

General Circular Letter No: 02-51/2016

My No: TCS/B/30/2016

**Ministry of Health, Nutrition & Indigenous Medicine**

“Suwasiripaya”

385, Rev. Baddegama Wimalawansa Thero Mawatha,

Colombo-10.

30.03.2016

To: All Provincial Secretaries,  
All Provincial/Deputy Provincial/Regional Directors of Health Services,  
All Heads of Decentralized Units of Health Services,  
All Directors of Teaching Hospitals, Provincial General Hospitals & Specialized Campaigns,  
All Medical Superintendents & District Medical Officers,  
All Specialist Medical Officers.

**Applications for Specialists Post in the Department of Health Services**  
**(End posts)**

Applications are hereby called from suitably qualified Specialists for the following posts in the Department of Health. Applications are accepted only from those officers who are Board Certified as Specialists and not from those who claim eligibility pending Board Certification by Postgraduate Institute of Medicine.

A list of existing **vacancy** in Ministry of Health with relevant details is given below.

| Station                     | Posts                      | No of Posts | Points will be Calculated up to |
|-----------------------------|----------------------------|-------------|---------------------------------|
| National Hospital - Colombo | Consultant Endocrinologist | 01 Post     | Closing Date                    |

Appointments will be made as per the health services minute appearing in the Gazette No: 1176/15, dated 22<sup>nd</sup> March 2001.

Heads of Institutions are requested to bring the contents of this circular to the notice of all Specialist Medical Officers, in their institutions. All eligible applicants are hereby requested to send in their applications in the format annexed herewith through their Heads of Institutions and Heads of Decentralized Units to reach this office **on or before 07/05/2016.** **Applications received at this office after the closing date will not be entertained.** Please send a direct copy to:

**Director (Tertiary Care Services)**

**Ministry of Health, Nutrition & Indigenous Medicine**

**“Suwasiripaya”**

**385, Rev. Baddegama Wimalawansa Thero Mawatha**

**Colombo 10.**

Those who wish to withdraw their applications should do so in writing to the Director General of Health Services within two (2) weeks of the closing date of applications. No subsequent withdrawals will be entertained and if the applicant is selected to the post he/she will have to accept the post.

Undergraduate and postgraduate teaching is an important part of duties of all Specialists attached to the Department of Health. The selected candidates should be willing to perform this function.

All Heads of Institutions and Specialist Medical Officers are kindly requested to contact Director (TCS) for any further clarifications (Office Tel. No. 011-2699145).

**Anura Jayawickrama**  
**Secretary**  
**Ministry of Health, Nutrition & Indigenous Medicine**

Cc:

01. Director, PGIM
02. Secretary, AMS
03. Secretary, GMOA

**APPLICATION FORM (TCS/B/30/2016)**  
**FOR SPECIALISTS POSTS IN THE DEPARTMENT OF HEALTH (END POSTS)**

|   |   |             |           |
|---|---|-------------|-----------|
| 1   | Name of the applicant   |             |           |
| 2   | a. Present Post   |             |           |
|   | b. Present Station  |             |           |
|   | c. Date of report to present Station                            |             |           |
| 3   | Date of appointment to Preliminary Grade                        |             |           |
| 4   | Date of appointment to Grade 11                                 |             |           |
| 5   | Date of appointment to Grade 1                                  |             |           |
| 6   | Date of Board Certification                                     |             |           |
| 7   | Details of no pay leave obtained                                | From (Date) | To (Date) |
|   |   |             |           |
|   |   |             |           |
| 8   | End Stations applied for( According to the order of preference) | 1           |           |
|   |   | 2           |           |
|   |   | 3           |           |
| 9   | Qualifications  | 1           |           |
|   |   | 2           |           |
|   |   | 3           |           |
| 10  | Special Claims  |             |           |
|   |   |             |           |
|   |   |             |           |
| 11  | Contact Numbers   | Official    |           |
|   |   | Private     |           |
| 12  | Personal Address  |             |           |
|   |   |             |           |
| <p>I do hereby certify that the above particulars are true and correct.</p> <p>Date..... Signature of the applicant</p> |   |             |           |
| <p>Observations of the Head of the Institution</p> <p style="text-align: right;">Signature</p> <p>Date.....</p>         |   |             |           |
| <p>Recommendation of the PDHS /RDHS</p> <p style="text-align: right;">Signature</p> <p>Date .....</p>                   |   |             |           |

❖ **There is a possibility to reject the applicant, if details provide are insufficient.**