



INVITATION FOR EXPRESSION OF INTERESTS

MINISTRY OF HEALTH AND INDIGENOUS MEDICINE

Review of the National Family Planning Programme – Commissioning of an External Consultant

Procurement of the services of an External Consultant for external review of the National Family Planning Programme

1. Director.Maternal and Child Health, on behalf of the Ministry of Health and Indigenous Medicine invites expression of interests from eligible and qualified consultants for the procurement of their services for conducting an external review of the National Family Planning Programme.

No:	Invitation for expression of interests no:	Name of procurement	Value of bid security
01	FHB/FB/30/2015	Procurement of the services of an External Consultant FOR external review of the National Family Planning Programme	N/A

2. The National Family Planning Programme has immensely contributed to the impressive health indicators that Sri Lanka enjoys at present, but has become stagnant recently. As such, the Ministry of Health and Indigenous Medicine considers a review of the National Family Planning Programme a high priority, in order to ensure its vital continuing contribution to the health and social development targeted by the Government of Sri Lanka. The review needs to come up with suitable strategies, standards and guidelines necessary to address the gaps observed, at present, in the programme. This activity will be supported by UNFPA Sri Lanka.
3. An applicant should have a thorough knowledge about local and global family planning services, as well as the ability to conduct a programme review.
4. Interested consultants may obtain further information from the Family Planning Unit of the Family Health Bureau on working days from 8.30 hrs to 16.15 hrs (Contact no:0112665717).
5. Applications/ curriculum vitae of the applicants must be sent under registered post to Director.Maternal and Child Health, Family Health Bureau, 231, De Saram Place, Colombo 10, or deposited in the Tender Box at the above address on or before 10.00 hrs on 10/08/2015. Late applications will be rejected. Applications will be opened in the presence of the applicants or their authorized representatives at the same address immediately after the closing of the applications.
6. The Procurement Committee has the right to reject all the applications or part of the applications. Further, they reserve all the rights.

Request for Expression of Interests

Ministry of Health and Indigenous Medicine

Review of the National Family Planning Programme

Closing on 10th August 2015 at 10.00 hrs local time

The Family Health Bureau wishes to receive expression of interests from suitably qualified consultants to review the National Family Planning Programme, on behalf of Ministry of Health and Indigenous Medicine. Given the immense contribution of the National Family Planning Programme to the impressive health indicators that Sri Lanka enjoys at present, but has become stagnant recently, the Ministry of Health and Indigenous Medicine considers a programme review a high priority, in order to ensure its vital continuing contribution to the health and social development targeted by the Government of Sri Lanka. The review needs to come up with suitable strategies, standards and guidelines necessary to address the gaps observed, at present, in the programme. This activity will be supported by UNFPA Sri Lanka.

1. Scope of work:

- I. Desk review of the available documents, including survey and research reports, guidelines on family planning programme of Sri Lanka etc.
- II. Conduct initial meetings with stakeholders across different sectors and levels; and a workshop to outline the current situation of the programme.
- III. Conduct discussions with stakeholders to identify the current family planning needs of the population.
- IV. Conduct discussions with relevant stakeholders to identify the special groups that need more focus within the family planning services.
- V. Draw a framework of strategies to address the identified family planning needs.

2. Outputs expected:

- I. An initial proposal outlining the methodology to be adopted and key activities to be carried out in the process of the programme review.
- II. Final report to include the current status of the family planning programme.
- III. Draft plan of strategies to address unmet need and emerging needs, to approach and deliver services to special groups and improve the quality of services.
- IV. Capacity building plan, which includes conduction of advocacy.

V. Suggestions on operational research in order to improve the coverage and quality of the family planning programme.

3. Qualifications:

Should have formal educational qualifications, and work experience and exposure required for the task. Preference will be given to candidates with exposure to local and global family planning services.

4. Time frame:

Within the first month, a detailed proposal, incorporating the inputs of the expert committee and the international expert/agency selected for this task, should be submitted. The data collection should be completed within three months, and the initial report submitted within four months of awarding the contract. The final report should be submitted within six months.

5. Evaluation of applications/CVs:

The Technical Evaluation Committee will evaluate the applications/CVs for above described criteria.

For further details, please contact Dr.S.Godakandage, Family Planning Unit of Family Health Bureau at 0112665717..

The Terms of Reference of this task is given below.

The successful applicant will have to sign an agreement with UNFPA Sri Lanka.

Dr.B.V.S.H.Beneragama,
Director.Maternal and Child Health
Family Health Bureau,
231, De Saram Place,
Colombo 10.
Tel.011-2696508

Review of the National Family Planning Programme of Sri Lanka

Terms of Reference of the External Consultant

Background:

The National Family Planning Programme has immensely contributed to the impressive health indicators that Sri Lanka enjoys at present, but has become stagnant recently. During the last few years, there have been many challenges to the National Family Planning Programme, amongst which were issues related to quality of contraceptive commodities and negative social perceptions. In addition the programme needs to be modified to cater to the societal changes observed, as well as targeting high risk and special groups.

As such, the Ministry of Health and Indigenous Medicine considers a review of the National Family Planning Programme a high priority, in order to ensure its vital continuing contribution to the health and social development targeted by the Government of Sri Lanka. It needs to come up with suitable strategies, standards and guidelines necessary to address the gaps observed, at present, in the programme.

Objectives:

- 1) To conduct an objective assessment of the existing services in relation to family planning.
- 2) To identify the current needs related to family planning.
- 3) To review the extent to which the family planning services meet the needs of the population.
- 4) To determine the gaps in existing family planning services.
- 5) To suggest strategies and services in order to address the gaps identified.
- 6) To address any other aspect of the National Family Planning Programme that needs to be reviewed, which will be communicated by the focal point of the Ministry of Health.

Scope of work:

- 1) Desk review of the available documents, including survey and research reports, guidelines on family planning programme of Sri Lanka etc.
- 2) Conduct initial meetings with stakeholders across different sectors and levels, and a workshop to outline the current situation of the programme.

- 3) Conduct discussions with stakeholders to identify the current family planning needs of the population.
- 4) Conduct discussions with relevant stakeholders to identify the special groups that need more focus within the family planning services.
- 5) Draw a framework of strategies to address the identified family planning needs.

Methodology:

- 1) Desk review of relevant documents.
- 2) Meetings with stakeholders, including government officers, professional colleges, NGOs, civil organizations and clients.
- 3) Make field visits as necessary.
- 4) Conduct debriefing meetings to relevant officers.
- 5) Work in consultation with the international expert agency selected, and the expert committee appointed for this task.

Outputs:

- 1) A detailed proposal outlining the methodology to be adopted and key activities to be carried out in the process of the programme review. This needs to incorporate the recommendations of the international expert/ agency, and approved by the expert committee.
- 2) An initial draft report to be submitted to the international expert/ agency, and the expert committee.
- 3) Final report to include the current status of the family planning programme.
- 4) Draft plan of strategies to address unmet need and emerging needs, to approach and deliver services to special groups and improve the quality of services.
- 5) Capacity building plan, which includes conduction of advocacy.
- 6) Suggestions on operational research in order to improve the coverage and quality of the family planning programme.

Timeframe:

Output		Month					
		1	2	3	4	5	6
1	Submission of the detailed proposal, incorporating the recommendations of the international expert/agency.	X					
2	Data collection		X				
3	Submission of the initial draft report				X		
4	Preparation of the final report, incorporating the recommendations of the international expert/agency.					X	
5	Submission of the final report						X