



INVITATION FOR EXPRESSION OF INTEREST

MINISTRY OF HEALTH AND INDIGENOUS MEDICINE

Review of the National Family Planning Programme – Commissioning of an Agency/ Person with expertise on programme reviews

Procurement of the services of a Local Agency/ Person with expertise on programme reviews to assist in external review of the National Family Planning Programme

Director, Maternal and Child Health, on behalf of the Ministry of Health and Indigenous Medicine invites expression of interest from eligible and qualified agencies or persons for the procurement of their services to provide expert opinion on the methodology and final draft report of the National Family Planning Programme Review of Sri Lanka, which will be conducted by an external consultant.

1. Providing expert opinion on the methodology and final draft report of the National Family Planning Programme Review.

No:	Invitation for expression of interests no:	Name of procurement	Value of bid security
01	FHB/FB/30/2015	Procurement of the services of a Local agency or person with expertise on programme reviews FOR expert opinion on methodology and final draft report of the National Family Planning Programme Review	N/A

2. The National Family Planning Programme has immensely contributed to the impressive health indicators that Sri Lanka enjoys at present, but has become stagnant recently. As such, the Ministry of Health and Indigenous Medicine considers a review of the National Family Planning Programme a high priority, in order to ensure its vital continuing contribution to the health and social development targeted by the Government of Sri Lanka. The review needs to come up with suitable strategies, standards and guidelines necessary to address the gaps observed, at present, in the programme. This activity will be supported by UNFPA Sri Lanka.
3. An external expert will conduct the programme review. The methodology to be adopted and the draft report need to be reviewed by the proposed local agency/person with expertise on programme review.
4. An applicant should have a thorough knowledge about programme reviews.
5. Interested parties may obtain further information from the Family Planning Unit of the Family Health Bureau on working days from 8.30 hrs to 16.15 hrs (Contact no:0112665717).

6. Applications/ curriculum vitae of the applicants must be sent under registered post to Director.Maternal and Child Health, Family Health Bureau, 231, De Saram Place, Colombo 10, or deposited in the Tender Box at the above address on or before 10.00 hrs on 17/09/2015. Late applications will be rejected. Applications will be opened in the presence of the applicants or their authorized representatives at the same address immediately after the closing of the applications.
7. The Procurement Committee has the right to reject all the applications or part of the applications. Further, they reserve all the rights.

Request for Expression of Interest

Ministry of Health and Indigenous Medicine

Review of the National Family Planning Programme

Closing on 17thSeptember 2015 at 10.00 hrs local time

The Family Health Bureau wishes to receive expression of interests from eligible and qualified agencies and persons for the procurement of their services to provide expert opinion on the methodology and final draft report of the National Family Planning Programme Review of Sri Lanka, which will be conducted by an external consultant, on behalf of Ministry of Health and Indigenous Medicine. Given the immense contribution of the National Family Planning Programme to the impressive health indicators that Sri Lanka enjoys at present, but has become stagnant recently, the Ministry of Health and Indigenous Medicine considers a programme review a high priority, in order to ensure its vital continuing contribution to the health and social development targeted by the Government of Sri Lanka. The review needs to come up with suitable strategies, standards and guidelines necessary to address the gaps observed, at present, in the programme. This activity will be supported by UNFPA Sri Lanka.

1. Scope of work:

- i. To review and give feedback to the external consultant commissioned to conduct the National Family Planning Programme Review regarding his/her initial proposal outlining the methodology and key activities.
- ii. To advice on the content that needs to covered in the programme review.
- iii. To provide feedback to the external consultant on gaps identified and strategies suggested in the process of programme review.
- iv. To review and give feedback on the draft report of the National Family Planning Programme Review of Sri Lanka, to be submitted by the external consultant commissioned for this task.

2. Qualifications:

Should have formal educational qualifications, and work experience and exposure required for the task. Preference will be given to candidates with exposure to local and global health programme reviews.

3. Time frame:

This programme review will be initiated in September and will be completed in approximately 9 months.

4. Evaluation of applications/CVs:

The Technical Evaluation Committee will evaluate the applications/CVs for above described criteria.

For further details, please contact Dr.S.Godakandage, Family Planning Unit of Family Health Bureau at 0112665717.

The Terms of Reference of this task is given below.

The successful applicant will have to sign an agreement with UNFPA Sri Lanka.

Dr.B.V.S.H.Beneragama,
Director.Maternal and Child Health
Family Health Bureau,
231, De Saram Place,
Colombo 10.
Tel.011-2696508

Review of the National Family Planning Programme of Sri Lanka

Terms of Reference of the Agency/ Person with expertise on programme review

Purpose:

The purpose of the local expert agency/ person is to provide expert opinion on the methodology and final draft report of the National Family Planning Programme Review of Sri Lanka, which will be conducted by an external consultant.

Functions:

- 1) To review and give feedback to the external consultant commissioned to conduct the National Family Planning Programme Review regarding his/her initial proposal outlining the methodology and key activities.
- 2) To advice on subject areas that need to covered in the programme review.
- 3) To provide feedback to the external consultant on gaps identified and strategies suggested in the process of programme review.
- 4) To review and give feedback on the draft report of the National Family Planning Programme Review of Sri Lanka, to be submitted by the external consultant commissioned for this task.

The expert agency/ person are not required to be physically present in Sri Lanka for this task.