – 05]

### **07. Interview – Maximum 10 marks**

Knowledge on school Dental service - 04
Administrative and Disciplinary procedures - 03
Communication and Presentation skills at the interview - 03