

## General Circular No: 02-128/2014

**TCS/B/50/2014**

Ministry of Health,  
“Suwasiripaya”,  
385, Rev Baddegama Wimalawansa Thero Mawatha,  
Colombo -10.  
08 . 10 .2014

To: All Provincial Secretaries,  
All Provincial /Regional Directors of Health Services,  
All Head of Decentralized Units of Health Services,  
All Directors of Teaching Hospitals, Provincial General Hospitals & Specialized Campaigns,  
All Medical Superintendents of District General, Base Hospitals & District Medical Officers,  
All Specialist Medical Officers.

### **Annual Transfers of Specialist Medical Officers – 01.01.2015**

The attached is a list of posts available for Specialist Medical Officers under different Specialties.

01. All the posts where Specialist Medical Officers have completed 04 years by 31.12.2014 are marked as “A” and such posts should be considered as **definitely vacant posts**.
02. All the posts of Specialist Medical Officers due to complete 02 years by 31.12.2014 are marked as “B”. These posts should be considered as **potentially vacant posts**. Respective specialists are eligible to apply for the current annual transfers 2014 only if such posts become vacant, as a result of the Specialist Medical Officers getting selected to different posts. Therefore, all candidates are hereby requested to include all the potentially vacant stations also in their preference order.
03. All the new stations advertised in the annual transfer list 2015, should be considered as vacant posts for all the specialist medical officers who wish to apply irrespective of their duration in the present post, including the specialist medical officers falling into category described in the subsection IV of section 6.1.3.9 of the health services minutes dated 22<sup>nd</sup> of March 2001, presently working in Teaching Hospitals, who have completed 4 years in same station.
04. For the sake of completeness of the list we have included all the end posts. These posts are however not available for annual transfers which are due to take effect from 01.01.2015. Vacancies of end stations will be advertised separately. Applications for end posts should not be forwarded with reference to this advertisement.
05. The following categories of Specialist Medical Officers are eligible to apply.
  - a. Those who have completed 04 years in all non-teaching hospitals by 31.12.2014.
  - b. Those who have completed 02 years or more in non-teaching hospitals by 31.12.2014.
  - c. Specialist medical officers falling into the category described in subsection IV of section 6.1.3.9 of the Health Services Minutes dated 22<sup>nd</sup> March, 2001, presently working in Teaching Hospitals, who have completed 04 years in same station.
  - d. Specialist medical officers who were holding temporary appointments but are Board certified as specialist before **24 /10 /2014** by the Board of Management of the PGIM as

specified in Health Service Minutes. Further these applicants are requested to attach a certified copy of Board Certifications by the Director PGIM to the application. Specialists Medical Officers, Board Certified after **24/10/2014** by the Board of Management of the PGIM are not eligible to apply for the Annual Transfers of 01.01.2015.

06. It is compulsory for the specialists belonging to group “A” mentioned above, to apply for this Annual Transfers **even if their names have not appeared in the noted list.** It is also compulsory for the specialists presently holding Acting posts who have been board certified by **24/10/2014** as described above to apply even though their names do not appear in this list. Applicants belonging to these two categories, who do not forward their applications indicating their choices, will be appointed by the Transfer Board to stations which are vacant after considering the requests of those who have duly applied.
07. Heads of Institutions are requested to bring the contents of this circular to the notice of all specialist medical officers, in their institutions particularly the specialists belonging to the two categories mentioned in the above paragraph (paragraph 05) and forward the transfer applications to the Department of Health as indicated below.
08. Those who have completed over 02 years at the present station and have made applications for transfer but wish to withdraw their applications **should do so within 02 weeks of the closing date**, mentioned here in. **No subsequent withdrawals will be entertained** and if the applicant is selected to the post he/ she will have to accept this post. (This has to be strictly followed since the vacant stations would be filled along with the annual transfers without waiting for appeals).
09. Those who are between 53 years to 55 years of age during the period starting from 01.01.2015 to 31.12.2015 are eligible to remain at the same stations until they are, 55 years old provided they give an affidavit to the effect that they would retire on reaching 55 years of age. Those who are 59 years of age during the period starting from 01.01.2015 to 31.12.2015 are eligible to remain at the same stations until they are 60 years, provided they have not used this concession before in response to the previous advertisement where the submission of an affidavit was not made compulsory. If they so wish to remain at the same stations they should indicate so in the application as their first choice and provide an affidavit as indicated above. Subsequent requests made in this regard will not be entertained.
10. All eligible applicants are hereby requested to send in their application via on line. The online application is available at <http://medserv.health.gov.lk>. The online system will be ready for application from 13/10/2014 onwards till the closing date.

Upon submission of the online application, a print out should be taken for certification by the respective Head of the Institution. The certified application should be sent to Director (Tertiary Care Services via post and fax to reach on or before **24/10/2014.**

**Dr. P.L. Athapattu**  
**Director (Tertiary Care Services),**  
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11. The annual transfer of specialist medical officers for the year 2015 (effective from 01.01.2015) will be done as per Gazette notification dated of 22.03.2001. Points will calculate up to 31.12.2014 for the annual transfers of the year 2015.
12. As on previous occasions an opportunity will be given to candidates to appeal against the transfers made by the Transfer Board. Once all applications are considered for both the vacant and potentially vacant stations, any remaining vacancies will be available for appeals.

Please note that only those candidates who applied for the main transfer list 2015 would be eligible to apply for the appeal list 2015.

The annual transfer list is available in the Ministry Web site [www.health.gov.lk](http://www.health.gov.lk).

**Sudharma Karunaratne**  
**Secretary**  
**Ministry of Health**