

My No. : ETR/F/Psy.Tr./2016

Education, Training and Research Unit
Ministry of Health, Nutrition & Indigenous Medicine
'Suwasiripaya'
385, Rev.Baddegama Wimalawansa Thero Mawatha,
Colombo 10.

19.April, 2016.

All the Provincial Directors of Health Services,
All the Regional Directors of Health Services
Deputy Director General of National Hospital of Sri Lanka
Director of General Hospital, Sri Jayawardenapura
Director Wijaya Kumaranatunga Memorial Hospital
Directors of Teaching Hospitals
Directors of General Hospitals
Directors of Specialized Campaigns
Heads of the Institutions
Directors of Medical Services, Army, Navy, Air Force
Chief Medical Officer, Sri Lanka Police Hospital
All the Principals of Schools of Nursing

Six Months Psychiatric Training for Nursing Officers – 2016

Ministry of Health has taken steps to carry out a training programme on Psychiatric training for 100 Nursing Officers, at the School of Nursing, Mulleriyawa. The duration of this training programme is 06 months and medium will be English. This training period consists of two components, an initial 06 months' training at School of Nursing, Mulleriyawa, and another 06 months of institutional training. Applications are hereby invited from the Nursing Officers of Grade I, II and III who are presently serving in the Psychiatric units/wards.

02. Required Qualifications;

1. Age should be less than 48 years **15th May, 2016**.
2. The applicants should be presently working in Psychiatric units/wards and have not undergone any other post basic in-service training within last 02 years. The persons, who have already obtained Psychiatric training, can not apply to this programme.
3. After this training programme, nursing officers should agree to serve in Psychiatric units/wards for two years in mandatory manner. Before commencing of the training programme each trainee, has to sign an agreement with the Ministry of Health in this regard. The relevant documents pertaining to this agreement will be sent in due time.

03. Selection of nurses for this training shall be based on duration of service in a Psychiatric units/wards in current institution. When there are several applications from a same institution, with similar service period, selection shall be done on the basis of the carrier seniority.

04. The Head of the institution should inform us the maximum number of Nursing Officers could be released for this training from his/ her institution in his covering letter.

04. In special circumstances, few candidates shall be selected on merit basis from the last batch, out of which, applicants were not been selected for Psychiatric training previously. There is no replacement for the candidates selected by merit basis. But if any selected candidate can not be register this training due to a justifiable he / she would be allowed to register in the next intake. In addition to that on special request of the head of the institution to Director, Nursing (Education) or Deputy Director General (Education, Training and Research) an application may be considered into this training programme, on justifiable service need.
05. The travelling and other allowances to the selected officers should be paid by the relevant Provincial Health Departments or by the institutions as per the Establishment Code and Financial Regulations.
06. Selected Nursing Officers should compulsorily report to the School of Nursing, Mulleriyawa on the scheduled date for the training. If any nursing officer is unable to attend to this training on reasonable grounds, it should be informed to us through their Heads of the Institutions, before the commencement of training programme and next suitable officer from the relevant institution will be selected for this training, by the ETR unit.
07. It should be noted that 80% attendance will be strictly considered during the training period.
08. Applications should be prepared as per specimen form appended, duly certified by Head of Institution, and should be sent by registered post to the below mentioned address on or before **15th May, 2016** through the Head of the Institution.

Deputy Director General
(Education, Training and Research)
Ministry of Health, Nutrition & Indigenous Medicine
'Suwasiripaya'
No. 385, Rev. Baddegama Wimalawansa Thero Mawatha
Colombo 10.

09. The words "Applications for Six Months Psychiatric Training for Nursing Officers– 2016 (ETR Unit)" should be written legibly on the top left-hand corner of the envelop. Applications which are received after the closing date will be rejected. The responsibility over applications that are lapsed or lost during the post will not be borne by Education, Training and Research Unit.

Dr.P.G. Mahipala.
Director General of Health Services

For : secretatry of Ministry of Health, Nutritions & Indigeouns Medicine

- Copies to:
1. Secretary, Ministry of Health, Nutrition & Indigenous Medicine
 2. Director, Nursing (Medical Services)
 3. Director, Nursing (Public Health Services)
 4. Principal, Post Basic School of Nursing, Colombo.

Six Months Psychiatric Training for Nursing Officers – 2016

01. (a) Name with initials :
- (b) Name denoted by initials :
02. Address :
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03. Telephone No. : Official :
- Mobile :
04. Present place of work: TH/PGH//DGH/BH.:.....
- Province: District:
05. Reg. No. in Medical Council/Nursing Council:
06. (a) Date of Birth: Age as at **15 / 05 / 2016**: Y..... M..... D.....
- (b) Service period as at **15 / 05 / 2016** Y..... M..... D.....
07. (a) Present Grade :
- (b) Date of appointment to the present grade :
08. Continued service period in the **Psychiatric units/wards**.
- Years: Months: Days:
09. Whether no pay leave have obtained, if so the period :
10. Whether attended to any in-service training during last 03 years, the relevant training and period.....
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11. If you have already applied for any other in-service training programme, mention below.
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I hereby certify that the particulars given by me in this application are true and accurate and declare my compliance to be served at least 2 years period in a **Psychiatric units/wards** following the successful completion of this training. If any information is found to be incomplete or incorrect, I am fully aware that my application will be rejected.

Date :

Signature of the Applicant

Recommendation of the ward Sister/ In charge Nursing officer

I hereby certify that this nursing officer is working in **Psychiatric units/wards** from to date.

Date:

Signature of the Ward Sister

Recommendation made by the Supervising Officer and confirmation of the service period attached to the present unit

I hereby certify that this nursing officer has obtained a continuous service period of years and aforesaid information are true and accurate.

Date :

Signature of the Chief Nursing Officer

Recommendation of the Head of Institution

I hereby recommend / not recommend the application and agree / do not agree to attach this officer in a **Psychiatric units/wards** for 02 years period followed by the training.

Date :

Signature of the Head of the Institution

